

**Minutes of a Meeting of Wrington Parish Council  
held in the John Locke Room on Wednesday 16 September 2015**

Present:	Cllr D Glynn (Chairman)	Cllr G Lankester
	Cllr G Bigg (left after item 13g)	Cllr B Taylor
	Cllr J Fowler	Cllr D Woolf
	Fiona Burke (Clerk)	Cllr D Yamanaka

In attendance: Mrs Claire Walker and Mr David Simpson

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1. To receive apologies for non-attendance and to approve the reasons where appropriate.  
Apologies were received from Cllr Ledbury (personal commitment), Cllr D Robertson (personal commitment) and Leo Taylor, NSC.
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the register of interests.  
Cllr Taylor declared an interest as an allotment holder in relation to agenda items 8c and d.
3. To confirm and sign as a true record the minutes of the meeting held 15 July 2015.  
The minutes were signed as a true record.
4. To adjourn the meeting for Public Participation.  
There was no public participation.
5. To receive a report from the Police representative, if present.  
No police report had been received.
6. Mr David Simpson to address the Council in relation to his request to be co-opted to the Council.  
Mr Simpson spoke about his reasons for wanting to be co-opted to the Council.  
Mr Simpson and Mrs Walker then left the room while the matter was considered.
7. To consider the co-option of Mr Simpson to the Council.  
Councillors discussed Mr Simpson's application for co-option.  
**Resolved: It was unanimously agreed to co-opt Mr Simpson to the Council.**  
Mr Simpson and Mrs Walker returned to the room. Mr Simpson signed the declaration of office.

It was agreed to bring agenda item 14 and 8 i) under correspondence forward bearing in mind Mrs Walker's interest.

14. In advance of consideration of a proposal for use of the tennis courts by Wrington Lawn Tennis Club Ltd in the form of new lease, to consider and agree that the lease might be:
  - i. limited specifically to the south court so that the north court area can be offered separately for community use as a multi-sports or multi-games area, or;
  - ii. that alongside dedicated tennis use on the south court that both tennis and

multi-sports or games use will be permitted on the north court, with the north court to be managed by the Council or Hall Committee, or;

iii. that both south and north courts are offered for lease by the Tennis Club, as at present, but with public play tennis and other uses to be allowed from time to time with the terms and conditions to be defined by the Council.

In the event that option a. or b. is preferred then it is proposed that this would become effective from 1 April 2016. Option c. would take effect from the date that the terms of any new lease are agreed.

The Chairman explained that it was advisable to consider the options offered in the agenda item to ensure that the Council was seen to have addressed the potential for other or alternative uses in the form described.

Councillors discussed the options. Cllr Fowler questioned whether the tennis club will be consulted over the public play hours. Cllr Bigg felt there needed to be sufficient clarity about when the courts would be available to the public. Cllr Woolf asked if the terms of the lease could be defined with regard to parking at the South entrance and in not using the tennis ball machine and flood lights after 10pm. The Chairman explained that detail of the terms would be proposed for agreement by Members prior to any discussion with the Tennis Club, with this to follow drafting of a proposed new lease.

**Resolved: It was unanimously agreed to offer option iii. as above.**

8. To note items of correspondence received and requiring possible action, with item i. taken first:

i) Letter from Wrington Lawn Tennis Club Ltd concerning drainage issues affecting the north court and a potential new lease for use of the Recreation Field tennis courts. (previously received)

It was explained that more work would be carried out on the drainage. A site meeting had already taken place and this is in hand with Marshall Clements.

*Mrs Walker left the Meeting.*

a. Letter from Wrington Sports & Social Club informing the Council of the installation of a new kitchen in the Rec Pavilion. This was noted.

b. Letter from Yatton Parish Council to Richard Kent, NSC, expressing concern about the sustainability matrix assessment exercise currently being undertaken by NSC. This was noted.

c. Letter from Mrs Judith Giorgetti asking permission to erect a 6 x 4 foot shed on plot 3a of the allotments.

**Resolved: To grant permission for the shed**

d. Email from Mrs Colette Dunning requesting permission to erect a 6 x 4 foot shed and a 10 x 6 foot polytunnel at the end of plot 2 of the allotments.

Members discussed the potential siting of the shed and polytunnel on this allotment as there were some concerns that if the shed was placed at the end of the plot near the planned communal seating area it would have an effect on the amenity value of this facility. It was agreed that the Assistant Clerk, as an allotment holder, should discuss the best siting of the shed and polytunnel with Mrs Dunning.

e. Letter from Great Western Air Ambulance Charity requesting that the Council might consider proposing a location for a clothing recycling bank within the parish. This was noted and it was suggested the Clerk approach The Plough Inn to ask if they would be able to site the clothing bank within their car park.

- f. Email from Elaine Bowman, NSC Senior Access Officer, concerning missing Rights of Way markers and signs in the parish. This was noted. This also ties in with the footpath survey currently being undertaken by residents.
- g. Email reply from the Parliamentary Office of Dr Liam Fox MP in response to the Council's comment on the Government's proposal to extend the right to buy to Housing Association tenants. This was noted.
- h. Letter from Sarah Joskey, Head Teacher Wrington Primary School, thanking the Council for the plants donated to the school in June. This was noted.
- j. Email from Burrington Parish Council to NSC expressing concern about the withdrawal of the 121 bus service. This was noted.
- k. Email from Sioux Isherwood, NSC Senior Licensing Officer, regarding the future regular provision of details of licence applications. This was noted. Details should now be provided each Friday in the form of an emailed spreadsheet.
9. To receive the Clerk's report. The report is available for inspection in the minute book. The report was received and noted.  
SLCC conference, 25 November: It was agreed that the Clerk, Assistant Clerk and Chair of the Council should attend the SLCC Conference in Cheltenham. It was noted that this expenditure is covered by the training budget.
10. To receive the Finance Report and to authorise payments recommended for approval. Copies of the report circulated separately.

HMRC 2nd quarter NI and tax (to be calculated)	
G B Sport & Leisure UK Ltd – repairs to play equipment in Church Walk play area	£3,207.60
SSE Contracting Ltd – replacement street light, C8 Garstons Orchard	£1,102.42
Grant Thornton UK LLP - inspection of 2014 Annual Return	£480.00
Bin-It – dog bin emptying 4 August-3 September	£269.04
G B Sport & Leisure UK Ltd – 'Wet & Forget' spray for algae removal on play surfaces	£35.00
N J Milkins – external painting of Memorial Hall (paid)	£3,220.00
N J Milkins – painting of railings around Memorial Hall (paid)	£645.00
JH Scaffolding Ltd – for Memorial Hall painting	£660.00
North Somerset Council – monthly inspection of play areas, August (paid)	£28.80
Foremost Signs Ltd – stickers for Dog Bins (paid)	£30.00
Charlie Griffin (Handyman) - various Memorial Hall repairs (paid)	£75.00
Bin-It – dog bin emptying 4 July-3 August (paid)	£269.04
RBS Rialtas – Omega Software maintenance annual fee	£235.00
North Somerset Council – monthly inspection of play areas, July (paid)	£28.80
The Play Inspection Company Ltd - annual inspection of play areas (paid)	£180.00
S Bawden – supply and fit new cupboards in Cyber Room (paid)	£1,800.00
Glendale Grounds Management, removal of graffiti in Church Walk play area	£435.00
Quarterly rent for Glebe Field, payable to Greenslade Taylor Hunt	£100.00
Wrington Twinning Association – grant 2015/16 (paid)	£350.00
Travis Perkins, various items for the handyman	£164.56
Debbie Heal – cleaning of Broad Street, August and September	£205.07

Parish Orderly's salary - August (paid) and September (to be calculated)	
Clerk's salary - August (paid) and September (to be calculated)	
Assistant Clerk's salary - August (paid) and September (to be calculated)	
Assistant Clerk – reimbursement for purchases made:-	
2 Minute Books (paid)	£79.90
Assistant Clerk – topping up of petty cash following purchases made:-	
hardware for repairs to Memorial Hall (£31.62), stamps (£10.26) and supplies for Broad Street toilets (£6.92) (paid)	£48.80

**Resolved:** To approve the payments as proposed. Cllr Bigg proposed approval and Cllr Yamanaka seconded the motion, all in favour.

11. To receive and consider reports from:
  - a. District Councillor, Cllr Yamanaka  
The report was received and noted.
  - b. NE Ward/Redhill, Cllr Fowler  
No report had been received.
  - c. Twinning Association, Cllr Rawlins  
No report had been received.
  - d. Wrington Sports & Social Club, Cllr Glynn/Cllr Woolf  
Cllr Glynn reported that he and Marshall Clements were in discussion with the Football Club about a proposal to alter the changing rooms to comply with the relevant regulations for the Somerset Premier Division which state that the match officials should be provided with a minimum size changing room which needs to include a toilet.  
It was noted that WSSC would be holding an event on 27 November to raise funds to go towards the newly installed kitchen in the pavilion. Cllr Fowler suggested that the Council might thank WSSC for carrying out the work.
  
12. To receive and consider reports from Working Groups:
  - a. Finance, Cllr Rawlins  
The finance report was received and noted.
  - b. Environment, Cllr Bigg  
No report had been received.
  - c. Highways, Cllr Ledbury  
No report had been received.
  
13. To consider the following recommendations by the Finance Group:
  - a. To accept a quotation from a preferred local contractor, GB Sport and Leisure, the original supplier/installer, for refurbishment of the skate park at a cost of £4,106.32.  
**Resolved: All agreed to accept this quotation.**
  - b. To agree to accept a quotation of £750 received from a preferred local contractor, Nigel Milkins, for painting the woodwork on the stairs outside the office building, together with two external doors and frames, with this to include preparation and necessary repairs.  
**Resolved: All agreed to accept this quotation.**
  - c. To agree to accept a quotation of £600 received from Nigel Milkins for cleaning, priming and painting the metal railings around the Church Walk Play Area. At the same time the neighbouring landowners to be approached with a view to

their having the railings on the north side of Church Walk painted to match.

**Resolved: All agreed to accept this quotation.**

- d. To agree to replace a broken bench on the Glebe Field at a maximum cost of £450, to include secure ground fixings. The other benches to be repaired by the Handyman.

**Resolved: It was agreed to replace the broken bench on the Glebe Field.**

- e. To consider a request from Vision North Somerset for grant support, with it recommended that a payment of £200 is made to assist with funding their IT project.

**Resolved: It was unanimously agreed to provide a grant of £200 to Vision North Somerset.**

- f. To agree to renew the Clerk's annual membership to the Society of Local Council Clerks (SLCC) at a cost of £149.

**Resolved: All agreed to renew the Clerk's SLCC annual membership.**

- g. To consider a request from Wrington Sports and Social Club for a grant payment of £500 towards the cost of the new kitchen now installed in the Rec Pavilion at a provisional total cost of £5500.

**Resolved: It was unanimously agreed to provide WSSC with £500 towards the new kitchen.**

- h. To note that signed annual accounts have been received from Felton Village Hall and to agree that as these are considered satisfactory the budgeted grant should be paid.

**Resolved: All agreed to the budgeted grant being paid to Felton Village hall.**

- i. To note that the national bank deposit protection scheme limit will be reduced from £85,000 to £75,000 with effect from 1 January 2016, with consideration to be given by the Finance group to how the Council's reserves might be maintained in the future.

This was noted.

- j. To note that the 2014/15 Annual Return has been approved without further comment by Grant Thornton.

This was noted.

Cllr Fowler wished to point out that no expenditure from the above list had been directed at Redhill or towards the Hall in Redhill. She asked if the Council could consider how it might be able to help the Hall and in particular the play area owned by the Hall. Councillors received this point sympathetically and it was agreed to further consider how the Council might be able to assist.

It was pointed out that it was important that the Trustees of Redhill village hall provide full audited accounts to the Council to enable the annual grant to be paid, with this need having been highlighted by the auditor.

**Cllr Taylor proposed approval of the above recommendations, with Cllr Woolf seconding the motion, all were in favour.**

15. Consultations:

To note the consultation by Post Office Ltd on the proposed relocation of the Wrington Post Office to Amors Stores, Broad Street, Wrington, with this having been previously referred to the Planning Committee meeting held 4 August 2015 in the absence of an August Council meeting. This consultation closed 8 September 2015.

This was noted, with the item having been included to act as a formal record.

16. Memorial Hall – to consider requests to serve alcohol as follows: None received.

17. To receive matters for information and items for possible consideration at the next meeting of the Council, to be held Wednesday 21 October 2015.  
No items were received.

There being no other business the meeting was closed at 9.25pm

**Chairman**