

**Minutes of a Meeting of Wrington Parish Council
held in the John Locke Room on Wednesday 20 July 2016**

Present: Cllr D Glynn (Chairman) Cllr D Robertson
 Cllr G Bigg Cllr D Simpson
 Cllr J Fowler Cllr B Taylor
 Cllr G Lankester Cllr D Yamanaka
 Mrs F Burke (Clerk)

In attendance: Leo Taylor, NSC Parish Liaison Officer

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1. To receive apologies for non-attendance and to approve the reasons where appropriate.
Apologies were received from Cllr Woolf (family commitment), Cllr Ledbury (personal commitment), Cllr Rawlins (work commitment), Cllr Lovell (family commitment).
 2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the register of interests.
No declarations of interest were received.
 3. To confirm and sign as a true record the minutes of the meeting held 15 June 2016.
Cllr Yamanaka requested an amendment be made in the last point under agenda item 16. She asked that 'Cllr Yamanaka reported that she had received a letter concerning parking in Station Road ...' be changed to read 'Cllr Yamanka reported that she had received a *copy* of a letter concerning parking in Station Road...'
The minutes were then agreed and signed as a true record.
 4. To adjourn the meeting for Public Participation.
No members of the public were present.
 5. To receive a report from the Police representative.
No police representative was present.
 6. To note items of correspondence received and requiring possible action:
 - a) Emails from Claire Walker, Wrington Tennis Club, requesting permission to erect a 5ft x 4ft metal store unit by the side of the tennis pavilion, new notice boards on the North and South gates and wind break netting along the car park end of the courts.
Resolved: To agree to the request to erect a metal store by the side of the tennis pavilion. To agree to install a new notice board on the North Court but to request that no lettering be written on the notice board. The Council to provide the public play notice. To agree to the installation of a new wind break as requested, but with no lettering marked on it.
 - b) Letter from James Beyer representing Bakers Buildings residents and concerning parking issues in and around Station Road.

This was noted and a discussion ensued. The Chair confirmed that the current owner of the old surgery site would not agree to convert the area into parking before passing it on to the Council as a further planning application would be required, with it having been indicated that permission would not be forthcoming. The Landowner is currently obliged by the planning conditions to convert the area into a green space.

7. To receive the Clerk's report. The report is available for inspection in the minute book. This was received and noted.
8. To receive the Finance Report and to authorise payments recommended for approval. Copies of the report circulated separately.

Memorial Hall – grant, 2 nd quarter 2016/17	£3,000.00
DCK Beavers Ltd - Annual Accounts 2015/16 year end close down and preparation of accounts	£913.08
SSE Contracting Ltd – street lighting maintenance 4 th quarter 2016/17	£766.19
Bin-It – dog bin emptying, 4 June to 3 July	£269.04
Travis Perkins – hardware for maintenance by the handyman:- phone box (£203.86), allotments (£98.06), Open Spaces (£6.04) and property works (£39.60)	£347.56
The Consortium – office paper and envelopes	£68.60
North Somerset Council - monthly inspection of play areas, June	£28.80
Yatton Youth Club – 6.5 hours of detached youth work	£156.00
Greenslade Taylor Hunt - rent for Glebe Field, 2 nd quarter 2016/17 (paid)	£100.00
Middelcombe Nursery – compost for use at Broad St toilets area (paid)	£19.44
Somerlap – 3 picnic benches, for Mike Bush paddock, allotments and the Rec (paid)	£450.00
Charlie Griffin – Handyman, July	(to be calculated)
Debbie Heal – cleaning of Broad Street toilets, July	(to be calculated)
Parish Orderly's salary – July	(to be calculated)
Clerk's salary – July	(to be calculated)
Assistant Clerk's salary – July	(to be calculated)
Assistant Clerk – topping up of petty cash following purchases made:- stamps (£29.54) and refreshments for Annual Parish Meeting (£3.58)	£33.12

Resolved: To approve the payments as proposed Cllr Fowler proposed approval and Cllr Taylor seconded the motion, all in favour.

9. To receive and consider reports from:
 - a. District Councillor, Cllr Yamanaka
A report had been received and noted.
 - b. NE Ward/Redhill, Cllr Fowler.
No report had been received.
 - c. Twinning Association, Cllr Simpson.
A report had been received and noted.
 - d. Wrington Sports & Social Club, Cllr Glynn.
No meeting had taken place since the last Council meeting.
10. To receive and consider reports from Working Groups:
 - a. Finance, Cllr Rawlins

- The report as circulated previously was noted.
- b. Environment, Cllr Bigg
No report had been received.
 - c. Highways, Cllr Ledbury
No report had been received.
11. To consider the following recommendations by the Finance Group:
- a. To note that the Internal Audit report has been considered, that no significant issues were identified and that any resulting actions are in hand.
This was noted.
 - b. To agree the rate of employer contributions to the NEST pension scheme.
It was agreed to discuss this at the end of the meeting.
 - c. To agree a budget to cover the cost of new fencing and gates along the southern boundary of the Church Walk play area, with an order to be placed when an acceptable quote is received so that the work can then proceed.
Resolved: To agree to a maximum budget of £1200 for the work.
12. To note NSC Highways proposal for implementing a 30mph speed limit on Downside Road with associated traffic calming measures and to consider how this might be taken forward. This was first raised by Backwell PC, it having been agreed that both councils would work together, the objective being to jointly request full funding from the BA Community Fund. Details of the scheme circulated separately.
Members discussed the proposal and in particular the proposed use of chicanes for traffic calming. Some Members felt that the use of chicanes might have an impact on traffic flows in Downside Road and possibly result in delay at the traffic lights. It was also felt that the traffic lights controlling access from Downside Road on to the A38 were set with an excessive delay, this to be raised with NSC Highways. It was agreed that a decision on the proposed scheme could not be made at this stage with Highways to be asked to advise on the merits of chicanes and about other options for traffic calming.
- The Clerk then left the meeting prior to discussion on item 11.b.
11. b. Following discussion on contribution options it was proposed and agreed that the Council would make an additional payment of 1% towards the NEST pension schemes for both the Clerk and Assistant Clerk, with this discretionary arrangement to be reviewed after twelve months.
Resolved: To agree to the additional pension payments for the first year.
13. To receive matters for information and items for possible consideration at the next meeting of the Council to be held Wednesday 21 September 2016.
There were no matters raised.

There being no other business the meeting was closed at 9.20pm

Chairman