

**Minutes of a Meeting of Wrington Parish Council
held in the John Locke Room on Wednesday 19 February 2014**

Present: Cllr D Glynn (Chairman) Cllr G Bigg
 Cllr B Taylor Cllr G Lankester
 Cllr D Yamanaka Cllr P Ledbury
 Cllr L Howells Cllr P Robinson (part)
 Ms J Bishop (Assistant Clerk)

In attendance: Ms Lyndsay Newman and Mr Nick Finch.

1. To receive apologies from Members for non-attendance.
Apologies were received from Cllr Rawlins (illness).
2. To receive Members' declarations of interests on known agenda matters and any amendments to the register of interests.
Cllr Howells as Secretary of the Wrington Sports & Social Club.
Cllr Bigg, in relation to Agenda item 4, as director of WERN.
Cllr Bigg, in relation to Agenda item 8 (renewal of CPRE subscription), as Chair of CPRE Avonside Branch.
Cllr Howells, in relation to Agenda item 14, as pro bono fundraiser for Wrington Redhill Football Club.
3. To confirm and sign as a correct record the minutes of the meeting held 22 January 2014.
The minutes were approved and signed as a true record.
4. *To adjourn the meeting for Public Participation:*

Ms Newman (Village Agents for the Chew Valley) gave details on the Village Agents scheme which has recently been extended to North Somerset. She explained the role of the Village Agents in assisting isolated people in rural areas to access information and services to enhance their wellbeing, safety and security. The Chair thanked Ms Newman for attending and she left the meeting.

Mr Finch (Chairman, Wrington Redhill Football Club) explained the standard of facilities, as laid down by the Somerset County League, which he believed the Club would need to provide in order for the Club to be promoted to the Premier Division. It was suggested that an agreement could be reached in principle to support the Club's aims so that fundraising might commence. The Chair explained that this would be considered later in the meeting. The Chair thanked Mr Finch for the information and Mr Finch left the meeting.

5. To receive a report from the Police representative.
No police report had been received. It was agreed that the Clerk should contact PC Nethercott expressing how valuable his attendance at the last meeting had been and asking for a report for the next meeting, including an update on the recent spate of burglaries, and reminding him that Members had asked to see a copy of the advice note on parking which had recently been circulated within the village.

The meeting was reconvened

6. To note items of correspondence received and requiring possible action:
- Draft Bristol Airport Noise Action Plan Document, 2014 to 2018. **This was noted with no action required.**
 - Letter from North Somerset Council concerning a proposed paperless procedure for sending details of planning applications to Parish and Town Councils with effect from 1 April 2014.
Resolved: To respond explaining that this approach was not felt to be suitable for this Council citing NSC's duty to provide information, the value in comparing hard copy drawings side by side, the limitations of local broadband speeds and the potential loss of historical data.
 - Letter from Linda Saretok, NSC Senior Tree Officer, notifying the Council of a Tree Preservation Order which has been made for trees located on and adjacent to the Old Surgery site, Station Road, Wrington. **This was noted.**
 - Email from Charlotte Brace, NSC Housing Development Manager, advising of a proposal by YMCA West Coast to develop Barley Wood for mixed use, including affordable residential accommodation, with a consultation meeting to be arranged.
Resolved: To acknowledge the email and await further information.
7. To receive the Clerk's report. This was received and noted.
Water leak at the Broad Street toilets
The Assistant Clerk reported that Water Matters were planning to finish the ground works week commencing 24 February (weather permitting).
8. To receive the Finance Report, including payments recommended for approval.
Copies of the report circulated separately.

Approval for the following payments is sought:

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| Memorial Hall – Grant, 4th instalment 2013/14 | £4,000.00 |
| Cllr Rawlins - reimbursement for purchases made:- gravel for Alburys/Ladywell footpath (as per Parish Council Meeting 18 December, Minute item 11f) | £55.49 |
| Water Matters (UK) Ltd – installation of new water supply pipe to Broad Street Toilets (as per Purchase Order WPC 0114-01). To be paid once ground works are completed. | £1,680.00 |
| North Somerset Council – Non Domestic Rates for Broad Street Toilets (1 April 2013 to 31 March 2014) | £681.45 |
| North Somerset Council – Dog Bin emptying, January 2014 | £124.80 |
| North Somerset Council – Dog Bin emptying, February 2014 | £124.80 |
| North Somerset Council – monthly inspection of play areas (10 inspections of both play areas, April 2013 – January 2014). To be paid once invoice has been received. | £240.00 |
| Foremost Signs Ltd – 2 signs about dogs for the Recreation Field | £93.60 |
| Standen & Sons – plumbing repairs Broad Street Toilets | £60.00 |
| Prism – printer toner | £101.00 |
| Southern Electric – Broad Street toilets, electricity for January | £14.14 |
| Jayne Hitchborn – cleaning of Broad Street toilets, January (paid) | £200.00 |
| Clerk's salary February - to be calculated | |
| Assistant Clerk's salary February - to be calculated | |

**Resolved: To approve the payments as recommended.
Cllr Yamanaka proposed approval, Cllr Bigg seconded the motion, with all in agreement.**

9. To receive and consider reports from:

- a. District Councillor, Cllr Yamanaka. This was received.
Cllr Yamanaka reported that NSC's budget for 2014/15 had been agreed, including the Council Tax freeze grant from Government.
 - b. WVMP report, Cllr Robinson.
Cllr Robinson asked if the Clinical Commission Group (CCG) had replied to the Council's letter. It was confirmed that no formal response had yet been received and that this would be queried.
 - c. Sports & Social Club, Cllr Howells.
Cllr Howells reported that following recent repairs to the Pavilion roof (following wind damage) the sub-contractor would submit a report on the general condition of the roof.
 - d. Twinning Association, Cllr Rawlins
As Cllr Rawlins was absent his written report was noted.
10. To receive and consider reports from Working Groups:
- a. Finance, Cllr Rawlins
This was received.
 - b. Environment & Highways, Cllr Bigg
No report was received as Cllr Bigg wished to check the meeting notes with the Clerk. Cllr Bigg proposed that a combined Highways and Environment working groups meeting should be held on Monday 7 April, 11am. This was agreed. Cllr Robinson asked for an update on the possibility of a 'polite parking' notice for The Triangle. It was agreed to discuss this at the next Environment and Highways meeting.
11. To consider and approve the following recommendations by the Finance Group:
- a. To agree to the recommendation to pay the ALCA/NALC affiliation fees for the year 2014/15 at a cost of £457.64
Resolved: Cllr Bigg proposed approval, Cllr Taylor seconded the motion, with all in agreement.
 - b. To agree to the recommendation to renew the annual subscription for the Campaign to Protect Rural England (CPRE) membership at a cost of £29.
Resolved: Cllr Robinson proposed approval, Cllr Lankester seconded the motion, with all in agreement.
 - c. To agree to commission a survey of all trees on the Glebe Field and in the Church Walk Play Area, the survey report to comment on the condition of the trees and to include a future management plan. This work to be undertaken by a specialist contractor at a maximum cost of £470 plus VAT.
Resolved: To instruct James Pinder of Treecare Consulting to undertake the work specified above at the quoted priced of £470 plus VAT. Cllr Ledbury proposed approval, Cllr Taylor seconded the motion, with all in agreement.
 - d. To agree that the John Locke House should be rewired, funded by the Council, and that an order should be placed with a suitably experienced contractor so that this work can be undertaken at the earliest opportunity and with a maximum contract value of £4,400 plus VAT.
Resolved: To instruct JRC Electrical Contractors (Bristol) Ltd to undertake the work specified above at the quoted priced of £3,863.58 plus VAT. Cllr Taylor proposed approval, Cllr Yamanaka seconded the motion, with all in agreement.
12. To agree that an order is placed with SSE for ten (10) new street lights and/or columns as per budget and quoted at a price of £9,036.76 plus VAT.
Resolved: To agree to the proposal. Cllr Taylor proposed and Cllr Robinson seconded the motion, with all in agreement.

13. To agree that, following confirmation from David James & Partners that a public AED (automated external defibrillator) unit will be provided for use in Wrington, arrangements might now be made with the Scout group for installation of the defibrillator at the Scout Hall.

Resolved: To agree to the proposal, with the Chair to liaise with David James & Partners and the Scout Group on installation.

14. To consider issues raised by the Wrington Redhill Football Club's potential promotion to the Somerset County League Premier Division and how these might impact on the Pavilion and Recreation Field.

Resolved: To agree in principle, subject to future agreement on the details, that the Council will facilitate Wrington Redhill Football Club's aim of meeting the standard of facilities relating to toilets, changing rooms, and a hard barrier as set down by the Somerset County League, to enable the Club to achieve promotion to the Premier Division.

15. To consider the Local Government Boundary Commission's further review of the North Somerset ward boundaries and how the proposals might affect Wrington, with a view to further discussion in the March Council meeting prior to the submission of any comments before the deadline for responses, 7 April 2014.

Resolved: To carry forward this item to the next Council meeting to be held 19 March 2014.

16. Memorial Hall – to consider requests to serve alcohol as follows:

- Wrington Vale branch of the RNLI to serve alcohol at their annual fund-raising supper to be held on 22 March 2014.
- Wrington Primary School PTA to sell alcohol at a disco to be held on 21 March 2014.
- La Peña Flamenca de Bristol to serve alcohol on 7 June 2014.
- The Trinity Singers to sell alcohol at their annual concert to be held on 13 December 2014.
- Echo Irving and Veronica Thorn to serve alcohol at their joint 80th Birthday celebration to be held on 22 February 2014.

Resolved: To agree to these requests.

18. Consultations:

- Consultation on School Admission Arrangements 2015-16. Closing date 28 February http://consult.n-somerset.gov.uk/consult.ti/propschad_arr/consultationHome
This was noted. It was agreed to acknowledge receipt but not to comment as there were no changes to the arrangements.
- West of England Bus fare consultation. Closing date 16 March 2014 www.firstgroup.com/fairerfaresforall
This was noted. Cllr Yamanaka offered to look through the consultation and circulate any recommendations. It was agreed the Clerk should pass details of the consultation on to the Wrington Village website.
- School Crossing Patrol Consultation, with any comments by the end of February.
This was noted.

19. Items raised by Members for information and for possible consideration at the next meeting to be held Wednesday 19 March 2014.

- The matter of the contractual arrangement related to use of the Wrington branch surgery

was queried, in particular any time limits on occupation. It was agreed that this should be investigated further and the details confirmed if possible for discussion at a future meeting.

- Local Government Boundary Commission consultation on North Somerset electoral ward boundaries, ref agenda item 15 above.

There being no other business the meeting was closed at 9.40pm

Chairman