

**Minutes of a Meeting of Wrington Parish Council
held in the John Locke Room on Thursday 12 April 2017**

Present:	Cllr D Glynn (Chairman)	Cllr G Bigg
	Cllr S Lovell	Cllr J Fowler
	Cllr B Taylor	Cllr D Yamanaka
	Mrs F Burke (Clerk)	

1. To receive apologies for non-attendance and to approve the reasons where appropriate.
Apologies were received from Cllr Lankester (personal commitment), Cllr Ledbury (prior commitment), Cllr Woolf (prior commitment), Cllr Rawlins (illness) and Mr Leo Taylor, NSC Parish Liaison Officer.
It was noted that Cllr Woolf had not attended a Council meeting for over 6 months. It was agreed the Clerk should write asking him to confirm his interest in future membership of the Council so that in terms of procedure this can be agreed through co-option.
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the register of interests.
No declarations of interest were received.
3. To confirm and sign as a true record the minutes of the meeting held 16 March 2017.
The minutes were agreed and signed as a true record, with one amendment added under agenda item 16;
'Cllr Yamanaka commented briefly on the Community Resilience meeting held 7 March 2017'.
4. To adjourn the meeting for Public Participation.
There were no members of the public present.
5. To note items of correspondence received and requiring possible action:
 - a. Email from Bristol Airport, Local Community Fund, informing the Council that noise insulation grants for new windows are available for residents living in defined areas. This was noted.
Cllr Glynn to ask Melanie King, BA Environment Manager, if it was intended that the airport would inform affected residents.
 - b. Letter from Elaine Bowman, NSC Public Rights of Way, confirming that the new public footpath from the existing Glebe Field path through to Station Road has been formally created as footpath AX30/82. This was noted.
The Clerk to publicise this in the Journal and to enquire whether a public footpath post could be erected.
6. To receive the Clerk's report. The report is available for inspection in the minute book.
Cllr Bigg commented on the fastenings and closure spring on the gates on the

Alburys to Ladywell footpath. Cllr Glynn explained that the gate post at the top (Alburys) end is to be dug out and replaced, with other work planned.

7. To receive the Finance Report and to authorise payments recommended for approval. Approval for the following payments was requested:

Memorial Hall – grant, 1 st quarter 2017/18	£3,000.00
Bin-It – dog bin emptying, 4 March to 3 April	£269.04
Shield Environmental Services Ltd – testing for asbestos in remains of fire at the allotments	£150.00
Travis Perkins – hardware for maintenance by the Handyman:- Ladywell/Alburys footpath (£104.37), play area (£1.80) and allotments (£9.96)	£116.13
The Consortium – office paper	£48.35
ALCA – annual subscription (paid)	£482.35
North Somerset Council - monthly inspection of play areas, March (paid)	£28.80
Water2Business – water bill for Broad Street toilets, September to March 2017 (paid)	£110.98
North Somerset Council – 5 x 240L ‘Green Bins’ (paid)	£125.00
HMRC 4 th quarter NI and tax (paid)	£531.34
Getmapping Plc (Parish Online) – subscription (paid)	£110.40
Easy Internet Solutions Ltd (Free Virtual Servers) – internet domain name renewal, for two years (paid)	£96.00
SSE Contracting Ltd – street lighting maintenance 4th quarter 2016/17 (paid)	£766.19
SWARCO Traffic Ltd – 2 x Movable Vehicle Activated Signs, 30% of order value (paid)	£1,986.41
Debbie Heal – cleaning of Broad Street, April	(to be calculated)
Charlie Griffin – Handyman, April	(to be calculated)
Parish Orderly’s salary - April	(to be calculated)
Clerk’s salary - April	(to be calculated)
Assistant Clerk’s salary - April	(to be calculated)
Assistant Clerk - reimbursement following purchases made:- ink cartridges for colour printer	£31.98
Assistant Clerk - reimbursement following purchases made:- stamps (£25.69), Hardware for Church Walk fence (£11.11) and picture hooks for Cyber Room (£2.20)	£39.00
NEST Pension Scheme – April	(to be calculated)

Resolved: To approve the payments as proposed Cllr Taylor proposed approval and Cllr Bigg seconded the motion, all in favour.

8. To receive and consider reports from:

- a. District Councillor, Cllr Yamanaka
A report had been received and noted. There was some discussion about the new household recycling centre changes and how a new Metro Mayor might affect housing in North Somerset.
- b. NE Ward/Redhill, Cllr Fowler.
No report had been received.

- c. Twinning Association, Cllr Simpson.
No report had been received.
 - d. Wrington Sports & Social Club, Cllr Glynn.
It was reported that there had been no Committee meeting this month.
 - e. MVMP Patient Participation Group (PPG), Cllr Bigg
Cllr Bigg reported that the last meeting had mainly focused on financial issues. The next meeting would be taking place on 27 April, with the agenda expected to include; a transport plan, leg club, prescription processes and the future of the Wrington branch surgery.
Cllr Bigg reminded members that they could report any issues they may have about the surgery to Healthwatch who would then pass the information on to NHS England. It was agreed that the responses received from residents in response to the local consultation on the Wrington branch surgery might be sent to NHS England.
9. To receive and consider reports from Working Groups:
- a. Finance, Cllr Rawlins
No finance meeting had taken place this month.
 - b. Environment, Cllr Bigg
No meeting had taken place this month. Details of the next meeting to be circulated when agreed.
 - c. Highways, Cllr Ledbury
Cllr Glynn had circulated a report updating members on current highways schemes and issues. These were discussed briefly.
10. To consider the following recommendations by the Finance Group:
- a. To agree to use Oak Accountancy Services for the Council's annual internal audit at a cost of £350.00 plus VAT.
Resolved: To agree to use Oak Accountancy Services.
 - b. To agree to purchase 'Wet and Forget' spray for play area surfaces to prevent moss growth and make the surfaces less slippery, at a cost of £29.17 plus VAT and carriage.
Resolved: To agree to purchase 'Wet and Forget' for use in both the Redhill and Wrington play areas.
- Cllr Bigg proposed approval of the above resolutions, with Cllr Lovell seconding the motion, all were in favour.**
11. To agree that the Chair and Clerk can proceed to negotiate a reduction in the Orderly's contracted hours to reflect experience and current circumstances.
Resolved: To agree to this proposal.
12. To agree that the National Joint Council pay award agreed for 2017/18 will be implemented with effect from 1 April 2017 and to consider any recommended variations.
It was agreed that the relevant NALC/SLCC national pay rates should be implemented with effect from 1 April 2017, with consideration of any variations deferred to a future meeting following discussion by the Finance Group.
Resolved: To agree to this proposal.

13. To receive matters for information and items for possible consideration at the next meeting of the Council to be held Wednesday 17 May 2017.
No matters were received.

There being no other business the meeting was closed at 9.20pm.

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Chairman