

**Minutes of a Meeting of Wrington Parish Council  
held in the John Locke Room on Wednesday 15 October 2014**

Present: Cllr D Glynn (Chairman)	Cllr G Bigg (part)
Cllr B Taylor	Cllr J Rawlins
Cllr P Robinson	Cllr G Lankester
Cllr J Fowler	Cllr D Yamanaka
Mrs F Burke (Clerk)	

In attendance: Mrs Gabrielle Wilson, Mr Leo Taylor (Parish Liaison Officer) and PC Jason Foster.

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1. To receive apologies from Members for non-attendance.  
Apologies were received from Cllr Ledbury (holiday), Cllr Howells (personal issue) and Cllr Woolf (personal issue).
2. To receive Members' declarations of interests including Disclosable Pecuniary Interests (DPI) related to agenda items that accord with the requirements of the Council's Code of Conduct and to receive any amendments to the register of interests.  
There were no declarations of interest.
3. To confirm and sign as a correct record the minutes of the meeting held on 16 July 2014.  
The minutes were signed and approved as a true record.  
Cllr Fowler pointed out that she had been missed in the minutes of the September meeting. It was agreed to insert Cllr Fowler's name under 'In attendance'.
4. To adjourn the meeting for Public Participation.

Gabrielle Wilson addressed the Council and provided an update on correspondence she had received concerning the Wrington NatWest branch closure. She reported that she had asked Mr Orr, Local CEO, NatWest, to defer the closure of the Wrington branch until the situation at the post office is clear as there is currently some uncertainty over the future of the post office in Wrington. Mr Orr had responded and said it was outside of his remit. Mrs Wilson informed Councillors that she would be organising a petition to be submitted to the bank asking them to defer their decision until the post office position is clear. Mrs Wilson urged the Council to contact the local MP, Dr Liam Fox, and to get NSC involved.

The Chair thanked Mrs Wilson.

5. To receive a report from the Police representative.  
A brief report had been received with crime figures for September.  
PC Foster addressed the Council, introduced himself as the new Beat Manager, and reported on some major changes that are taking place in the structure of local policing. He advised that police resources are now spread quite thinly due to recent cuts but they will continue to do the best they can with the resources available. PC Foster informed Councillors that he will be relying on local residents to be the eyes and ears of the Community and is happy for his email address to be circulated amongst Councillors should they wish to contact him.

*To reconvene the meeting.*

*The Chair wished to bring forward item 12 of the agenda.*

12. To further consider the proposed closure of the Wrington branch of the Natwest Bank and the related proposed changes at the Wrington Post Office and to agree on what actions might now be taken in the best interests of the community.

The Chair reported that he had contacted Colin Orr, NatWest Local CEO, and had tried to establish who at a more senior level was responsible for the relevant policy decision, but so far without success. Cllr Taylor offered to help with this.

**Resolved: To write to NatWest and to Liam Fox, particularly stressing the need to defer the closure of the branch until the future of the post office branch is known. To contact the Wrington Post Mistress to arrange an informal meeting to clarify her current position.**

*Mrs Wilson left the meeting*

6. To note items of correspondence received and requiring possible action:
- Email from Ione Douglas, on behalf of Liam Fox MP, concerning Vodafone's Rural Open Sure Signal Programme to help bring reliable 3G mobile phone coverage to rural communities. **This was noted.**
  - Letter from Jeffrey Guy requesting permission to erect a 6 x 3.5m green polytunnel on plot14a at Wrington allotments.  
**Resolved: To grant permission for the polytunnel.**
  - Email from Kevin Speakman, NSC Transport Planning Officer, advising of a North Somerset Cycle Forum meeting held 14 October 2014. **This was noted.**
7. To receive the Clerk's report.  
This was noted.  
Cllr Fowler queried whether there might be funds available at some point to help refurbish the play area at Redhill Village Hall. Although the play equipment here is not Council property, the Chair explained that advice and assistance had previously been offered following comments from Redhill parents on the poor state of the equipment, but this had been turned down. However, it was suggested that future options might now be explored with the Hall Trustees.
8. To receive the Finance Report, including payments recommended for approval.  
Copies of the report circulated separately.

Accounts for Payment

Approval for the following payments is sought:

John West (Contractors) Ltd – installation of PV Solar Panel system	£10,449.41
John West (Contractors) Ltd – EPC Survey in relation to the above	£120.00
Avon Youth Association - Youth Bus, 5 sessions (July-September 2014)	£1,000.00
SSE Contracting Ltd – street lighting maintenance 2nd quarter 2014/15	£766.19
BWBSL – water bill for Broad Street toilets (March-September 2014)	£178.33
North Somerset Council – Dog Bin emptying, October	£124.80
North Somerset Council – monthly inspection of play areas, September	£28.80
Southern Electric - Broad Street toilets, electricity for September	£14.07
ITEC – photocopier (June-September 2014)	£2.62
Jayne Hitchborn – cleaning of Broad Street, October	to be calculated
Parish Orderly's salary – October	£208.00
Clerk's salary - October	to be calculated
Assistant Clerk's salary - October	to be calculated
Clerk – reimbursement for purchases made:- office telephone	£44.99

Assistant Clerk – topping up of petty cash following purchases made:-  
 Stamps (£12.72), equipment for Village Orderly (£8.00),  
 Village Journal subscription (£6.00), batteries (£3.99) and  
 envelopes (£9.99)

£40.70

**Resolved: To approve the payments as proposed. Cllr Bigg proposed approval and Cllr Taylor seconded the motion.**

9. To receive and consider reports from:
  - a. District Councillor, Cllr Yamanaka. This was noted.
  - b. WVMP report, Cllr Robinson.  
 Cllr Robinson reported that he had attended a presentation at the Pudding Pie Lane surgery about the Professional Health budget programme and tool kit. He reported that the Pudding Pie Lane Surgery would be used in the trials for this scheme. It was agreed that the Clerk would contact WVMP to request further information on this.
  - c. Sports & Social Club, Cllr Howells. No report received.
  - d. Twinning Association, Cllr Rawlins.  
 Cllr Rawlins had recently circulated the most recent Twinning papers. The next meeting would be taking place on 29 October at Redhill Village Hall.
  
10. To receive and consider reports from Working Groups:
  - a. Finance, Cllr Rawlins. This was received and noted.
  - b. Environment, Cllr Bigg. Cllr Bigg apologised for having to cancel the last meeting and she would set a new date for a meeting.
  - c. Highways, Cllr Ledbury. No report received. The Highways Issues list had been circulated separately.
  
11. To consider the following recommendations by the Finance Group:
  - To agree to proceed with a periodic electrical testing and condition report of all Council-owned street lights to be undertaken by SSE at a maximum budget cost of £2500.  
**Resolved: To proceed with the periodic electric testing survey subject to agreement on the detail of the information provided in the condition report.**
  - To agree to proceed with the purchase, installation and subsequent removal of Christmas lights in three trees in Broad Street (two in the Old Rectory and one directly outside the public toilets) and not to exceed a budget cost of £3300.  
**Resolved: To agree in principle to proceed with purchasing, installing and removing Christmas lights for the three trees in Broad Street. The Clerk to have further discussions with the Mr & Mrs Marsh concerning which lights they would prefer in their trees out of the two budgeted options.**
  - To agree to subscribe to the Parish Online GIS mapping facility at a cost of £50 for 2014/15 with a view to incorporating proposed new features into the Council's website.  
**Resolved: To agree to renew the subscription for 2014/15.**
  - To agree to renew SLCC membership 2014-15 for the Clerk at a cost of £147.  
**Resolved: To agree to renew SLCC membership.**
  - To agree that Cllr Glynn, Fiona Burke and Judith Bishop attend the SLCC regional conference in Taunton on 26 November 2014 at a total cost of £247, as last year.  
**To agree that Cllr Glynn, Fiona Burke and Judith Bishop attend the conference.**
  - To agree to the hire of a skip for use at the allotments in order to aid clearance of the northern area at a budgeted cost of £165.  
**Resolved: To agree to hire a skip for use at the allotments.**

12. This item had been discussed earlier in the meeting.
13. To note the Building Inspection Issues Report and draft work plan which has been prepared on behalf of both the Council and Hall Committee, with this to act as a reference for maintenance, repair and upgrade works.  
**Resolved: The Buildings Inspection Issues Report was noted and it was agreed that a work priority list would now be developed.**
14. To agree to proceed with the recruitment of a Council Handyman and that should a suitable person become available then he/she can be contracted to undertake work agreed with the Clerk and at similar rate to the Parish Orderly.  
**Resolved: It was agreed to proceed with the engagement of a handyman on an occasional basis rather than to contract him/her, with quotes to be obtained for the work.**
15. To consider a proposal from BT payphones that the telephone kiosks in Broad Street and on the A38 at Redhill might be adopted by the community at a cost of £1 each, with the telephones to be removed as there has been no use within the past year.  
**Resolved: To express an interest to BT in this proposal and to request details of the conditions under which kiosks might be transferred.**
16. To consider whether the Council should actively promote NSC's Snow Wardens scheme with a view to recruiting and coordinating volunteers, and then to agree on how this might be undertaken and then managed.  
**Resolved: It was agreed to promote the scheme on the Council's website and notice boards. The Clerk will also contact the school to put a piece in the weekly newsletter.**
17. Memorial Hall – to consider requests to serve alcohol as follows:
  - 31 October 2014 – RNLI to host a Caribbean night.**Resolved: To agree to the request.**
18. Items raised by Members for possible consideration at the next meeting to be held Wednesday 19 November 2014.  
There were no items raised.

There being no other business the meeting was closed at 9.26pm.

Chairman