

**Minutes of a Meeting of Wrington Parish Council
held in the John Locke Room on Wednesday 15 February 2017**

Present:	Cllr D Glynn (Chairman)	Cllr J Fowler
	Cllr S Lovell	Cllr D Simpson
	Cllr B Taylor	Cllr D Yamanaka
	Ms J Bishop (Assistant Clerk)	

1. To receive apologies for non-attendance and to approve the reasons where appropriate.
Apologies were received from Cllr Bigg (illness), Cllr Lankester (prior commitment), Cllr Ledbury (family commitment), Cllr Robertson (personal), Cllr Wolfe (prior commitment) and Mr Leo Taylor, NSC Parish Liaison Officer.
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the register of interests.
No declarations of interest were received.
3. To confirm and sign as a true record the minutes of the meeting held 18 January 2017.
The minutes were agreed and signed as a true record.
4. To adjourn the meeting for Public Participation.
There were no members of the public present.
5. To note items of correspondence received and requiring possible action:
 - a) Email from Dee Mawn, Environmental Health Service Manager, NSC, informing the Council that NSC is now consulting on the proposals to introduce Public Space Protection Orders (PSPOs) designed to prevent individuals or groups of individuals committing anti-social behaviour in public places.
Resolved: Cllrs Glynn and Taylor to draft and agree a response supporting the proposals in the consultation.
6. To receive the Clerk's report. The report is available for inspection in the minute book.
This was received and noted. The Assistant Clerk reported that, although the Area Officer had visited the office on 14 February, there were no updates so a revised Highways list had not been circulated. She also reported that work continued on funding for the roundabout on the Recreation Field.
7. To receive the Finance Report and to authorise payments recommended for approval. Approval for the following payments was requested:

Approval for the following payments is sought:

Metcraft Lighting – Bracket street light, C1 Broad Street	£954.00
Bin-It – dog bin emptying, 4 January to 3 February	£269.04
Middlecombe nursery – plants and strulch for Bd St toilets garden	£35.64

Garret Bros- supply and erect Christmas tree on the Green	£144.00
Travis Perkins – hardware for maintenance by the Handyman:- Rec pavilion (£35.46 & £27.62)	£63.08
Debbie Heal – cleaning of Broad Street, February	(to be calculated)
Charlie Griffin – Handyman, February	(to be calculated)
Parish Orderly's salary - February	(to be calculated)
Clerk's salary - February	(to be calculated)
Assistant Clerk's salary - February	(to be calculated)
Assistant Clerk – reimbursement for HP black printer cartridge	£13.99
NEST Pension Scheme – February	(to be calculated)

Resolved: To approve the payments as proposed Cllr Taylor proposed approval and Cllr Fowler seconded the motion, all in favour.

In relation to the Receipts & Payments Report for the previous month, it was noted that cheque number 3004 (£3,000) had not been made payable to Charlie Griffin, as shown, but had been made payable to the Memorial Hall. The Assistant Clerk confirmed this was an error and that the next month's report would include a correction.

8. To receive and consider reports from:
 - a. District Councillor, Cllr Yamanaka
A report had been received and noted.
 - b. NE Ward/Redhill, Cllr Fowler.
No report had been received.
 - c. Twinning Association, Cllr Simpson.
A report had been received and noted.
 - d. Wrington Sports & Social Club, Cllr Glynn.
A report had been received and noted. In relation to the franchise agreement, Cllr Glynn reported that the formal termination notice to the current bar operator had yet to be issued. It was also confirmed that the Burco water boiler which had failed recent PAT testing, had been scrapped.
 - e. MVMP Patient Participation Group (PPG), Cllr Bigg
No report had been received. However, Cllr Simpson reported that there would be a meeting of the group later in February and also that the latest newsletter would shortly be published.

9. To receive and consider reports from Working Groups:
 - a. Finance, Cllr Rawlins
The report was received and noted.
 - b. Environment, Cllr Bigg
No report had been received although Cllr Yamanaka reported that a Community Resilience training event would be held in the Scout Hall, 7 March.
 - c. Highways, Cllr Ledbury
It was noted that a Highways group meeting has been planned for 23 February 2017 at 6pm. Cllr Glynn reported that an order had now been placed for two movable speed warning signs and that discussions were underway with the installation contractor about suitable locations for the ground sockets/posts. Cllr Taylor asked if redundant bus stops signs could be utilised and Cllr Glynn said he would make enquiries with the contractor.

10. To consider the following recommendations by the Finance Group:
- a. To agree to replace four swing seats, these need replacing due to wear and tear and are budgeted for under play area maintenance. The seats are two cradle swing seats in Church Walk play area and two standard swing seats in the Recreation Field play area, at a budgeted cost of £350 excluding VAT and possible fitting costs.
Resolved: To agree to this purchase.
 - b. To agree to replace the broken bench near the pavilion on the Recreation Field. Quote to follow.
Resolved: To agree to this purchase to a maximum expenditure of £650.00 (excluding VAT).
 - c. To agree to replace the main office laptop as it is beginning to fail. To agree to spend a budgeted cost of £500 on this.
Resolved: To agree to this purchase.
 - d. To agree to renew the Council's annual subscription to Clerks and Councils Direct and Local Councils Update at a cost of £75.
Resolved: To agree to this purchase.
- Resolved: Cllr Simpson proposed approval of the above recommendations, with Cllr Taylor seconding the motion, all were in favour.**
11. To note that NSC is proposing to establish a public right of way linking footpath AX30/57, Church Walk to The Glebe, with Station Road, Wrington, the new path to be dedicated as footpath AX30/82, with the Council requested to confirm acceptance of the draft path creation agreement.
Resolved: To agree to the draft path creation agreement. Cllr Yamanaka proposed approval of the resolution, with Cllr Lovell seconding the motion, all were in favour.
12. To consider a proposal that the waiting restriction at the junction of Broad Street and Silver Street might be revised to fit more appropriately with current circumstances. Note that the plan provided by NSC is indicative and could be varied in terms of days or times. The Council to contribute £89.95 should any revision to the current restriction be agreed and with NSC to be advised by 24 February 2017.
Resolved: To agree to the proposal as presented but with 30 minute parking in the existing wait restricted zone on the south side of Broad Street between 8am and 6pm, Monday to Friday. Cllr Lovell proposed approval of the resolution, with Cllr Yamanaka seconding the motion, all were in favour.
13. To consider a proposal that the Recreation Field might now be dedicated under the Fields in Trust programme to safeguard its use as a public open space and recreational area for the benefit of future generations and which offers the opportunity of grant funding. See the minutes for the meeting held 15 June 2016.
Resolved: To explore the possibility of dedicating the Recreation Field under the Fields in Trust programme and then to present a proposal at a future Council meeting.

14. To receive matters for information and items for possible consideration at the next meeting of the Council to be held Thursday 16 March 2017.
The change of meeting date was noted. No matters were received.

There being no other business the meeting was closed at 8.40pm.

Chairman