

**Minutes of a Meeting of Wrington Parish Council
held in the John Locke Room on Thursday 21 June 2017**

Present:	Cllr D Glynn (Chairman) Cllr S Lovell Cllr B Taylor Cllr P Ledbury Mrs F Burke (Clerk)	Cllr G Bigg Cllr J Fowler Cllr G Lankester Cllr D Simpson
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1. To receive apologies for non-attendance and to approve the reasons where appropriate.
Apologies were received from Cllr Robertson (prior commitment) and Cllr Yamanaka (prior commitment), Leo Taylor, NSC Liaison Officer.
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of Interests.
No declarations of interest were received.
3. To confirm and sign as a true record the minutes of the meeting held 17 May 2017.
The minutes were signed and agreed as a true record.
4. To adjourn the meeting for Public Participation.
No members of the public were present.
5. To note items of correspondence received and requiring possible action:
 - a. Email from Alison Pople requesting permission to erect a green metal shed, 6ft x 4ft, and a 3m x 2m polytunnel on plot 26 of the allotments.
Resolved: To grant permission for both the shed and polytunnel.
 - b. Email from Kevin Lilwall, Director of Operations for YMCA Somerset Coast, inviting the Council to visit Barley Wood and to discuss their work.
It was agreed that the Council should accept the invitation to visit Barley Wood with the Clerk to arrange a mutually convenient date and time.
 - c. Letter from Weston Area Health NHS Trust regarding the proposed temporary overnight closure of Weston General Hospital A&E with effect from 4 July 2017.
This was noted.
6. To receive the Clerk's report. The report is available for inspection in the minute book.
This was noted.
7. To receive the Finance Report and to authorise payments recommended for approval.
Copies of the report circulated separately.
Wicksteed Leisure Ltd - roundabout for Rec play area £10,200.00

DCK Accounting Solutions Ltd - Annual Accounts 2016/17 year-end close down and preparation of accounts	£913.08
Oak Accountancy Services Ltd - internal audit 2016/17	£420.00
Bin-It - dog bin emptying, 4 May to 3 June	£275.14
Greenslade Taylor Hunt - rent for Glebe Field, 2 nd quarter 2017/18	£100.00
Travis Perkins - hardware for the Handyman:- repairs to the Pavilion (£2.09) and Open Spaces (£88.74)	£90.83
Ruth Clarke - plants for tub outside The Plough	£59.83
ALCA - Playground Management seminar	£30.00
North Somerset Council - monthly inspection of play areas, May & June	£57.60
Foremost Signs Ltd - 'Dangerous Building' sign for allotments	£18.00
Debbie Heal - cleaning of Broad Street toilets, June	(to be calculated)
Charlie Griffin - Handyman, June	(to be calculated)
Parish Orderly's salary - June	(to be calculated)
Clerk's salary - June	(to be calculated)
Assistant Clerk's salary - June	(to be calculated)
Assistant Clerk - travel to noticeboards, 1 st quarter 2017/18	£9.00
Assistant Clerk - topping up of petty cash following purchases made:- stamps (£13.44), refuse bags for Orderly (99p), latch for Glebe Field footpath gate (£12.04) and batteries (£7.98)	£34.45
HMRC - NI and tax, 1 st quarter 2017/18 (to be calculated)	
NEST Pension Scheme (employer and employee contribution) – June	£54.84

Resolved: To approve the payments as proposed. Cllr Taylor proposed approval and Cllr Bigg seconded the motion, all in favour.

8. To receive and consider reports from:
 - a. District Councillor, Cllr Yamanaka
A report had been circulated and was noted, in particular that NSC is intending to undertake further consultation on the proposed ban on dogs on the Recreation Field and a 'dogs on leads' order for the Glebe Field.
 - b. NE Ward/Redhill, Cllr Fowler. No report had been received.
 - c. Twinning Association, Cllr Simpson. The report was noted.
 - d. Wrington Sports & Social Club, Cllr Glynn. The report was noted. Cllr Glynn added that the Football Club is expected to submit a request for permission to erect the hard barrier around the pitch.
 - e. MVMP Patient Participation Group (PPG), Cllr Bigg.
Cllr Bigg reported that the next PPG meeting would be held 29 June 2017 and the Wrington branch surgery is expected to be discussed at that meeting.

9. To receive and consider reports from Working Groups:
 - a. Finance. The report was received and noted, with any proposed expenditure included on the agenda.
 - b. Environment, Cllr Bigg. No report had been received.
 - c. Highways, Cllr Ledbury. No report had been received.

10. To consider the following recommended expenditure:
- a. To agree to pay for a power supply repair concerning street light C4, Ropers Lane, at a cost of £217.86.
Resolved: To agree to the expenditure.
 - b. To agree to purchase new lever arch and minute book files for the office at a cost of £200.
Resolved: To agree to the expenditure.
 - c. To agree to proceed with booking an annual play inspection for Council's play areas at a budget cost of £180.
Resolved: To agree to the expenditure.
 - d. To agree to install a bench in the new amenity area, similar to those in Lawrence Road and School Road, at a budget price of £500 including installation.
Resolved: To agree to the expenditure.
 - e. To agree to provide support to the Wrington Village Alliance in relation to the proposed Cox's Green planning Inquiry, this in the form of printing, copying and other practical support and, where possible, assistance at the Inquiry.
Resolved: To agree to provide the practical support and assistance as requested.

Cllr Lankester proposed approval of the above resolutions, with Cllr Simpson seconding the motion, all in favour.

- 11 a. To note and to approve the Accounting Statement and Annual Governance Statement for the Annual Return in advance of submission to the External Auditor.
Resolved: To approve the Annual Governance Statement.
Cllr Lovell proposed approval with Cllr Taylor seconding the motion, all in favour.
- b. To note and approve the Council's accounts for the year 2016/17 as prepared and submitted by DCK Beavers Ltd.
Resolved: To approve the Council's accounts.
Cllr Taylor proposed approval with Cllr Simpson seconding the motion, all in favour.
12. To acknowledge the Internal Audit Report for the year ending 31 March 2017 and any issues raised by the Auditor.
The report was noted, with no issues raised.
13. To consider a proposal by the Woodspring Bridleways Association that a bridleway should be created by means of a Modification to the Definitive Map, this in relation to a route linking Spying Copse to the A38 and including part of footpath AX30/29 and all of path AX30/69. See letter from Elaine Bowman, NSC Senior Access Officer, 5 June 2017, and the map provided. Closing date for comments 17 July 2017.
It was agreed the Council had no evidence on which to base an objection to the proposed modification and consultation.

14. To consider that the Council should now agree to proceed with dedication of the Recreation Field under the Fields in Trust programme to safeguard its future use as a public open space and recreational area, as discussed in the meeting held 15 February 2017 and subject to agreement on the proposed terms and conditions.

Resolved: To proceed with the application process, with the Chairman and Clerk to progress the matter.

15. To review the Wrington Community Resilience group’s recent activities and how this appears to be evolving in Wrington, together with how the Council might be involved.

Following a brief discussion, Cllr Bigg offered to request a copy of a recent report on the local CR group’s activities, prepared by Mark Slater, and to ask if he might now provide a regular update on the group’s activities for the Council.

16. To receive matters for information and items for possible consideration at the next meeting of the Council to be held Wednesday 19 July 2017.

- Cllr Simpson suggested the Council should write to the Chapel and Church thanking them for the fun day they organised on Saturday 17 June 2017, with this agreed.
- Cllr Bigg reported that she had received complaints about late night noise associated with the tug-of-war event held over the Spring bank holiday weekend. Cllr Glynn advised that following a complaint direct to the Council about noise it had been confirmed that the event had been licensed and with music permitted.

There being no other business the meeting was closed at 8.30pm.

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Chairman