

**Minutes of a Meeting of Wrington Parish Council
held in the John Locke Room on Wednesday 21 September 2016**

Present:	Cllr D Glynn (Chairman)	Cllr P Ledbury
	Cllr G Bigg	Cllr S Lovell
	Cllr J Fowler	Cllr D Simpson
	Mrs F Burke (Clerk)	Cllr B Taylor

1. To receive apologies for non-attendance and to approve the reasons where appropriate.
Apologies were received from Cllr Lankester (personal commitment), Cllr Rawlins (health reasons), Cllr Woolf (personal commitment), Cllr Yamanaka (family commitment).
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the register of interests.
Cllr Bigg wished to declare an interest in relation to the public participation item from the Village Agent as she is a Trustee and Director of WERN.
3. To confirm and sign as a true record the minutes of the meeting held 20 July 2016.
The minutes were agreed and signed as a true record
4. To adjourn the meeting for Public Participation.
Tina-Huckle Mills, Village Agent, gave a short verbal presentation to the Council on the advice and support services provided by the Village Agents. She informed Councillors that the aim of the service is to assist older residents and to support them in living in their homes as long as possible, and to try and help them feel less isolated by linking them with other groups and services.
Tina reported that she had set up various sessions in the local area, including a knitting group, coffee morning and a 'road show' with stands from various services such as Age UK and Avon Fire & Rescue. Future events are also planned.
The Chair thanked Tina for attending the meeting and she left the room.

The meeting was reconvened

5. To note items of correspondence received and requiring possible action:
 - a) Email from Mary Morris requesting that the Council might again provide the Christmas tree and lights.
Resolved : To agree that the Council will provide the Christmas Tree and lights on the same basis as previously.
 - b) Email from Elaine Bowman, NSC, regarding the 'Tesco bags of help' grants.
This was noted.
 - c) Letter from the North Somerset Local Access Forum (LAF) enquiring if the Council would wish to send a representative to any of their future meetings.
This was noted and Cllr Bigg said she would be interested in attending a meeting at some point, with the LAF to be advised accordingly.

- d) Email from Paula Shelley, Clerk to Winford Parish Council, concerning the proposed 30mph limit on Downside Road and related traffic management measures.
This was noted. Councillors agreed that they would wish to be consulted further if implementation of a scheme is proposed by NSC.
- e) Email from the Conservation Volunteers offering free trees for community groups, with suggestions requested for what could be planted locally and where.
This was noted. It was agreed to request some trees through this scheme. The Chair asked that Councillors might offer their thoughts on locations where additional tree planting could add landscape or amenity value.
6. To receive the Clerk's report. The report is available for inspection in the minute book. This was received and noted.
7. To receive the Finance Report and to authorise payments recommended for approval. Approval for the following payments was requested:

Banfield Fencing – gates and fencing at the Church Walk Play Area	£1,280.00
Rialtas Business Solutions Ltd – Omega Software maintenance annual fee	£288.00
Bin-It – dog bin emptying, 4 August to 3 September	£269.04
BWBSL – water bill for Broad Street toilets, March to September 2016	£104.06
Greenslade Taylor Hunt – rent for Glebe Field, 3 rd quarter 2016/17	£100.00
North Somerset Council – collection and disposal of photocopier	£50.00
North Somerset Council – monthly inspection of play areas, September	£28.80
Travis Perkins – hardware for maintenance by the Handyman:- play areas (£6.60), noticeboard at Broad Street toilets (£10.62) and equipment for Orderly (£8.15)	£25.37
SSE Contracting Ltd – 4 x replacement street lights (phase 4 replacement programme) (paid)	£4,446.14
North Somerset Council – monthly inspection of play areas, July (paid)	£28.80
Jeremy Blythe – property works (repairs to guttering John Locke House) (paid)	£1,164.00
Travis Perkins – hardware for maintenance by the handyman:- property works (£31.23), Play Areas (£10.72), Open Spaces (£34.70) and noticeboard (£36.00) (paid)	£112.65
Simon Payne – property works (repairs and new windows, John Locke House) (paid)	£2,838.00
Overstones Ltd – installation of air vents at Broad Street toilets (paid)	£234.00
Assistant Clerk – reimbursement for purchases made- printer cartridges (paid)	£27.35
The Play Inspection Company – play area annual inspections (paid)	£180.00
E Kinsey – collection bedding plants from Weston-super-Mare, 2 trips (paid)	£40.00
North Somerset Council - monthly inspection of play areas, August (paid)	£28.80
Bin-It – dog bin emptying, 4 July to 3 August (paid)	£269.04
Prism – printer cartridge (paid)	£75.26
Debbie Heal – cleaning of Broad Street toilets, August (paid) and September	(to be calculated)
Charlie Griffin – Handyman, August (paid) and September	(to be calculated)
Parish Orderly's salary - August (paid) and September	(to be calculated)
Clerk's salary - August (paid) and September	(to be calculated)
Assistant Clerk's salary – August (paid) and September	(to be calculated)
HMRC 2 nd quarter NI and tax	(to be calculated)
NEST Pension Scheme – July & August (paid) and September	(to be calculated)

Resolved: To approve the payments as proposed Cllr Bigg proposed approval and Cllr Taylor seconded the motion, all in favour.

8. To receive and consider reports from:
 - a. District Councillor, Cllr Yamanaka
A report had been received and noted.
 - b. NE Ward/Redhill, Cllr Fowler.
Cllr Fowler advised that there were no matters to be raised this month.
 - c. Twinning Association, Cllr Simpson.
A report had previously been circulated and noted.
 - d. Wrington Sports & Social Club, Cllr Glynn.
Cllr Glynn had circulated the minutes from the last meeting. He advised that the meeting had clashed with a Planning Committee meeting and that WSSC have been requested to avoid future Planning meetings where possible.

9. To receive and consider reports from Working Groups:
 - a. Finance, Cllr Rawlins
The report as circulated previously was noted.
 - b. Environment, Cllr Bigg
Cllr Bigg reported that the Council had recently been approached by Hannah Brown, NSC, on behalf of the Community Resilience (CR) team. Cllr Bigg explained that Wrington had been identified by NSC as a community which should benefit from a new CR plan. As a result, a meeting had recently been held in the Hall where residents had been encouraged to lead the flood related part of the plan. To help progress this a training session for volunteers has been arranged by NSC, this to be held 20 October 2016. It was agreed to discuss the issues raised and to further develop an emergency plan at a meeting of the Environment Group, details to be advised.
 - c. Highways, Cllr Ledbury
No report had been received. It was agreed that highways issues would be raised alongside the Environment Group meeting.

10. To consider the following recommendations by the Finance Group:
 - a. To agree to renew annual membership to the Society of Local Council Clerks at a cost of £149.
Resolved: To renew membership
 - b. To agree to provide a grant of £100 towards Wrington Friendship Club's Christmas lunch and party, as in previous years.
Resolved: To agree to provide a grant.
 - c. To agree to a quote of £150 to paint the recently installed bay window, inside and out, in the John Locke House.
Resolved: To agree to proceed with the work.

Cllr Taylor proposed approval of the above resolutions, with Cllr Fowler seconding the motion, all were in favour.

11. To note that the Council has met with the Mendip Vale Medical Practice to discuss their future plans, including the Wrington branch surgery, and to consider any resulting actions.
The Chair explained that following a meeting with David Clark, Executive Manager MVMP, an article had been submitted to the Wrington Journal, with similar notices

posted, encouraging residents to share their experiences of the Wrington Branch surgery and at the same time requesting comments on issues raised by access to the Pudding Pie Lane surgery. Councillors discussed how else this might be promoted and it was agreed to try and spread the word further. Following assessment of the responses it is anticipated that the issues raised will be discussed with MVMP.

12. To receive matters for information and items for possible consideration at the next meeting of the Council to be held Wednesday 19 October 2016.
There were no matters raised.

There being no other business the meeting was closed at 9.20pm.

Chairman