

**Minutes of a Meeting of Wrington Parish Council
held in the John Locke Room on Wednesday 20 April 2016**

Present: Cllr D Glynn (Chairman) Cllr S Lovell
Cllr G Bigg Cllr D Simpson
Cllr J Fowler Cllr B Taylor
Cllr G Lankester Cllr D Yamanaka
Mrs F Burke (Clerk)

In attendance: Mr Leo Taylor, NSC (part).

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1. To receive apologies for non-attendance and to approve the reasons where appropriate.
Apologies were received from Cllr Robertson (personal commitment), Cllr Woolf (family commitment), Cllr Ledbury (personal commitment), Cllr Rawlins (work commitment), PC Morris and PCSO Turner.
 2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the register of interests.
No declarations of interest were received.
 3. To confirm and sign as a true record the minutes of the meeting held 16 March, 2016.
The minutes were signed as a true record.
 4. To adjourn the meeting for Public Participation.
No members of the public were present.
 5. To receive a report from the Police representative.
The Clerk commented on a short report received from PC Morris. A query was raised as to which bins had been set on fire in Silver Street; the Clerk to enquire.
 6. To note items of correspondence received and requiring possible action:
 - a) Letter from Jon Lee requesting retrospective permission for a 6ft x 4ft shed on plot 6a of the allotments.
Resolved: To grant permission for the shed.
 - b) Email from Pauline Bamford requesting permission to erect a 6ft x 4ft shed and a 4m x 2m polytunnel on plot 11 of the allotments.
Resolved: To grant permission for the shed.
 - c) Email from an anonymous Langford resident regarding manure spreading by Alvis in the local area. This was noted.
 - d) Notice of Hearing for the Application for grant of Premises Licence: Dunleavy Vineyards, Nates Lane, Wrington BS48 5RS, to be held 21 April 2016.
This was noted. No Councillors were available to attend the hearing with a written apology and explanation to be submitted.
 - e) Letter from NSC concerning the phasing out of the Council Tax Support Grant by 2019/20. The grant for the current year is £3212. This was noted.

- f) Letter from NSC concerning changes to discretionary non-domestic rate relief policy effective from April 2016. This was noted.
- g) Email from Liam Abercrombie, NSC Highways, advising of a new policy concerning the painting of keep clear markings outside residential property (H-bar marking). This was noted.
- h) Email from Carl Tuttiett, forwarded by NSC, concerning a complaint about the reported brightness of street light C1 in The Glebe.
The Clerk to check if the light has a part-night switch fitted.
Resolved: To agree that SSE should paint part of the lantern bowl to reduce the impact on the neighbouring house. SSE has agreed to do this at no extra cost to the Council.
7. To receive the Clerk's report. The report is available for inspection in the minute book.
This was received and noted. The Chair reported that Charlie Griffin, the Council's handyman, has been carrying out some excellent work. The Chair asked Councillors to report to the office if they see any other work needing to be undertaken around the parish.
8. To receive the Finance Report and to authorise payments recommended for approval. Copies of the report circulated separately.

Memorial Hall – grant, 1 st quarter 2016/17	£3,000.00
Redhill Village Hall – grant 2016/17	
(to be paid on receipt of annual accounts for 2015/16)	£3,200.00
Felton Village Hall – grant 2016/17	
(to be paid on receipt of annual accounts for 2015/16)	£400.00
SSE Contracting Ltd – periodic electrical testing of street lights	£2,876.40
Bin-It – dog bin emptying, 4 March to 3 April	£269.04
Memorial Hall – hall hire for Defibrillator Course 4 May	£11.25
Travis Perkins – hardware for maintenance by the handyman:- play areas (£81.83), open spaces (£96.06), Memorial Hall (£13.40) and phone box (£6.87)	£198.16
North Somerset Council – monthly inspection of play areas, April	£28.80
Overstones Ltd – refurbishment of Broad Street Toilets (paid)	£14,262.00
Aspen Services Ltd – stage payment for refurbishment of Memorial Hall kitchen (paid)	£5,000.00
SSE Contracting Ltd – street lighting maintenance 4 th quarter 2015/16 (paid)	£766.19
Central Office Furniture – new furniture for Cyber Room refurbishment (paid)	£758.40
N J Milkins – painting of external stairs and external doors, John Locke Room (paid)	£720.00
BWBSL – water bill for Broad Street toilets, September 2015 to March 2016 (paid)	£117.85
Greenslade Taylor Hunt - rent for Glebe Field, 1 st quarter 2016/17 (paid)	£100.00
CommuniCorp – subscription to Clerks & Councils Direct 2016/17 (paid)	£75.00
CPRE – donation for second-hand photocopier (paid)	£50.00

North Somerset Council – monthly inspection of play areas, March (paid)	£28.80
Charlie Griffin – Handyman, April	(to be calculated)
Debbie Heal – cleaning of Broad Street toilets, April	(to be calculated)
Parish Orderly’s salary – April	£257.83
Clerk’s salary – April	(to be calculated)
Assistant Clerk’s salary – April	(to be calculated)

Resolved: To approve the payments as proposed. Cllr Taylor proposed approval and Cllr Lankester seconded the motion, all in favour.

9. To receive and consider reports from:
 - a. District Councillor, Cllr Yamanaka
A report had been received and noted.
 - b. NE Ward/Redhill, Cllr Fowler. No report had been received.
 - c. Twinning Association, Cllr Simpson. A report had been received and noted.
 - d. Wrington Sports & Social Club, Cllr Glynn. Cllr Glynn reported that the ‘Party in the Park’ preparations were ongoing, although a lot of work still needed to be done. The Memorial Hall has been booked on the same day in case of bad weather.

10. To receive and consider reports from Working Groups:
 - a. Finance, Cllr Rawlins
The report as circulated previously was noted.
 - b. Environment, Cllr Bigg
No report had been received.
 - c. Highways, Cllr Ledbury
A report had been circulated by Cllr Glynn on issues raised at the meeting held 13 April, with further meetings to be arranged.

11. To consider the following recommendations by the Finance Group:
 - a. To agree to the installation of a cold water tap inside the store cupboard at the Broad St toilets at a budget cost of £95, this primarily for use by the cleaner.
Resolved: To agree to fit the tap.
 - b. To agree to the purchase initially of one Windows 10 laptop for use in the information/resource centre at a budget cost of up to £300.
Resolved: To agree to the proposal.
 - c. To agree that pension provision by the Council in relation to legislation on automatic enrolment for qualifying staff will be through the National Employment Savings Trust (NEST) scheme and that arrangements can be made to set up this scheme.
Resolved: To agree to use the NEST scheme.
 - d. To note that staff salaries will be reviewed following appraisals and national agreement on NJC pay scales for 2016/17. This was noted.
 - e. To note that a meeting has been arranged with Niccy Hook, Yatton Youth Club, with a view to setting up some form of youth provision in Wrington, this following the withdrawal of the Youth Bus service and with a maximum budget of £4000.
Resolved: To proceed with setting up youth provision in Wrington in association with Niccy Hook, the Clerk to make the necessary arrangements.

- f. To note that the Council's preferred column mounted street light has been discontinued and that this will be replaced by an LED light and to agree that design options and cost implications should be explored in relation to potential comments or complaints about perceived brightness or glare and possible mitigation measures. This was noted.
- g. To note that permission has been granted for management work on the trees at the rear of the Hall and to agree a budget of £200 for initial pruning to clear growth away from the Hall and neighbouring buildings. This was noted.

Cllr Simpson proposed approval of the above recommendations, with Cllr Lankester seconding the motion, all were in favour.

12. To agree that a public consultation exercise should be undertaken on the proposed High St crossing and Silver St footway scheme alongside review of issues raised by the Highways group, with a view to submitting a funding application in the summer.

Resolved: To agree to consult with residents, shops, businesses and the School, and to publicise the proposed scheme via notice boards and at the Parish Meeting to be on 4 May.

13. To note and approve the Licence agreed with the Tennis Club for continued use of the tennis courts at the Recreation Field, with this effective from 1 April 2016 for a period of fifteen years.

Resolved: To approve the Licence as accepted by Bennetts on behalf of the Tennis Club.

14. To receive matters for information and items for possible consideration at the next meeting of the Council to be held Wednesday 18 May 2016.

- Cllr Yamanaka had been asked by a resident if the Council might consider supporting a first aid course. It was agreed that Cllr Bigg would contact the Medical Practice in the first instance and report back.

There being no other business the meeting was closed at 8.40pm

Chairman