

**Minutes of a Meeting of Wrington Parish Council
held in the John Locke Room on Thursday 17 May 2017**

Present:	Cllr D Glynn (Chairman)	Cllr G Bigg
	Cllr S Lovell	Cllr J Fowler
	Cllr B Taylor	Cllr G Lankester
	Mrs F Burke (Clerk)	Cllr D Simpson

In attendance: Colin Russell, Shail Patel, Adrian Hopkins, all representing WVA, Ivan Devereux, Perran Jervis and Leo Taylor, NSC Liaison Officer.

1. To appoint a Chairman for the year 2017/18.
Cllr Glynn opened the meeting and invited nominations for the position of Chairman of the Council. Cllr Taylor the nomination of Cllr Glynn and Cllr Lankester seconded the motion. All were in favour.
Resolved: To appoint Cllr Glynn as Chairman of the Council.
The Chairman signed the declaration of acceptance of office.
2. To receive apologies for non-attendance and to approve the reasons where appropriate.
Apologies were received from Cllr Yamanaka (personal commitment) and Cllr Ledbury (illness).
3. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the register of interests.
No declarations of interest were received.

It was then agreed that public participation should be brought forward from item 11 on the agenda,

4. To adjourn the meeting for Public Participation.
Ivan Devereux wished to address the Council about an ongoing issue affecting Ashford Road residents, this on the A38 verge outside numbers 10, 11 and 12. He reported that people use the roadside for airport parking at times through the night causing disturbance and mess. He queried whether no parking signs could be erected or some other form of deterrents.
It was agreed the Clerk would contact PCSO Turner to ask if she would be able to monitor the road and to also contact NSC Highways and the airport to see if they can help in any way.
Mr Devereux thanked the Council and left the meeting.

Colin Russell addressed the Council on behalf of the Wrington Village Alliance, the residents' group opposing the current planning applications at Cox's Green. Mr Russell asked if the Council would be able to support the group in relation to the forthcoming planning Inquiry, in particular if the Council might be in a position to provide a representative to appear as a witness at the Inquiry which is scheduled to commence 26 September 2107. He also asked if the Council could provide logistical support in the form of document printing and copying and, finally if the Council would be able to provide financial assistance towards preparing expert reports.

The Council discussed the requests and agreed that, subject to availability, it should be possible for a representative to attend the Inquiry and that we should be able to provide printing and/or photocopying support. The Council did not currently feel they would be able to commit to financial support as no specific costed proposal had been received for consideration, with this to be further considered by the Finance Group.

The Chairman thanked Colin Russell and Shail Patel for attending the meeting and they left the meeting, with Adrian Hopkins remaining to observe.

The meeting was then reconvened.

5. To confirm the appointment of Fiona Burke, Clerk to the Council, as Responsible Financial Officer (RFO) to the Council.
Resolved: To confirm the appointment.
6. To appoint a Vice-Chairman for the year 2017/18.
The Chair invited nominations for the position of Vice-Chairman of the Council. Cllr Simpson nominated Cllr Taylor and Cllr Lankester seconded the motion. All were in favour.
Resolved: To appoint Cllr Taylor as Vice-Chairman of the Council.
7. To agree that the Planning Committee can act on behalf of the Council, to confirm that all Councillors are members of the Committee and to consider the appointment of a Committee Chairman for the year 2017/18.
Resolved: To agree that the Planning Committee can act on behalf of the Council and that all Councillors are members of the Committee.
Cllr Fowler proposed Cllr Taylor as Chair of the Planning Committee and Cllr Bigg seconded the motion. All were in favour.
Resolved: To appoint Cllr Taylor as Chair of the Planning Committee.
8. To appoint Working Groups for the year 2017/18 and to agree their membership. Previous Working Groups have been; Finance, Environment and Highways It was agreed to continue with these and that all Councillors can attend any of the Working Group meetings. Cllr Bigg agreed to continue to lead the Environment Group with it agreed that this should be a joint meeting with the Highways Group, where possible. The Clerk to coordinate the Finance Group in her role as RFO
9. To appoint representatives to outside organisations:
 - a. Memorial Hall & Recreation Field Committee (for up to 8 of a total of 12 seats) Representatives from user groups had been elected in 2015 and it was agreed that no change would take place this year.
It was agreed that Council representatives would be; Cllr Simpson, Cllr Bigg, Cllr Lankester, Cllr Taylor, Cllr Glynn and Cllr Lovell. Cllr Yamanaka and Cllr Robertson were not in attendance but it was agreed to ask them if they would wish to continue as representatives on the Committee.
 - b. Bristol Airport Consultative Committee. It was agreed that Cllr Simpson and Cllr Glynn would share the role.
 - c. Parish Councils Airport Association (PCAA). It was agreed that Members could attend as available.
 - d. Avon Local Councils Association (ALCA). It was agreed that Cllr Bigg and Cllr

- Glynn would share this role
- e. Campaign to Protect Rural England (CPRE). It was agreed that Cllr Bigg would remain the CPRE representative.
 - f. Wrington Twinning Association. It was agreed to appoint Cllr Simpson.
 - g. Wrington Sports & Social Club (WSSC). It was agreed to appoint Cllr Glynn.
 - h. MVMP Patient Participation Group (PPG). It was agreed to appoint Cllr Bigg and Cllr Simpson.
10. To agree the proposed meeting schedule for the coming year for both the Council and the Planning Committee. Details circulated separately.
The meeting schedule was noted and agreed.
 11. To confirm and sign as a true record the minutes of the meeting held 12 April 2017.
The minutes were agreed and signed as a true record.
 12. To note items of correspondence received and requiring possible action:
 - a. Letter from the Wrington Village Alliance (WVA) addressed to Cllrs, concerning proposed development at Cox's Green and a related planning appeal Inquiry to be held in September. This had been discussed earlier under public participation.
 - b. Email from James McCarthy, NSC Tree Officer, advising that it 'would not be prudent' to make a Tree Protection Order for the Sycamore at the rear of 19 Brooklyn which has a significant presence in Station Road.
Resolved: To write again to NSC asking them to reconsider the issue.
 - c. Letter from Jill Rawlins, Chair, Wrington Fair Committee, thanking the Council and Hall Committee for their support for this year's Village Fair.
This was noted, with the Clerk to reply thanking the organisers for their work.
 - d. Letter from M Jean-Paul Galonnier, Le Maire, Villeneuve-les-Beziers, concerning Wrington Fair Week and explaining that representatives had been unable to attend on this occasion. This was noted.
Cllr Taylor and Cllr Simpson to draft a reply in French.
 - e. Letter from John Rawlins confirming his resignation from the Council.
This was noted and it was agreed the Council would write to John thanking him for all the work he has done for the Council.
 13. To receive the Clerk's report. The report is available for inspection in the minute book. The report was received and noted.
 14. To receive the Finance Report and to authorise payments recommended for approval:

SWARCO Traffic Ltd – 2 x Movable Vehicle Activated Signs	£4,634.95
AON – Insurance renewal 2017/18 (long term agreement to 2018)	£2,067.18
Wicksteed Leisure Ltd – 4 x replacement swing seats for Church Walk play area and Recreation Field	£429.66
Bin-It – dog bin emptying, 4 April to 3 May	£275.14
Metcraft Lighting – wall bracket for 'Cooks' street light (C1 Broad Street)	£216.00
Aquablast Drain Services Ltd – unblocking of toilet at Broad Street public conveniences	£96.00

Travis Perkins – hardware for maintenance:- repairs to bin in Glebe Field (£26.67), compost for hedge planting in Glebe Field (£3.82), broom for Orderly (£12.00), and gloves for Handyman (£5.63)	£48.12
Overstones Ltd – replacement door lock for Broad Street public conveniences (paid)	£174.00
Easy Internet Solutions Ltd (Free Virtual Servers) – 9 May 2017 to 8 May 2018 (paid)	£47.99
North Somerset Council - monthly inspection of play areas, April (paid)	£28.80
Information Commissioner’s Office – renewal of Data Controller’s register required by Data Protection Act (paid)	£35.00
Debbie Heal – cleaning of Broad Street, May	(to be calculated)
Charlie Griffin – Handyman, May	(to be calculated)
Parish Orderly’s salary - May	(to be calculated)
Clerk’s salary - May	(to be calculated)
Clerk – travel to a playground management course in Thornbury and to the youth engagement conference in Portishead	£42.30
Assistant Clerk’s salary – May (to be calculated)	
NEST Pension Scheme (employer and employee contribution) – May	£54.84

Copies of the Finance Report circulated separately.

15. To receive and consider reports from:

- a. District Councillor, Cllr Yamanaka
The report was received and noted.
- b. NE Ward/Redhill, Cllr Fowler
No report had been received.
- c. Twinning Association, Cllr Simpson
The report was received and noted.
- d. Wrington Sports & Social Club, Cllr Glynn
Cllr Glynn reported that there had been no meeting, with the AGM to be arranged shortly.
- e. MVMP Patient Participation Group, Cllr Bigg
A report had been received and was noted.
Cllr Bigg gave an overview of the last meeting which had raised various concerns. On the matter of transport for patients, it had been suggested by MVMP that one surgery driver/odd job man was considered to be sufficient to cover all practices, with this felt by members to be impractical. The role and statutory duty of the Practice in relation to the Wrington branch surgery was queried, and whether there is any known formal reference to operating terms and conditions concerning the branch surgery and the changeover from the PCT to CCG. See item 19 below.

16. To receive and consider reports from Working Groups:

- a. Finance, Cllr Rawlins
No meeting had taken place this month.
- b. Environment, Cllr Bigg
No meeting had taken place this month.
- c. Highways, Cllr Ledbury
No meeting had taken place this month.

17. To consider the following recommended expenditure:
- a. To note renewal of the Council's 2017/18 insurance policy with AON at a cost of £2,067.18. The Council is in a long term agreement with AON until June 2018.
The insurance renewal premium and timescale was noted.
18. To consider whether the Council wishes to support the PCAA in objecting to NSC committing £200k of funding to progress the Bristol South West Economic Link transport study option assessment and appraisal, this having previously been refused funding by the DfT. Note that the original proposal was limited to the A38 route between Bristol and the airport, although without any consultation.
Resolved: To agree to support the PCAA in their objection.
19. To consider what action might now be taken in relation to the Broad Street branch surgery bearing in mind the limited response by MVMP to the public consultation held last year and the subsequent meeting with MVMP in March, with closure now a possibility.
The Council had discussed this previously under agenda item 15e.
Resolved: To write to HOSP, NHS England, Healthwatch and the Clinical Commissioning Group, along with copies of the responses received from the branch surgery consultation as well as detailing the Council's concerns over the possible closure of the branch surgery.
20. To consider a proposal by NSC to divert public footpaths AX30/16 and AX30/18, these through or in the vicinity of Pigeon House Farm, Redhill, map no. PPO169 refers.
Resolved: It was agreed that the Council accepts the argument for amending the route of path AX30/18 to avoid the farm yard and buildings. The Council would support a new route linking the points shown as A-E-F-G, which is short and relatively straightforward. However the Council felt that the proposed diversion of the existing route of path AX30/16 is unnecessary and didn't feel that potential expenditure on this could be justified, with NSC to be advised accordingly.
21. To note a proposal made through the Memorial Hall & Recreation Field Committee that a footpath or hard surface might be created in full or in part around the Recreation Field, this to provide an all weather route for walkers.
This was noted.
22. Consultations:
- DCLG consultation on a proposal to set a precedent in prohibiting local authorities, including parish councils, from charging 'parkrun' and 'junior parkrun' and potentially other organisations for use of public parks or recreation fields.
Closing date for comments 5 July 2017.
It was agreed to submit a comment related to the Council's particular circumstances concerning the Recreation Field. Cllr Simpson agreed to consider the issues and forward his recommendations to Cllr Glynn for inclusion in the submission.

23. To receive matters for information and items for possible consideration at the next meeting of the Council to be held Wednesday 21 June 2017.
- Cllr Bigg reported that she had attended a Community Resilience meeting and will aim to prepare an update report for the next Council meeting.

There being no other business the meeting was closed at 9.27pm.

.....

Chairman