

**Minutes of a Meeting of Wrington Parish Council
held in the John Locke Room on Wednesday 21 January 2015**

Present:	Cllr D Glynn (Chairman)	Cllr G Bigg
	Cllr J Fowler	Cllr B Taylor
	Cllr P Ledbury	Cllr G Lankester
	Cllr J Rawlins	Cllr D Yamanaka
	Mrs F Burke (Clerk)	

In attendance: Leo Taylor, Parish Liaison Officer, NSC

1. To receive apologies from Members for non-attendance.
Cllr Woolf (personal commitment), Cllr Howells (personal reasons), Cllr Robinson (illness).
2. To receive Members' declarations of interests including Disclosable Pecuniary Interests (DPI) related to agenda items that accord with the requirements of the Council's Code of Conduct and to receive any amendments to the register of interests.
There were no declarations of interest.
3. To confirm and sign as a correct record the minutes of the meeting held 1 December 2014.
The minutes were reviewed and signed as a true record following deletion of a repeated word in item 11, second bullet point.
4. To adjourn the meeting for Public Participation.
No member of the public was present.
5. To receive a report from the Police representative, if present.
A police report for December prepared by PCSO Gatenby had been circulated previously. The Clerk reported that there had recently been some minor vandalism and littering in the Broad Street public toilets.
6. To note items of correspondence received and requiring possible action:
 - Email from Annabel Scott enquiring whether the Twinning Committee could use the Council's address as their official address for correspondence.
Resolved: To agree that the Council office can be used as Twinning Association's official correspondence address.
 - Email from Kevin Carlton inviting councils to submit their requests for this year's offer of summer flowers from Glendale.
This was noted, with a request for flowers to be submitted and with thanks to NSC.
 - Letter from Wrington Friendship Club thanking the Council for their donation towards the Club's Christmas lunch and party.
This was noted.
7. To receive the Clerk's report. This was noted.
8. To receive the Finance Report, including payments recommended for approval.
Copies of the report circulated separately.

Memorial Hall – grant, 4 th quarter 2014/15	£2,750.00
SSE Contracting Ltd – street lighting maintenance 3 rd quarter 2014/15	£766.19
North Somerset Council – Dog Bin emptying, January	£124.80
CPRE – annual subscription	£36.00
North Somerset Council – monthly inspection of play areas, December	£28.80
AON Insurance – additional premium for insurance of defibrillators and cabinets	£24.26
ITEC – photocopying, September-December	£0.97
Redhill Engineering – repairs to main gates at Recreation Field (paid)	£360.00
A S Robertson Electrical - installation of external socket at Broad Street toilets (paid)	£110.00
Jayne Hitchborn – cleaning of Broad Street, January	to be calculated
Parish Orderly’s salary – January	£208.00
Clerk’s salary - January	to be calculated
Assistant Clerk’s salary - January	to be calculated
Assistant Clerk – topping up of petty cash following purchases made:- external light for Redhill defibrillator (£11.38) and external socket for Christmas lights (£31.48)	£42.86

Resolved: To approve the payments as proposed. Cllr Taylor proposed approval and Cllr Rawlins seconded the motion, all in favour.

9. To receive and consider reports from:
 - a. District Councillor, Cllr Yamanaka
The report was received and noted.
 - b. WVMP report, Cllr Robinson.
No report had been received this month.
 - c. Sports & Social Club, Cllr Glynn
A report had been received and noted.
 - d. Twinning Association, Cllr Rawlins
No report had been received. Cllr Rawlins will prepare a report for the next meeting.
 - e. Redhill report, Cllr Fowler
A report had been received and noted. Cllr Glynn advised that a new grit bin had been installed in Winters Lane and that another would be provided and located on the south side of where the lane crosses Goblin Combe.

10. To receive and consider reports from Working Groups:
 - a. Finance, Cllr Rawlins
This had been received and noted.
 - b. Environment & Environment, Cllrs Bigg & Ledbury
A joint Highways and Environment report had been received and circulated. It was noted that:
 - The new A2 bus service had been discussed with it suggested that a future option might be for the bus to alternate between the 121 route along Long Lane and the new A2 route on Havyatt Road, with this to be raised with First Bus.
 - Further complaints had been received concerning unpleasant odours from the fields around the Holiday Inn. This is possibly related to venting during pumping of sewage. A Member asked if enquiries could be made about when the pumping is scheduled to due to take place, with the Clerk to enquire.

11. To consider the following recommendations by the Finance Group:
 - To agree to purchase the most recent editions of Local Council Administration and The Parish Councillor’s Guide at a cost of £66 and £17 respectively, with these for reference purposes.

Resolved: to agree to purchase both publications.

- To agree to proceed with confirming this year's play area and equipment inspections by The Play Inspection Company at a cost of £150.
Resolved: to agree to proceed to book the Play Inspection Company.
- To agree to use DCK Beavers to undertake the year-end closedown and prepare the Council's accounts at an estimated cost of £750, including mileage, all as previously.
Resolved: to agree to this proposal.
- To agree to make a one of gift to the value of £40 maximum to Jayne Hitchborn in recognition of her work maintaining the Broad St toilets in what have at times been difficult circumstances.
Resolved: to agree to this proposal.
All as proposed by Cllr Taylor, seconded by Cllr Bigg with all in favour.

12. To confirm the proposed budget for the year 2015/16 and that the Precept should be set at £90,025, with North Somerset Council to be advised accordingly.
Resolved: To approve the budget as proposed and to set the precept at £90,025 for the year 2015/16. Cllr Rawlins proposed approval, seconded by Cllr Bigg, with all in favour.

The Clerk reported that in response to the anticipated increased charge for emptying dog bins, which has been budgeted, contact has been made with Weston-super-Mare Town Council regarding their suggestion of an alternative service provider..

13. To note that the salaries of the Clerk and Assistant Clerk will be increased by 2.2% with effect from 1 January 2015 with this in relation to their respective Contracts of Employment and the recently agreed National Joint Council (NJC) pay award for local government staff. A proposal for grading and related salaries for the year 2015/16 will be presented to the February meeting of the Council.
This was noted. The salary increase to take effect from 1 January.
14. To consider that the Council should accept BT's offer of transfer of the K6 telephone kiosk in Broad Street, Wrington, to the Council's ownership for the sum of £1 and that the proposed terms are accepted.
Resolved: To accept BT's offer of transfer of ownership to the Council for the Broad Street and Downside Road kiosks. Cllr Rawlins proposed approval, seconded by Cllr Yamanaka, with all in favour.
The telephone kiosk on the A38, Redhill was also considered and it was agreed to contact Redhill House to enquire whether they would be prepared to help keep it tidy as it is in close proximity and could be used as shelter for employees or guests catching the bus.
15. To agree that the Council should now proceed to prepare a Neighbourhood Plan, with community participation an essential requirement, and that the parish should be designated as the relevant Neighbourhood Area, with North Somerset Council to be requested to make the necessary arrangements for any necessary consultation.
The Chair explained the Neighbourhood Plan process. The Neighbourhood Area would first need to be designated following a consultation process after which work on the Plan would commence. This would be led by the Council but would need to involve residents, community groups, local businesses and other interested parties. The Plan would become a statutory planning document with NSC is obliged to provide support during its preparation.
Resolved: To agree to prepare a Neighbourhood Plan, with North Somerset Council to be requested to proceed with the necessary formalities.
Cllr Taylor proposed approval, seconded by Cllr Lankester, with all in favour.

16. To consider that negotiations should proceed with Overstones Ltd, with a view to confirming an order for refurbishment of the Broad Street public toilets in relation to a work schedule provided by the Council and the resulting proposal received from Overstones. This work to be funded through the community investment fund grant provided by North Somerset Council, with any additional funding from reserves.
Resolved: To agree to proceed with negotiations with Overstones Ltd and to place an order subject to a more detailed quote and precise specifications, with this to be agreed by the Finance Group. Cllr Lankester proposed approval, seconded by Cllr Rawlins, with all in favour
17. To consider requests to serve alcohol in the Memorial Hall as follows:
- Michael Owen – to sell alcohol at the Wrington Lifeboat Supper in the Hall, 7 March 2015.
 - Wrington PTA – to sell alcohol at the PTA quiz in the Hall, 13 March 2015.
- Resolved: To agree to the above requests.**
18. Items raised by Members for possible consideration at the next meeting to be held Wednesday 18 February 2015.
- Cllr Lankester raised the problem of dog mess on the Recreation Field and queried what was currently being done about this matter. The Chair confirmed that Dog Control Orders are to be replaced by Public Space Protection Orders (PSPOs) and that NSC advise that the Council should now to wait for the introduction of PSPOs.
 - Cllr Rawlins wished to thank Cllr Glynn, Fiona Burke and Judith Bishop for their work on the preparing budget.

There being no other business the meeting was closed at 9pm.

Chairman