

**Minutes of a Meeting of Wrington Parish Council
held in the John Locke Room on Wednesday 14 December 2016**

Present: Cllr D Glynn (Chairman) Cllr P Ledbury
Cllr G Bigg Cllr S Lovell
Cllr J Fowler Cllr D Simpson
Mrs F Burke (Clerk) Cllr B Taylor

In attendance: Mr Jeremy Birkett

1. To receive apologies for non-attendance and to approve the reasons where appropriate.
Apologies were received from Cllr Rawlins (illness), Cllr Yamanaka (prior commitment), Cllr Wolfe (personal issue), Cllr Robertson (illness) and Leo Taylor, NSC Liaison Officer.
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the register of interests.
No declarations of interest were received.
3. To confirm and sign as a true record the minutes of the meeting held 16 November 2016.
The minutes were agreed and signed as a true record.
4. To adjourn the meeting for Public Participation.
Mr Jeremy Birkett addressed the Council on plans for the Wrington Fair Week, which will be held between 29 April and 7 May 2017. He commented on the range of events already planned and expects that others will also be included. Mr Birkett explained that the Council had agreed to cover the cost of Hall hire in previous years and suggested that the Council might consider contributing 50% or more towards the cost in 2017. He advised that the hire charges for the week had been estimated at £626.60 and that the organising committee would not expect the Council to cover the full amount.
The Chair explained that the proposal would now be considered by the Finance Group with a decision then to be taken at the next Council meeting. There being no further questions, the Chair thanked Mr Birkett for attending and he then left the meeting.
5. To note items of correspondence received and requiring possible action:
 - a) Email from PCSO Kate Turner regarding arranging a regular beat surgery in Wrington.
It was agreed that a Friday morning in Broad Street would be the best time and location for the beat surgery. The Clerk would contact the PCSO about the possibility of the mobile police van being made available on Friday dates.
 - b) Letter from Taylor Wimpey concerning their proposal for major development on Green Belt land close to Bristol and the live Joint Spatial Plan consultation.
This was noted.
 - c) Email from Jeremy Birkett concerning the Wrington Fair Week 2017 (the Pageant) and possibility of the Council assisting with hire fees for the Hall.

This had been discussed under public participation, item 4 above.

6. To receive the Clerk's report. The report is available for inspection in the minute book. This was received and noted.
7. To receive the Finance Report and to authorise payments recommended for approval. Approval for the following payments was requested:

Approval for the following payments is sought:

M F Clark & Son - Grass cutting and grounds maintenance for 2016	£1,500.00
Bin-It – dog bin emptying, 4 November to 3 December	£269.04
Travis Perkins – hardware for maintenance by the Handyman:- open spaces (£76.61) and Downside Road phone box (£8.46)	£85.07
North Somerset Council - monthly inspection of play areas, November	£28.80
Bennetts – legal fees for transfer of ownership of Surgery Site Amenity Area (paid)	£640.00
Debbie Heal – cleaning of Broad Street, December	(to be calculated)
Charlie Griffin – Handyman, December	(to be calculated)
Parish Orderly's salary - December	(to be calculated)
Clerk's salary - December	(to be calculated)
Clerk – travel to Regional Conference in Cheltenham	£49.95
Assistant Clerk's salary - December	(to be calculated)
HMRC 3rd quarter NI and tax	(to be calculated)
NEST Pension Scheme – December	(to be calculated)

Resolved: To approve the payments as proposed Cllr Bigg proposed approval and Cllr Taylor seconded the motion, all in favour.

8. To receive and consider reports from:
 - a. District Councillor, Cllr Yamanaka
A report had been received and noted.
 - b. NE Ward/Redhill, Cllr Fowler.
Cllr Fowler advised that there were no issues to report.
 - c. Twinning Association, Cllr Simpson.
Cllr Simpson would circulate the latest minutes once received.
 - d. Wrington Sports & Social Club, Cllr Glynn.
Cllr Glynn informed Councillors of a possible request by the Football Club that consideration might be given to extending the Pavilion to provide improved changing facilities, which might then aid the Club in returning to play first team matches at the Rec.
 - e. MVMP Patient Participation Group (PPG), Cllr Bigg
Cllr Bigg gave a verbal report on the recent PPG meeting held at St Georges. She reported that PPG membership had now been confirmed and new terms of reference adopted. MVMP have indicated that the Practice might now be expanding to up to 50,000 patients, with 19 doctors in the future. Also, that a transport service is planned for patients who do not have other means of travelling to and from the surgery.
Cllr Bigg agreed to circulate the new MVMP management structure document and other relevant information.
Members agreed that the Council should aim to arrange a further meeting with the Practice to discuss the future of the Wrington branch surgery.

9. To receive and consider reports from Working Groups:
- a. Finance, Cllr Rawlins
The report was received and noted.
 - b. Environment, Cllr Bigg
No report had been received.
 - c. Highways, Cllr Ledbury
A report was received and noted. It was noted that a Highways group meeting will be held on 23 January 2017 at 6pm.
10. To consider the following recommendations by the Finance Group:
- a. To agree to provide the Twinning Association with a grant of £350, as in previous years and budgeted.
Resolved: To agree to this recommendation
 - b. To agree to proceed with the removal of the existing roundabout at the Recreation Field, and the purchase and installation of a replacement roundabout, including safety surfacing, at a budgeted cost of £8,500, excluding VAT. The cost to the Council would be reduced by £1,242 provided from remaining S106 funding which is to be spent on play equipment.
Following discussion about the background to the proposed replacement, Cllr Fowler stated that she did not agree that this should be funded direct by the Council and suggested that grant funding should be sought, as had been recommended for new play equipment at Redhill. As a result an amendment was proposed by Cllr Taylor as follows:
To agree that the Council should proceed to order and install the replacement roundabout with grant funding to be explored to cover the cost, the purchase to be funded from reserves to allow an order to be placed for the roundabout and associated work.
Resolved: To agree to the proposed amendment with the purchase and installation of the replacement roundabout to proceed on this basis but to also seek grant funding to cover the cost.
 - c. To agree to purchase 5 green waste bins for Council use at a cost of £20 each, subject to NSC not agreeing to waive this charge.
Resolved: To agree to this proposal. The Clerk to contact Leo Taylor, NSC, concerning the supply of green bins and the related collection service.
 - d. To agree to use DCK Beavers as previously to undertake the year-end closedown for the year to 31 March 2017, and to prepare the Council's accounts, at an estimated cost of £770, including mileage.
Resolved: To agree to use DCK Beavers for the year-end closedown and to prepare the Council's accounts, as previously.
- Cllr Ledbury proposed approval of the above resolutions, with Cllr Simpson seconding the motion, all were in favour for recommendations a., c. and d. but Cllr Fowler wished it to be noted that she was opposed to recommendation b.**
11. To consider the proposed draft budget for 2017/18, with this and the Precept to be confirmed at the Council meeting to be held 18 January 2017. An unchanged Band D council tax charge is anticipated at this stage with the Precept to be set accordingly, this to be confirmed when details of the 2017/18 tax base are advised by NSC, together with the Government's response to the recent precept

referendum principles consultation and how this will relate to parish councils.

The draft budget was received and noted, with this to be agreed at the January Council meeting when the Precept will be confirmed.

12. Consultations

- To further note the West of England (WoE) consultation on the Joint Spatial Plan (JSP) and related Joint Transport Study (JTS), which are both open for comments until 19 December 2016. See email circulated 7 November for further information.

This was noted.

13. To receive matters for information and items for possible consideration at the next meeting of the Council to be held Wednesday 18 January 2016.

No matters were received.

There being no other business the meeting was closed at 9.15pm.

Chairman