

7. To receive the Clerk's report.
Gully maps – Cllr Taylor offered to help with surveying and mapping the gullies.
Telephone kiosk – Cllr Glynn reported that he had made contact with Redhill House about the possibility of them maintaining the kiosk on the A38 outside the hotel and they would be discussing this further in the near future.
8. To receive the Finance Report, including payments recommended for approval. Copies of the report circulated separately.

North Somerset Council – Dog Bin emptying, February	£124.80
North Somerset Council – monthly inspection of play areas, January	£28.80
SLCC – reference books (‘Parish Councillor’s Guide’ and ‘Local Council Administration’)	£88.80
CommuniCorp – subscription to Clerks & Councils Direct 2015/16	£75.00
ALCA – Finance ‘Statutory Requirements & Proper Practices’ course for Cllr Glynn (paid)	£75.00
J Fulker – tools for Parish Orderly (paid)	£104.99
Jayne Hitchborn – cleaning of Broad Street, February	to be calculated
Parish Orderly’s salary – February	£208.00
Clerk’s salary - February	to be calculated
Assistant Clerk’s salary - February	to be calculated

Resolved: To approve the payments as proposed. Cllr Rawlins proposed approval and Cllr Taylor seconded the motion, all in favour.

9. To receive and consider reports from:
- District Councillor, Cllr Yamanaka
This had been previously received and was noted.
 - Sports & Social Club, Cllr Glynn
No meeting had taken place this month.
 - Twinning Association, Cllr Rawlins
A report had been previously received and was noted.
 - Redhill report, Cllr Fowler
No report had been received.
10. To receive and consider reports from Working Groups:
- Finance, Cllr Rawlins
The report had been previously received and was noted.
 - Environment, Cllr Bigg
No meeting had taken place this month. A joint Highways & Environment meeting has been arranged for 2 March, 11am.
 - Highways, Cllr Ledbury. As above.
11. To consider the following recommendations by the Finance Group:
- To agree to provide an initial budget of £50 for ground planting work around the Hall and other Council property, with this subject to review and to exclude the container on the Village Green. Also to thank Mrs Deirdre Taylor for volunteering her time to undertake this planting.
Resolved: To agree to provide a budget of £50 for plants and other materials.
 - To agree to open a trading account on behalf of the Council with Travis Perkins plc.
Resolved: To agree to this proposal.

- To agree that Glendale can be instructed to remove graffiti from both the skatepark at the Recreation Field and the concrete tunnel in the Church Walk Play Area at a cost of £435.
Resolved: To agree to the proposal.
 - To note and agree the proposed building and property maintenance and improvement works programme and related expenditure plan for the coming year.
Resolved: To agree to commit to undertake the work in the plan using the priority list against each item as a reference.
Cllr Bigg proposed approval of the above recommendations and Cllr Taylor seconded the motion, all in favour.
12. To note that the Council's Financial Regulations have been reviewed by the Finance Group and that no revisions are recommended at the present time.
Resolved: To accept the recommendation and to place a copy of Financial Regulations on file with the date amended appropriately.
13. To agree that an order should be placed with Kompan Ltd for the supply and installation of new play equipment with this to comprise an 'Emerald' corocord climbing net to be located at the Recreation Field, and a multi-user see-saw and 'Spinner bowl' for younger children in the Church Walk Play Area at a total cost of £15701.04, plus VAT. This to be funded through a use-specific S106 payment and earmarked grant funding, together with £701.04 from reserves.
Resolved: To agree to place the order with Kompan.
Cllr Taylor proposed approval and Cllr Bigg seconded the motion, all in favour.
14. To agree that an order should be placed with Jeremy Blythe, roofing contractor, for works to include inspection of the front Hall roof, replacement of all broken or displaced tiles, installation of mesh 'snow guards' to catch and hold any future slipped tiles, and to remove the tiles on the Garage roof, inspect and repair any faulty roof timbers, re-felt and re-tile, including wood treatment and all finish painting. Total cost £4185, plus VAT, with this work justified as essential urgent repairs.
Resolved: To agree to place the order with Jeremy Blythe, roofing contractor.
Cllr Woolf proposed approval and Cllr Yamanaka seconded the motion, all in favour.
15. To note that following agreement by the Council to proceed with preparing a Neighbourhood Plan, North Somerset Council was requested to initiate the relevant formal procedures with this resulting in a public consultation on the proposal to designate the parish as the Neighbourhood Area. This consultation is now live with any comments required to be submitted to NSC by 20 March 2015.
This was noted.
16. Consultations:
- Highway Development Design Guide; deadline for responses 20 March 2015.
To note the consultation, which is for discussion at the next meeting of the Highways Group, with any resulting comments or recommendations to be submitted to the Clerk by Friday 13 March.
See: <http://consult-ldf.n-somerset.gov.uk/consult.ti/hddg/consultationHome>
It was agreed to discuss this consultation at the next Highways Group meeting.
17. To consider the following requests to serve alcohol in the Memorial Hall:
No requests had been received.

19. *This item was brought forward in the agenda.*

Items raised by Members for possible consideration at the next meeting to be held Wednesday 18 March 2015.

- Cllr Yamanaka asked that the date for the Annual Parish meeting should be considered.
- Cllr Taylor asked that the Highways Issues report might be reviewed, with it agreed that this should be considered by the Highways Group.

The Clerk then left the meeting, with members of the public requested to leave the meeting due to the confidentiality of the subject matter, ref Standing Order 39.a.

18. To consider a recommendation from the Finance Group that the Spinal Column Points (SCP) for the Clerk and Assistant Clerk are revised with effect from 1 April 2015, with the gross salaries increased in relation to the National Joint Council (NJC) pay award for local government staff advised 14 November 2014 and with the respective part-time working hours per week unchanged. Details to be circulated separately.

Resolved: To review and update the job descriptions for the Clerk and Assistant Clerk and then to reconsider the proposal at the next meeting of the Council.

There being no other business the meeting was closed at 9.10pm.

Chairman