

**Minutes of a Meeting of Wroughton Parish Council  
held in the John Locke Room on Wednesday 17 January 2018**

Present:	Cllr D Glynn (Chairman)	Cllr D Simpson
	Cllr S Lovell	Cllr P Jervis
	Cllr G Lankester	Cllr B Taylor
	Cllr G Bigg	Cllr J Fowler (part)
	F Burke (Clerk)	Cllr D Yamanaka

In attendance: Leo Taylor (NSC Parish Liaison Officer).

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1. To receive apologies for non-attendance and to approve the reasons where appropriate.  
Apologies were received from Cllr Ledbury (prior commitment) and Cllr Robertson (prior commitment).
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of Interests.  
No declarations of interest were received.
3. To confirm and sign as a true record the minutes of the meeting held 13 December 2017.  
The minutes were agreed and signed as a true record.
4. To adjourn the meeting for Public Participation.  
No members of the public were present
5. To note items of correspondence received and requiring possible action:
  - a. Letter of resignation from the Council received from Councillor David Simpson, effective from 31 January 2018. This was noted with regret.
  - b. Letter from John Gallop, Royal British Legion, Wroughton Branch, enquiring whether the Council would consider making a donation towards the cost of sending two representatives to the 'Great Pilgrimage 90', a remembrance tour of the Somme and Ypres battlefields. He also enquired if the Council would consider laying a wreath at the War Memorial on Remembrance Sunday, 11 November 2018, at a cost of £30.  
**Resolved: To agree to the Council laying a wreath at the cost of £30.**  
The Council agreed in principle to make a donation towards the cost of sending two representatives to 'Great Pilgrimage 90' but would need a more specific figure in writing before confirming any grant offer.
  - c. Letter from Chris Hildrew, Head teacher of Churchill Academy and Sixth Form concerning changes to the A2 bus service.  
Members agreed that they were sympathetic to the points raised in the letter and noted the ongoing discussions with NSC on the matter.
  - d. Email from Deborah White, Avon Local Councils' Association, inviting parish council nominations for attendance at a Royal Garden Party to be held 5 June 2018.  
It was agreed to nominate Roy Clements, Chair of the Council from 1991 to 2007.

6. To receive the Clerk's report. The report is available for inspection in the minute book.

The report was received and noted. The Chair commented that there had been a number of fly-tipping incidents recently and urged Members to report anything seen left at the roadside.

7. To receive the Finance Statement and report and to authorise payments recommended for approval. Copies of the report circulated separately. Approval for the following payments is sought:

Memorial Hall – grant, 4 <sup>th</sup> quarter 2017/18	£3,000.00
Redhill Village Hall – grant 2017/18	£3,200.00
Felton Village Hall – grant 2017/18	£400.00
SSE Contracting Ltd – street lighting maintenance 3 <sup>rd</sup> quarter 2017/18	£766.19
Tees Sport – Table tennis table for Memorial Hall (to be paid after delivery on 22 January)	£400.00
Bin-It – dog bin emptying, 4 December 2017 to 3 January 2018	£275.14
CPRE – annual subscription	£36.00
North Somerset Council - monthly inspection of play areas, December	£28.80
Travis Perkins – hardware for Handyman:- painting of changing rooms in Memorial Hall	£38.79
Assistant Clerk - topping up of petty cash following purchases made:- stamps (£34.68), office diary (£2.49) and date stamp (£11.98)	£49.15
GB Sport & Leisure – 'Wet & Forget' spray (paid)	£35.00
North Somerset Council – contribution towards repairs of footpath AX30/4 (paid)	£300.00
M F Clark & Son - Grass cutting and grounds maintenance for 2017 (paid)	£1,000.00
Regular payments:- cleaning of Broad Street toilets (Debbie Heal), Handyman (Charlie Griffin),	
NEST Pension Scheme and salaries for Clerk, Assistant Clerk & Parish Orderly.	

**Resolved: To approve the payments as proposed. Cllr Simpson proposed approval and Cllr Taylor seconded the motion, all in favour.**

8. To receive a report from the Finance Working Group and to consider any issues arising. Copies of the meeting report circulated separately.

- a. To recommend the Council contributes a maximum of £300 towards a reception for the Villeneuve Twinning exchange visitors and their host families at a reception to be held when they visit later in the year.

**Resolved: To agree in principle to support the reception for the Villeneuve Twinning exchange visitors later in the year.**

It was noted that as the reception could be attended by more people than anticipated the sum might need to be higher than the original proposal. This to be agreed nearer the time, once the number of participants is known.

9. To receive and consider reports from:

- a. District Councillor, Cllr Yamanaka  
The report was received and noted.

- b. NE Ward/Redhill, Cllr Fowler  
No report had been received.
  - c. Twinning Association, Cllr Simpson  
Cllr Simpson reported that as he would be leaving the Council at the end of the month ideally another Councillor should replace him. No Councillor has yet come forward to fill the role so until then it was agreed that Cllr Simpson could continue forwarding a short report on any Twinning meetings he attends.
  - d. Wrington Sports & Social Club, Cllr Glynn. No report had been received as a meeting hadn't been held recently.
  - e. MVMP Patient Participation Group (PPG), Cllr Bigg  
Cllr Bigg had been unable to attend the last meeting, with the next meeting to be held in early February. Cllr Simpson reported that Sarah Balicki would be taking his position on the PPG.
10. To receive and consider reports from the Environment and Highways Working Groups, where appropriate.  
No report was received from either the Environment or Highways Working Groups. The Chair reported that an update on live highways schemes had recently been circulated, with further updates to be reported when available.
11. To confirm the proposed budget for the year 2018/19 and agree that the Precept should be set at £92,285, with North Somerset Council to be advised accordingly, and to note that as a result the Council's Band D charge will again be unchanged at £76.37.  
Cllr Fowler queried the grant payment proposed for Redhill Village Hall as shown in the budget and queried whether this was due to the recent problems with acquiring accurate, signed accounts. The Chair explained that the grants had been reviewed as part of general work on the budget, with these considered in relation to households, electors and other factors, with the sums proposed felt to be more equitable. Cllr Fowler stated that she was unhappy with this and that she intended to resign from the Council. Cllr Fowler then left the meeting.  
**Resolved: To agree the proposed budget for the year 2018/19 and to agree that the Precept be set at £92,285. Cllr Simpson proposed approval and Cllr Lankester seconded the motion, all approved.**
12. To resolve to agree to remove obsolete signatories from the Parish Council bank account.  
**Resolved: To agree to remove the obsolete signatories, with Natwest to be advised.**
13. To agree to explore the practicalities and potential cost of a hard footpath which might be created close to all or part of the Recreation Field boundary.  
The Council agreed to discuss this project with potential contractors and to further explore the practicalities and cost implications.
14. Consultations for consideration:
- Bristol Airport Master Plan – consultation on issues and options in advance of a formal consultation on the Draft Master Plan later in the year.  
Deadline for comments: 26 January 2018  
The Chair encouraged members to circulate any thoughts and concerns on this consultation before the deadline.

15. To receive matters for information and items for possible consideration at the next meeting of the Council to be held Wednesday 21 February 2018.

- Cllr Bigg expressed some concerns about True Speed broadband as residents in Bath & North East Somerset had encountered some problems regarding erection of poles/cables on private land without planning permission because of a current loophole in the Planning laws.
- Cllr Taylor encouraged members to look at the proposed Yatton Neighbourhood Plan and to pass on any comments.

There being no other business the meeting was closed at 9.15.

Chairman