

**Minutes of a Meeting of Wrington Parish Council
held in the John Locke Room on Wednesday 18 March 2015**

Present: Cllr D Glynn (Chairman)
Cllr J Rawlins
Cllr J Fowler

Cllr G Bigg
Cllr B Taylor
Mrs F Burke, Clerk

1. To receive apologies from Members for non-attendance.
Cllr Lankester (medical issue), Cllr Howells (personal reasons), Cllr Ledbury (personal commitment) and Cllr Yamanaka (holiday).
2. To receive Members' declarations of interests including Disclosable Pecuniary Interests (DPI) related to agenda items that accord with the requirements of the Council's Code of Conduct and to receive any amendments to the register of interests.
There were no declarations of interest.
3. To confirm and sign as a correct record the minutes of the meeting held 18 February 2014.
The minutes were reviewed and signed as a true record.
4. To adjourn the meeting for Public Participation.
No members of the public were present.
5. To receive a report from the Police representative, if present.
A police report for February had been received and circulated previously. The Chair reported that Bristol Airport had previously provided crime figures prepared by Sgt Nick Parminter. The Clerk to contact PC Jason Foster and ask if he would be available to attend the Annual Parish meeting.
6. To note items of correspondence received and requiring possible action:
 - Letter from Avon Fire & Rescue seeking support for a campaign to discourage members of the public from using Chinese style sky lanterns in the area.
This was noted. The Clerk to forward this information to the Wrington website.
 - Letter from Lisa Martineau requesting permission to erect a 6 x 3m polytunnel on plot 9 at the allotments.
Resolved: To grant permission for this polytunnel.
 - Letter from James Freeman, Managing Director of First Bus, agreeing to a meeting with the Council, with the date to be confirmed. This was noted.
 - Letter to NSC from Mr and Mrs Hume, Church Rd, Redhill, and copied to the Council, complaining about the re-routed A2 bus service. This was noted.
 - Letter to NSC from DCLG inviting the Council to participate in a 'national spring cleaning day' to be held on Saturday 21 March. This was noted.
The Chair reported that the Parish Orderly had been asked to do litter picks on various locations around the parish and the Council would be encouraging residents to take part in their own litter-picks in April and May.
7. To receive the Clerk's report.
The report was received and noted. Cllr Taylor commented that he was pleased to see the Highways report updated.

8. To receive the Finance Report, including payments recommended for approval.
Copies of the report circulated separately.

Cllr Rawlins – reimbursement for purchase of Broad Street plant tubs	£76.50
North Somerset Council – Non Domestic Rates for Broad Street Toilets (1 April 2015 to 31 March 2016)	£708.00
North Somerset Council – Grit Bin (for Winters Lane/Goblin Combe)	£150.00
North Somerset Council – Dog Bin emptying, March	£124.80
Greenslade Taylor Hunt - rent for Glebe Field, 1 st quarter 2015/16	£100.00
North Somerset Council – monthly inspection of play areas, February	£28.80
The Consortium – office paper	£46.72
Wrighton Memorial Hall – use of Hall for Defibrillator Awareness Session	£16.80
ITEC – photocopier, December to March	£4.06
Mr T Collins – Section 137 grant for wall repairs (paid)	£300.00
Easy Internet Solutions Ltd (Free Virtual Servers) – internet domain name renewal, for two years (paid)	£84.00
HMRC 4 th quarter NI and tax	to be calculated
Mark Lillyman – cleaning of Broad Street, March	to be calculated
Parish Orderly’s salary – March	£208.00
Clerk’s salary - March	to be calculated
Clerk – travel to meetings in Clevedon and Long Ashton	£8.33
Assistant Clerk’s salary - March	to be calculated
Assistant Clerk – travel to noticeboards during 4 th quarter 2014/15	£9.00
Assistant Clerk - topping up of petty cash following purchases made:- stationery (£1.69), Stamps (£15.68) and printer ink (£24.14)	£41.69

Resolved: To approve the payments as proposed. Cllr Taylor proposed approval and Cllr Bigg seconded the motion, all in favour.

9. To receive and consider reports from:
- District Councillor, Cllr Yamanaka
This had been previously received and was noted.
 - Sports & Social Club, Cllr Glynn
Cllr Glynn reported that the inside of the pavilion had been painted by a team of WSSC member volunteers.
 - Twinning Association, Cllr Rawlins
Cllr Rawlins reported that a youth football team from Villeneuve is expected to visit Wrighton in May. The details were still under consideration by the Twinning Association and by Villeneuve. Cllr Rawlins advised that the Twinning Association may need extra funds to aid them in this project and would possibly make an application to the Council for support.
 - Redhill report, Cllr Fowler
Lye Hole Lane
Cllr Fowler reported water lying on the roads around Lye Hole Lane and would be contacting Jeff Shipway, the Area Officer, about this issue. The Clerk requested that any correspondence is copied to her so that the Highways report can be updated.
Play equipment for Redhill
Cllr Flower asked if the Council would have any funds available for replacement play equipment at Redhill, although it was accepted that the existing equipment is not Council owned. It was agreed that the Council would do what they could to help by looking for possible funding opportunities and will consider the issue at a subsequent finance meeting with it also suggested that Redhill might look for funding.

Defibrillator

The Chair asked Cllr Fowler if she would help to find someone to act as a guardian for the defibrillator located at Redhill Club. Cllr Fowler agreed to look into this and report back.

10. To receive and consider reports from Working Groups:
- a. Finance, Cllr Rawlins
The report had been previously received and was noted.
 - b. Environment, Cllr Bigg
 - c. Highways, Cllr Ledbury.
A joint Highways and Environment report was circulated and noted.
11. To consider the following recommendations by the Finance Group:
- To agree to renew the NALC/ALCA subscription for 2015/16 at a cost of £457.38.
Resolved: To agree to renew the subscription.
 - To note that NSC undertakes work to improve the condition of footpath AX30/31 located between Barley Farm and Meeting House Farm. To agree that work will be carried out by volunteers with the Council to pay for the cost of materials at an estimated cost of up to £400.
Resolved: To agree to the Council paying for the cost of materials for the work.
 - To agree to purchase a cast iron planter to be positioned by the Council's noticeboard to allow improved access for residents by preventing cars parking against it. This would be at a cost of £559 with a possibility of adding lettering at a cost of £100.
Resolved: To agree to purchase a cast iron planter with the trim colour to match the notice board.
 - To agree to purchase an additional set of Christmas Tree lights, the same style and colour as the existing ones, at a maximum budgeted cost of £100.
Resolved: To agree to this proposal.
 - To agree to proceed with the supply and installation of a loft ladder and hatch for the Memorial Hall, with the work to be undertaken by Rob Weedon. Quote circulated with papers.
Resolved: To agree to proceed with the installation as quoted, £865, plus VAT.
 - To agree to proceed with the next stage of the CRR refurbishment together with new window security screens/grilles for both the CRR and office, this to include plumbing and electrical work and to be undertaken by Rob Weedon. Quote circulated with papers.
Resolved: To agree to proceed with the CRR refurbishment and to the installation of security screens/grilles in the office as quoted, £4842, plus VAT.
 - To agree to a quote provided by S Bawden to build and install two floor to ceiling cupboards in the cyber room. Quote circulated with papers.
Resolved: To agree to this proposal as quoted, at a cost of £1800.
 - To agree to purchase a Silver Birch tree for planting at the Mike Bush Paddock as a replacement for the tree damaged by hedging works, total delivered cost with guard, £75.
Resolved: To agree to purchase the tree at a cost of £112.37 including delivery. The tree to be planted in an alternative location to the damaged one.
 - To propose that Ken Richardson undertakes the Council's annual internal audit, as previously.
Resolved: To agree to Ken Richardson undertaking the internal audit.
Cllr Taylor proposed approval of the above recommendations, with Cllr Bigg seconding the motion, all in favour.

12. To consider options for the emptying of dog bins with effect from 1 April 2015. The alternatives are to continue using NSC at £6 per bin; to use 'Bin-It' at £3.98 per bin in associated with other parishes or to consider that the Orderly should take on the work, with the material to be collected and stored in one waste bin to await fortnightly disposal, with the cost for this option to be agreed.

Members discussed the options available and felt that it would not be appropriate for the Orderly to have to transport dog waste in her car and also were concerned about covering the task when the Orderly is on holiday or on sick leave. It was recognised that NSC have been doing a good job and have been reliable in the past year. The Clerk reported that Backwell Parish Council had contacted a number of local Parish Councils about using 'Bin-It' to reduce the cost and twelve local Parishes have so far agreed to this.

Due to time pressures and to enable a smooth transition from NSC to 'Bin-It' they will be taking over the emptying from May, meaning NSC will empty the dog bins in April only at a cost of £6 a bin.

Resolved: To agree to use 'Bin-It' to empty the 13 dog bins in the Parish, with effect from 5 May, 2015. Cllr Rawlins proposed approval, with Cllr Fowler seconding the motion, all in favour other than for Cllr Bigg who abstained,

13. To consider a proposal by NSC that to facilitate action against unauthorised off-site airport car parks a planning policy amendment is required to remove landowner permitted development rights, with the cost of £20k to be provided by the Airport Community Fund. The NSC proposal is that the new policy would be restricted to the Green Belt, and not include surrounding countryside, and that the Community Fund would then become available for future action against specific sites.

Members discussed this at length; the main concern being that much of Wrington Parish is not in Green Belt so land surrounding and to the south of Wrington could be impacted if unauthorised car parking is encouraged to disperse. Councillors also felt that the airport itself should be contributing to the fund to enable NSC to carry out the enforcement.

Resolved: It was agreed that should a new policy be prepared which removes landowner permitted development rights (as an Article 4 Direction) then it should apply equally to all areas of all relevant parishes in the Community Fund area, with NSC to be advised accordingly. Also, that NSC might request that Bristol Airport tops up the Community Fund to offset this cost.

14. Consultations:

- Prospectus for Change – Consultation on the future of Weston town centre. Deadline 15 April 2015. See: www.n-somerset.gov.uk/consultplanningpolicy
It was agreed that this would be considered at the next Planning meeting.
- Highway Development Design Guide; deadline for responses 20 March 2015. See: <http://consult-ldf.n-somerset.gov.uk/consult.ti/hddg/consultationHome>
Cllr Glynn reported that he had circulated a comment on this consultation and would be submitting a response to include any amendments to meet the deadline.

15. To consider the following requests to serve alcohol in the Memorial Hall:

- To sell alcohol at a presentation by retired footballer Ron Harris on 11 April, organised by Wrington Redhill AFC Ltd.

Resolved: To agree to the request.

16. Items raised by Members for possible consideration at the next meeting to be held on Wednesday 15 April 2015.

No items were raised.

The Clerk left the meeting

17. To consider a recommendation from the Finance Group that the Spinal Column Points (SCP) for the Clerk and Assistant Clerk are revised with effect from 1 April 2015, with the gross salaries increased in relation to the National Joint Council (NJC) pay award for local government staff advised 14 November 2014 and with the respective part-time working hours per week unchanged. This item deferred from the previous meeting.

Resolved: Following confirmation by the Chair that their job descriptions had been updated it was agreed that the Spinal Column Points for the Clerk and Assistant Clerk would be upgraded to SCP33 and SCP27 respectively with effect from 1 April 2015. Cllr Rawlins proposed approval and Cllr Taylor seconded, with all in favour.

There being no other business the meeting was closed at 9.45pm.

Chairman