

**Minutes of a Meeting of Wrington Parish Council
held in the John Locke Room on Wednesday 16 December 2015**

Present: Cllr D Glynn (Chairman)	Cllr G Lankester
Cllr G Bigg	Cllr J Rawlins
Cllr J Fowler	Cllr D Yamanaka
Cllr P Ledbury	Cllr B Taylor
Cllr D Roberston	Cllr D Simpson
Fiona Burke (Clerk)	

In attendance: Mr Simon Lovell

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1. To receive apologies for non-attendance and to approve the reasons where appropriate.
Apologies were received from Cllr Woolf (personal commitment), PC Morris and Leo Taylor (NSC Parish Liaison Officer).
 2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the register of interests.
No declarations of interests were received.
 3. To confirm and sign as a true record the minutes of the meeting held 18 November 2015.
The minutes were signed as a true record.
 4. To adjourn the meeting for Public Participation.
No members of the public wished to speak.
 5. To receive a report from the Police representative.
A report had been received from PCSO Turner. Councillors wished to request more detailed information on the crimes listed. The Clerk would contact PCSO Turner to enquire if further information could be made available.
 6. To note items of correspondence received and requiring possible action:
 - a. Letter from Tim and Jo Gillions concerning the transfer of the Post Office business to Amors Stores and the future of the existing premises.
This was noted.
 - b. Email from Royal Mail confirming that the Wrington delivery/sorting office will be relocating to Havyatt Business Park, with no timescale provided.
The Chairman reported that there has been some concern about the potential for disturbance and hours in relation to a possible new location for the sorting office. He reported that the NSC Conservation Officer had been contacted concerning the post box and the possibility of it being Listed and retained in its current position. Cllr Taylor commented that he had inspected it and had noticed that it was in fact an EVIIR post box not an EIIR as previously thought. It was agreed that the Clerk would make contact with Royal Mail again to enquire about the future positioning of the post box.
 - c. Letter from North Somerset Council regarding the Parish Council's comments on the proposed North Somerset Corporate Plan 2015-2020. This was noted.

- d. Letter from the Wrington Friendship Club expressing their gratitude to the Council for the grant provided towards their Christmas lunch and New Year Party. This was noted.
- e. Email from Rhiannon Prys-Owen, Secretary, North Somerset ALCA, concerning possible future training needs for town and parish councils. This was noted along with the possibility of requesting Councillor training in Wrington at some point.
- f. Letter from John Rubidge concerning a proposed village project titled 'Wrington through the lens'. This was noted and it was agreed that the Council would be happy to support the project.
7. To receive the Clerk's report. The report is available for inspection in the minute book.
The report was received and noted.
A comment on the poor quality of recent patching on Half Yard was noted.
8. To receive the Finance Report and to authorise payments recommended for approval.
Copies of the report circulated separately.
Approval for the following payments is sought:
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| M F Clark & Son - Grass cutting and grounds maintenance for 2015 | £2,940.00 |
| Bin-It – dog bin emptying 4 November –3 December | £269.04 |
| The Consortium – office paper | £46.72 |
| North Somerset Council – monthly inspection of play areas, November | £28.80 |
| G B Sport & Leisure UK Ltd – repairs to play equipment at Church Walk play area | £875.40 |
| Travis Perkins – hardware for the handyman:-
Memorial Hall maintenance (£25.33) play area maintenance (£46.88),
Mike Bush Paddock maintenance (£41.83), and nails for footpath signs (£6.19). | £120.23 |
| R J W Property Services – refurbishment of Cyber Room, including removing vent pipes, new units, sink, fridge, water heater, wall heaters, security grilles and new door (paid) | £6,199.32 |
| Aquablast Drain Services – repairs to Broad Street toilets (paid) | £90.00 |
| ALCA – 12 copies of 'The Good Councillor Guide' (paid) | £30.00 |
| HMRC 3 rd quarter NI and tax | to be calculated |
| Charlie Griffin – Handyman, December | (to be calculated) |
| Debbie Heal – cleaning of Broad Street toilets, December | (to be calculated) |
| Parish Orderly's salary – December | £257.83 |
| Clerk's salary – December | (to be calculated) |
| Assistant Clerk's salary – December | (to be calculated) |
- Resolved: To approve the payments as proposed. Cllr Rawlins proposed approval and Cllr Taylor seconded the motion, all in favour.**
9. To receive and consider reports from:
- District Councillor, Cllr Yamanaka
This was received.
 - NE Ward/Redhill, Cllr Fowler. No report had been received.
 - Twinning Association, Cllr Rawlins. Cllr Rawlins reported that the next

- Twining Association meeting would be held on 18 December.
- d. Wrington Sports & Social Club, Cllr Glynn/Cllr Woolf
Cllr Glynn reported that the changing room alteration scheme was ongoing with some issues still to be agreed before work commences. Hester Hunt, the bar Franchisee, had made a request to the Memorial Hall & Recreation Field Committee for permission to hold a 'Party in the park' on the Recreation Field on Sunday, 5 June 2016, with an appropriate event licence required should this go ahead. It was noted that the Hall Committee had requested further information, with concerns also raised by Members about both management on the day and responsibility for insurance cover if bands were invited to play at a licensed event, as had been suggested.
10. To receive and consider reports from Working Groups:
- a. Finance, Cllr Rawlins
This was noted.
 - b. Environment, Cllr Bigg. No report had been received.
 - c. Highways, Cllr Ledbury. No report had been received.
11. To consider the following recommendations by the Finance Group:
- a. To agree a provision of an additional £3,000 for essential work required for the Memorial Hall kitchen with this to include flooring, ceiling, electrics and lighting.
Resolved: To agree to provide the additional provision for the kitchen.
 - b. To agree to use DCK Beavers as previously to undertake the year-end closedown and to prepare the Council's accounts at an estimated cost of £770, including mileage.
Resolved: To agree to use DCK Beavers for the Council's 2016-17 accounts.
- Cllr Bigg proposed approval of the above recommendations, with Cllr Taylor seconding the motion, all were in favour.**
12. To consider the proposed budget for 2016/17 as recommended for approval by the Finance Group and with the Precept to be confirmed at the Council meeting to be held 20 January 2016. An unchanged council tax charge by the Council is anticipated at this stage with the Precept to be set accordingly.

The proposed budget was considered and accepted, with this to be formally approved at the next Council meeting. Cllr Fowler enquired if it would be possible to provide a larger grant for Redhill Village Hall as she felt that the Memorial Hall receives proportionally more when the cost of refurbishment work is factored in. It was pointed out that Redhill Hall receives relatively more as general support funding and that the Council has a responsibility for maintaining all land and buildings in its ownership. Cllr Bigg suggested that Redhill Hall might make a proposal to the Council for any particular project they wish to undertake and which would require funding, indicating the benefits this would provide for Redhill residents. Cllr Glynn recommended that Redhill Hall might apply to the airport for a grant for items such as play equipment, suggesting that the Council could assist with the application. This would mean, however, that the accounts would need to be in a suitable and more transparent format to support an application.

13. To consider a proposal that the Council might accept transfer of ownership of the amenity area included in the development of the old surgery site in Wrington into the Council's name, with this for a nominal sum and subject to agreement on the details. Note that this offer is conditional on the land being retained as a landscaped amenity area and footway as shown on the drawings approved and conditioned by the planning authority. Planning application/ permission 14/P/1353/F refers, in particular condition 6.

Members discussed the proposal and questioned whether the planning conditions as originally agreed would still be complied with. It was felt that this needed to be confirmed with the landowner and that the land would need to be transferred landscaped, as had previously been proposed. Queries were also raised on how the land would be maintained and on whether any provision might be made for a turning area for people using the land for parking. Cllr Glynn advised that the transfer was offered on condition of full compliance with the terms of the planning permission, with the Council to be responsible for future maintenance and with no changes to be made to the layout or use.

Resolved: It was unanimously agreed to accept transfer of ownership of the land, including the amenity area, with this subject to agreement on the details and with the developer to be advised accordingly.

14. To consider that either BT should be requested to remove the unused and vandalised telephone kiosk which is located in the lay-by on the A38 in Redhill or that the Council should agree to acquire it from BT subject to the local community committing to maintain the kiosk on an ongoing basis.

Resolved: To request BT to remove the unused telephone kiosk.

15. Consultations:

West of England Joint Transport Study & Joint Spatial Plan

Further information is available on these linked consultations at:

<https://www.jointplanningwofe.org.uk/consult.ti/system/listConsultations>

Deadline for comments 29 January 2016

It was noted that the response date followed the next meeting, with any comments to be raised in the meeting or provided for circulation in January.

16. To receive matters for information and items for possible consideration at the next meeting of the Council, to be held Wednesday 20 January 2016.
No further matters were received.

There being no other business the meeting was closed at 8.55pm

Chairman