

Wrington Parish Council

Grant Policy

1. Wrington Parish Council is able to offer limited grant funding to organisations working for the benefit of the community within the parish of Wrington.
2. Grants are provided from council tax payments and, therefore, the Council has a responsibility to ensure that any funding offered will benefit the local community. This policy sets out the requirements that must be satisfied before any application for grant funding will be considered.
3. Grants will be provided from a budget allocation previously earmarked for this purpose. Only in exceptional circumstances will any grant payment be offered from outside this budget.
4. The Council is not bound to make any grant payment irrespective of a previously agreed budget allocation.
5. Grants will not be made to individuals or commercial organisations.
6. Grant applications must be made in writing and explain how the local community will benefit from the work, services or facilities funded by the grant. Where felt necessary an application form will be provided and this should be completed and returned before the application can be considered. This will normally be required where an application is made by any organisation based outside the parish.
7. Applicants should provide details of any other funding they have been awarded or applied for. Where the Council is being asked to be the sole funder the applicant must explain the reason for this. Applicants are encouraged to submit applications to other funding bodies.
8. Applications should be accompanied by a copy of the organisation's most recent accounts and, where possible, its latest bank statement.
9. An organisation which has not previously applied to the Council should normally provide a copy of its constitution, annual report and list of Officers. Where relevant formal information is not available the applicant should submit full background details in writing.
10. The Council's budget is agreed in December each year and preference will be given to applications for grant payments submitted by the end of November for payment during the following financial year. At all other times requests for grant payments will be referred to the Finance Group for consideration in relation to the previously agreed budget. These will be assessed in relation to this Policy and a recommendation submitted to the Council. Should an application be refused the Council is not bound to explain the reasons.

11. Grant recipients will be required to submit a report before the end of the financial year in which the grant is provided explaining how the funding has been used and the resulting benefits to the community.

12. Grant recipients are encouraged to attend the Annual Parish Meeting and, where possible, to mount a display or make a presentation on the grant funded project.

13. The Council may vary these policy terms at any time should it be considered necessary.

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Adopted - 21 March 2012