Minutes of a Meeting of Wrington Parish Council held in the John Locke Room on Monday 1 December 2014

Present: Cllr D Glynn (Chairman) Cllr D Yamanaka Mr G Lankester Cllr P Ledbury Cllr G Bigg Cllr B Taylor Mrs F Burke (Clerk)

- To receive apologies from Members for non-attendance. Apologies were received from Cllr Woolf (work), Cllr Howells (personal issue) and Cllr Fowler (Personal issue)
- 2. To receive Members' declarations of interests including Disclosable Pecuniary Interests (DPI) related to agenda items that accord with the requirements of the Council's Code of Conduct and to receive any amendments to the register of interests. There were no declarations of interest.
- 3. To confirm and sign as a correct record the minutes of the meeting held on 15 October 2014. The notes from the inquorate meeting held on 19 November were acknowledged. The minutes were signed and approved as a true record.
- 4. To note items of correspondence received and requiring possible action:
 - Email from Melanie Greenwood, Cross Cottage, Silver Street, concerning flooding and highway safety issues at the junction of Silver Street, Broad Street and High Street. **This was noted.**
 - Letter from Mary Morris on behalf of the Dickensian Fair Committee concerning the Christmas Tree and asking whether the Council will take on responsibility for switching on the tree lights. This is planned for 6.30pm on Friday 12 December. Councillors felt that it might be a good idea to involve some young pre-school children in the countdown. The Clerk would speak to Pre-school about this possibility.
 - Email from the CPRE inviting reports of unused brownfield and similar spaces which might be prioritised for development instead of green field sites. **This was noted.**

5. To receive the Clerk's report. **This was noted.**

| 6. To receive the Finance Report, including payments recommended for approval. | |
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| Copies of the report circulated separately. | |
| Approval for the following payments is sought: | |
| Avon Youth Association - Youth Bus, 5 sessions (October-December 2014) £1,00 | 00.00 |
| Ace & Worle Mini-Skips – skip hire for clearing of north side of allotments £165 | .00 |
| North Somerset Council – Dog Bin emptying, November £124 | .80 |
| North Somerset Council – monthly inspection of play areas, October £28.8 | 30 |
| Prism – printer toner £97.8 | 30 |
| The Community Heartbeat Trust -2 cabinets for defibrillators to be installed at | |
| Redhill Village Hall and at the Pavilion at the Recreation Field (paid) £2,19 |) 0.00 |
| Society of Local Council Clerks – Clerk's annual membership (paid) £147 | .00 |
| Getmapping plc (Parish Online) – subscription (paid) £50.4 | 40 |
| Jayne Hitchborn – cleaning of Broad Street, November to be | calculated |
| Parish Orderly's salary – November £208 | .00 |

| Clerk's salary - November | to be calculated |
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| Assistant Clerk's salary - November | to be calculated |
| Assistant Clerk – topping up of petty cash following purchases made:- | |
| drill bit (£5.10), tree marking paint (£7.98) and padlock for cupboard | |
| in Broad Street toilets (£10.90) | £23.98 |

It was noted that the salaries for November had already been paid. **Resolved: To approve the payments as proposed. Cllr Bigg proposed approval and Cllr Taylor seconded the motion.**

7. To receive a report from the District Councillor, Cllr Yamanaka. **This was noted.**

8. To receive a report from the Finance Working Group **This was noted.**

- 9. To consider the following recommendations by the Finance Group:
 - To note and confirm the decision by the Finance Group to agree to a request from Debbie Fortune Estate Agents that the Council might offer a voucher for use of the Hall in a Children in Need raffle for a maximum of five hours (one event), with the Council to be credited appropriately and the user to provide the standard deposit. This decision was taken on the basis that the raffle was held 14 November. **Resolved: to note and confirm the decision.**
 - To recommend that the Council agrees to provide the Twinning Association with a grant of £350 for the year 2014/15, as budgeted. **Resolved: to agree to this proposal.**
 - To agree to provide a grant of £100 for the Wrington Friendship Club's Christmas lunch & party.
 - **Resolved:** to agree to this proposal.
 - To agree to purchase safety boots for the Parish Orderly at a maximum cost of £60. **Resolved: to agree to this proposal.**
 - To agree to purchase a Christmas Tree for the Village Green at a budget cost of £150. **Resolved: to agree to this proposal.**
 - To agree to accept a quotation from Nigel Milkins for painting and associated works as the first phase in the CRR (cyber room) refurbishment project at a cost of £700, with this grant funded.

Resolved: to agree to this proposal, with this as confirmation of the related decision taken at the meeting held 16 July 2014.

• To agree to place an order for a replacement wall mounted street light at Cooks, Broad Street, with this to be a Windsor Lighting Strand/Iffley lantern supplied with an appropriate mounting bracket, white lamp and part-night photocell, at a budget installed cost of £1500.

Resolved: to agree to this proposal.

• To agree to provide funding where necessary for the costs associated with installation of defibrillator cabinets at Redhill Village Hall and the Rec Pavilion at a total budget cost of £250, both of which should be in place by the time of the meeting. Also to note that the defibrillators have been provided by the South West Ambulance Service, with funding support received from Burnett & Hillman and Butcombe Brewery. **Resolved: to agree to this proposal.**

10. To consider the response received from BT Payphones following the Council's enquiry about the possible adoption of the redundant telephone kiosk on the A38 in Redhill, noting that this would be subject to formal acceptance by the Council of BT's terms and conditions of sale.

The Chair reported that he had contacted BT to request contact details of the individual who had made the initial enquiry about possible adoption of this telephone kiosk as this information would help in any decision.

- To note and agree the Council's updated Publication Scheme which will then be posted on the website. Under the Freedom of Information Act 2000 the Council is required to adopt a Publication Scheme, with this having last been agreed in 2009 in relation to the Model Scheme produced by the Information Commissioner's Office.
 Resolved: to agree to adopt the updated Publication Scheme.
- 12. Memorial Hall to consider requests to serve alcohol as follows:
 - 18 December Gardening Club wish to serve alcohol at their Christmas party.
 - 19 December The Mendip Morris men wish to sell alcohol at their annual Mendip Morris Men's Ale event.

Resolved: to agree to the requests.

There being no other business the meeting was closed at 12.45pm.

Chairman