

**Minutes of a Meeting of Wrington Parish Council  
held in the John Locke Room on Wednesday 16 April 2014**

Present:	Cllr D Glynn (Chairman)	Cllr G Bigg (part)
	Cllr B Taylor	Cllr D Yamanaka
	Cllr P Ledbury	Cllr L Howells
	Cllr P Robinson	Mrs F Burke (Clerk)

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1. To receive apologies from Members for non-attendance.  
Apologies were received from Cllr Lankester (prior commitment) and Cllr Rawlins (work commitment).
  2. To receive Members' declarations of interests on known agenda matters and any amendments to the register of interests.  
Cllr Howells as Secretary of the Wrington Sports & Social Club.
  3. To confirm and sign as a correct record the minutes of the meeting held 19 March 2014.  
Cllr Yamanaka pointed out that comments she had made under 'items raised for possible consideration at the next meeting' had not been noted in the minutes. It was agreed to note that Cllr Yamanaka had suggested that boards indicating the flood works in Wrington be put up at the Annual Parish Meeting and also to note that she had asked about the timing of newsletter.
  4. *To adjourn the meeting for Public Participation:*  
No members of the public were present.
  5. To receive a report from the Police representative.  
No Police report had been received.  
Cllr Bigg pointed out that Issue 1 of the Police Newsletter included an article about the recent Wrington burglaries and questioned why we had heard nothing directly about this. She also pointed out that there had been an article concerning nine new local Police and Crime Plans developed for each local authority area in the Avon & Somerset Police and Crime Commissioner newsletters and queried the lack of any forthcoming information directly to the Council. It was agreed to contact PC Nethercott on these points and to question why the mobile police van has not been present in Wrington and the impact on the Parish of the reported proposed amalgamation of police beats in North Somerset.
  6. To note items of correspondence received and requiring possible action:
    - Letter from the Bristol Airport Community Fund Committee confirming financial support in the form of a grant of £6,840 towards the cost of replacing the main window at the Memorial Hall.  
This was noted.
    - Letter from the Bristol Airport Community Fund Committee confirming financial support in the form of a grant of £6,450 towards the cost of refurbishing and converting the currently unused room adjacent to the Council's office for use as a new Information & Resource Centre.  
This was noted, with a letter of thanks to be sent for both grants.

7. To receive the Clerk's report. This was received and noted.

Parish Orderly

It was suggested that the new Orderly should undertake a survey of the dog bins in the Parish as some of these are now reported to be in poor condition.

8. To receive the Finance Report, including payments recommended for approval.  
Copies of the report circulated separately.

Memorial Hall – grant, 1 <sup>st</sup> quarter 2014/15	£2,750.00
Redhill Village Hall – grant 2014/15	£3,200.00
Felton Village Hall – grant 2014/15	£200.00
SSE Contracting – street lighting maintenance, 4 <sup>th</sup> quarter 2013/14	£766.19
J N Construction – repairs to Pavilion roof	£250.00
Jayne Hitchborn – cleaning of Broad Street toilets, March	£160.00
BWBSL – water bill for Broad Street toilets, September 2013 to March 2013	£137.80
North Somerset Council – Dog Bin emptying, March 2014	£124.80
ITEC – photocopier, December 2013 to March 2014	£2.39
Southern Electric - Broad Street toilets, electricity for March	£14.20
ALCA – annual subscription 2014/2015 (paid)	£457.58
CommuniCorp – subscription to Clerks & Councils Direct 2014/15 (paid)	£75.00
BWBSL – water bill for Broad Street toilets, April 2013 to September 2013 (paid)	£128.02
Greenslade Taylor Hunt – rent for Glebe Field, 1 <sup>st</sup> quarter 2014/15 (paid)	£100.00
Southern Electric - Broad Street toilets, electricity for February (paid)	£14.07
Clerk's salary April - to be calculated	
Clerk – travel:- SLCC meeting (Wedmore, 20 miles) and NSC meeting re proposed development of Barley Wood (North Somerset Council, 26 miles)	£27.64
Assistant Clerk's salary April - to be calculated	
Assistant Clerk – topping up of petty cash following purchases made:- padlock for north gate of allotments (£21.55), 'wet floor' sign for Broad Street toilets (£5.90) and stamps (£12.72)	£40.17

**Resolved: To approve the payments as recommended.**

**Cllr Robinson proposed approval, Cllr Yamanaka seconded the motion, with all in agreement.**

9. To receive and consider reports from:

a. District Councillor, Cllr Yamanaka. This was received.

Cllr Yamanaka asked the Clerk if an email had been received from WVMP with the results from a survey on 'current issues facing the Practice'. WVMP had suggested that the results from this survey had been sent out to 'the Parish Council'. The Clerk confirmed that no email concerning the survey had been received. It was agreed that the Clerk would contact Churchill PC's Clerk to enquire whether they had received any correspondence from WVMP concerning the survey results.

The Chair confirmed that an email had been sent to the Practice Manager requesting that WVMP might attend the Parish Meeting so that an update could be provided on WVMP's future plans.

b. WVMP report, Cllr Robinson.

Cllr Robinson asked the Chair if any reply had been received from the Clinical Commissioning Group (CCG). The Chair confirmed that although they had now been sent two letters from the Council, with concerns raised about the branch surgery in Wrington, no reply had been received.

c. Sports & Social Club, Cllr Howells.

Cllr Howells asked who WSSC should contact in the event of an emergency at the Pavilion occurring out of Parish Council office hours, the Council being the owner and insurer of the Pavilion.

**Resolved: It was agreed that the Clerk would supply Cllr Howells with a list of the Council's preferred suppliers/contractors but that it would also be essential for a WSSC representative to inform the Council as soon as possible and preferably before agreeing to any work on the Council's property. It was further agreed that an appropriate policy would now be drafted by the Finance Group for consideration by the Council.**

*Cllr Bigg left the meeting.*

d. Twinning Association, Cllr Rawlins

The Chair reported that he had received an email from John Adams, Chair of the Twinning Association, suggesting that he might write a short letter from the Parish Council congratulating the Mayor of Villeneuve-lès-Béziers on his re-election, with this noted.

10. To receive and consider reports from Working Groups:

a. Finance, Cllr Rawlins

This was received and noted.

b. Environment & Highways, Cllr Bigg & Cllr Ledbury

No report had been received as the Highways/Environment Groups meeting had been cancelled. Cllr Ledbury and Cllr Bigg agreed to arrange a new date in the near future.

11. To consider and approve the following recommendations by the Finance Group:

a. To agree that the Council should now register for electronic banking following repeal of the S.150 (5) of the Local Government Act 1972 with this primarily for the purposes of the efficient management and control of the Council's accounts.

**Resolved: To agree to this proposal.**

a. To consider a request for a grant payment of £250 from the Citizens Advice Bureau (CAB), North Somerset, with this in relation to information provided on use of their services by Wrington residents. If approved, to propose that the CAB might now consider providing their services from time to time from a facility within the parish.

**Resolved: To agree to this proposal and to request that the CAB might consider the possibility of providing some form of occasional advice service within the parish.**

a. To agree that an appropriate contractor should be instructed to survey the Hall and provide an Energy Performance Certificate (EPC) at a maximum cost of £100 plus VAT.

**Resolved: To agree to this proposal.**

12. To note the quotations received from John West Renewables for alternative Solar PV Panel Installations on the south facing roof of the Memorial Hall and to consider any issues arising with a view to confirming a specification and decision to proceed at the May meeting of the Council.

**Resolved: To note the quotations received and to agree to proceed with confirming a specification at the May meeting of the Council or at a later date when the EPC survey has been completed.**

A Member questioned the need for planning permission for a solar panel installation on the

Memorial Hall roof. The Chair reported that advice had been received that planning permission is not now needed as a result of recent changes to the permitted development regulations. Cllr Howells queried whether it would be possible to install solar panels on the Pavilion at the Recreation Field. There was some uncertainty about this due to the possibility of damage to the panels from cricket balls. The Chair undertook to seek advice on this point.

13. Memorial Hall – to consider requests to serve alcohol as follows:

- Wrington Pre-school to sell alcohol on Friday 25 April for a Pamper and Shopping evening.

**Resolved: To grant permission for this request.**

14. Items raised by Members for possible consideration at the next meeting to be held Wednesday 21 May 2014.

- Cllr Taylor asked about the Council's submission to the Boundary Commission consultation. The Chair reported that the Council's response had been submitted in good time, with no comments having been received from Members, and that this would now be made available.

There being no other business the meeting was closed at 9.05pm

Chairman