

**Minutes of a Meeting of Wrington Parish Council  
held in the John Locke Room on Wednesday 16 November 2016**

Present: Cllr D Glynn (Chairman) Cllr P Ledbury  
Cllr G Bigg Cllr S Lovell  
Cllr J Fowler Cllr D Simpson  
Cllr G Lankester Cllr B Taylor  
Mrs F Burke (Clerk) Cllr D Yamanaka

In attendance: Sgt Mark Raby (Avon & Somerset Constabulary);  
Leo Taylor, NSC (Parish Liaison Officer).

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1. To receive apologies for non-attendance and to approve the reasons where appropriate.  
Apologies were received from Cllr Robertson (personal commitment) and Cllr Rawlins (personal matter).
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the register of interests.  
No declarations of interest were received.
3. To confirm and sign as a true record the minutes of the meeting held 19 October 2016.  
The minutes were agreed and signed as a true record
4. To adjourn the meeting for Public Participation.  
Sgt Mark Raby addressed the Council and provided an update on police issues, including the relocation of Nailsea Police Station. He reported that this has been relocated to a site by Junction 21 and that his team were soon to be located in Nailsea Fire Station.  
Sgt Raby informed Members that the Beat teams would be unable to attend parish council meetings as in the past, and have been instructed not to provide crime reports to parishes, with information available on the policeuk website. The beat team of 4 Officers and 8 PCSOs now cover a much larger area; and in January 2017 the current team will be split into two more target-specific groups. Sgt Raby reminded Members that they can contact him, PC Morris or PCSO Turner with any concerns. He also reported that PC Martin Greening is now the dedicated Wildlife Officer and that PCSO Penny Gatenby has expertise on any horse issues.  
A Member asked if the mobile police van might visit Wrington at some point, as had been suggested in the past. Sgt Raby agreed to consider that it might visit Wrington once a quarter, preferably on a Friday morning.  
Cllr Bigg queried if it would be possible to set up a session involving the police and aimed at providing information and advice on tackling scams against vulnerable people. Sgt Raby agreed that this would be a good idea and he will look into facilitating this.  
The Chair thanked Sgt Raby for attending and he then left the room.

5. To note items of correspondence received and requiring possible action:
  - a) Email from Jenifer Fawcett-Thorne, Waste Minimisation Officer, NSC, concerning alternative ways to carry out garden waste registration. This was noted.
  - b) Letter from Mrs Shirley West, Friendship Club, thanking the Council for its donation towards their Christmas meal and festivities. This was noted.
  - c) Email from Lucie Howells concerning the proposal by NSC for a Public Space Protection Order banning dogs from the Recreation Field.  
The enquiry was noted. The Clerk informed Members that the details of any consultation related to this proposal had not yet been formally advised and that the matter was in North Somerset Council's hands.
6. To receive the Clerk's report. The report is available for inspection in the minute book. This was received and noted.
7. To receive the Finance Report and to authorise payments recommended for approval. Approval for the following payments was requested:

Bin-It – dog bin emptying, 4 October to 3 November	£269.04
X2 Connect Ltd – glass, primer and paint for refurbishment of Downside Road phone box	£152.62
Travis Perkins – hardware for maintenance by the Handyman:- play areas (£4.42) and Downside Road phone box (£47.14)	£51.56
SLCC conference in Cheltenham- F Burke, D Glynn and J Bishop	£153.60
Debbie Heal – cleaning of Broad Street toilets plus reimbursement for cleaning materials (£10.58), 11/10/16 to 10/11/16	£140.58
Charlie Griffin – Handyman, November	(to be calculated)
Parish Orderly's salary - November	(to be calculated)
Clerk's salary - November	(to be calculated)
Assistant Clerk's salary - November	(to be calculated)
Assistant Clerk – topping up of petty cash following purchases made:- stamps (£13.20), drawing pins (99p), computer cleaning wipes (£2.24) and bedding plants & compost for village pump trough (£14.00)	£30.43
NEST Pension Scheme – November	(to be calculated)

**Resolved: To approve the payments as proposed Cllr Bigg proposed approval and Cllr Taylor seconded the motion, all in favour.**

8. To receive and consider reports from:
  - a. District Councillor, Cllr Yamanaka  
A report had been received and noted.  
Cllr Yamanaka queried if it would be appropriate to contact the HOSP scrutiny panel about the Wrington branch surgery, which was agreed.
  - b. NE Ward/Redhill, Cllr Fowler.  
Cllr Fowler advised that there were no issues to report.
  - c. Twinning Association, Cllr Simpson.  
Cllr Simpson reported that several Villeneuve residents would be visiting Wrington during the time of the Pageant in May 2017. In relation to this visit he asked that the grant made previously by the Council might be paid for the current year. A formal request will follow from the Twinning Association.

- d. Wroughton Sports & Social Club, Cllr Glynn.  
No meeting had taken place since the Council last met.
9. To receive and consider reports from Working Groups:
    - a. Finance, Cllr Rawlins  
No report had as yet been received.
    - b. Environment, Cllr Bigg  
No report had been received.
    - c. Highways, Cllr Ledbury  
No report had been received. It was noted that a Highways Group meeting had been arranged for Monday 21 November at 6pm, with the agenda to follow.
  10. To consider the following recommendations by the Finance Group:
    - a. To agree to purchase a waste bin for inside the Broad Street toilets at a maximum budgeted cost of £50.  
**Resolved:** To agree to this purchase.
    - b. To agree to purchase safety surface play bark for the Church Walk Play Area at a budget cost of £200 delivered.  
**Resolved:** To agree to this purchase.

**Cllr Bigg proposed approval of the above resolutions, with Cllr Lankester seconding the motion, all were in favour.**

11. To note that ownership of the landscaped area, footways, other features and access associated with the old surgery site off Station Road, Wroughton, has now been transferred to the Council with the legal fees associated with the transfer to be paid as agreed with Bennetts.  
**Resolved:** To note the transfer of this land to the Council's ownership and to agree to pay all reasonable legal fees.
12. To consider a proposal from the Parish Councils Airport Association (PCAA) to submit a notification to the Competition & Marketing Authority requesting an investigation into car parking at Bristol Airport and whether or not the Council should comment. The PCAA have asked for any comments on the proposal and documents to be returned before their next meeting, 1 December 2016.

Members discussed the proposal and agreed to respond stating that Wroughton Parish Council does not support the PCAA in its intention to make a complaint to the Competition & Marketing Authority since it our belief that the local authority (NSC) has responsibility for and control of the parking on land both within and outside the airport boundary. The Council also felt that there were inaccuracies within the PCAA's draft document.

13. Consultations:
  - To further note the West of England (WoE) consultation on the Joint Spatial Plan (JSP) and related Joint Transport Study (JTS) which are now open for comments, closing date 19 December 2016.  
See email circulated 7 November for information.

The Chair urged Members to look at both documents and to consider the issues. There will just be time to raise any queries at the next Council meeting prior to the submission of any comments. He also encouraged Members to attend the engagement sessions organised locally, details circulated via email.

14. To receive matters for information and items for possible consideration at the next meeting of the Council to be held Wednesday 14 December 2016.

Cllr Bigg informed Members that she had circulated details of two live consultations for consideration, as follows:

- i. Bristol, North Somerset & S Glos. Primary Care Strategy.  
Deadline for responses: 12 December.
- ii. North Somerset People and Communities Strategy 2017 – 2020  
Deadline for responses: 16 December.

Cllr Bigg requested that a Patient Practice Group (PPG) report might be included on the agenda for future meetings, which was agreed. Cllr Bigg also updated Members on the most recent PPG meeting.

There being no other business the meeting was closed at 8.50pm.

## **Chairman**