

**Minutes of a Meeting of Wroughton Parish Council
held in the John Locke Room on Wednesday 21 February 2018**

Present: Cllr D Glynn (Chairman) Cllr D Robertson
Cllr G Bigg Cllr B Taylor
Cllr S Lovell F Burke (Clerk)

In attendance: Paolo Tarquini

1. To receive apologies for non-attendance and to approve the reasons where appropriate.
Apologies were received from Cllr Ledbury (unwell), Cllr Lankester (prior commitment), Cllr Jervis (work commitment) and Cllr Yamanaka (NSC meeting).
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of Interests.
No declarations of interest were received.
3. To confirm and sign as a true record the minutes of the meeting held 17 January 2018.
The minutes were agreed and signed as a true record.
4. To adjourn the meeting for Public Participation.
Paolo Tarquini was present to observe the meeting. No other members of the public were present.
5. To note items of correspondence received and requiring possible action:
 - a Letter from John Gallop, Secretary of the Royal British Legion, Wroughton Branch confirming a requested grant for between £150-£200 to help offset the cost of a visit to Flanders and the remembrance tour of the Somme and Ypres battlefields.
The letter was noted with the request considered under item 8.b below.
 - b. Letter from Thomas Lloyd requesting financial assistance to attend a scouting jamboree in the USA in July 2019.
Unfortunately, as it became clear that Thomas Lloyd lives outside Wroughton Parish and due to the requirements of the Council's Financial Regulations, which do not permit grants to be given to individuals, it was agreed that the Council is unable to provide financial assistance in this case.
6. To receive the Clerk's report. The report is available for inspection in the minute book.
The Clerk's report was received and noted.
7. To receive the Finance Statement and report and to authorise payments recommended for approval. Copies of the report circulated separately.

Approval for the following payments is sought:

Bin-It – dog bin emptying, 4 January to 3 February	£275.14
Andromeda Fire & Security – repairs to intruder alarm in the office	£79.99
North Somerset Council - monthly inspection of play areas, January & February	£57.60
Travis Perkins – hardware for Handyman:- toilet roll holder for Broad Street public toilets (£7.33), hardware for repairs to Broad Street public toilets and Memorial Hall car park toilets (£31.61) and fluorescent tube for office & rope for use with Christmas Tree lights (£11.79)	£50.73
Michael Bruno Sonato – emergency removal of a fallen tree in Broad Street public toilets garden area (paid)	£250.00
Regular payments:- cleaning of Broad Street toilets (Debbie Heal), Handyman (Charlie Griffin), NEST Pension Scheme and salaries for Clerk, Assistant Clerk & Parish Orderly.	

Resolved: To approve the payments as proposed. Cllr Lovell proposed approval and Cllr Taylor seconded the motion, all in favour.

8. To receive a report from the Finance Working Group and to consider any issues arising. Copies of the meeting report circulated separately.
 - a. To agree to renew the annual subscription to Clerks & Councils Direct, effective from April 2018, at a cost of £75 per annum.
Resolved: To agree to renew the subscription to Clerks & Councils Direct.
 - b. To agree to donate £200 to the British Legion, Wrington Branch, towards the cost of a pilgrimage visit to WW1 sites in Belgium, as discussed in the January 2018 meeting.
Resolved: To agree to donate £200 to the British Legion, Wrington Branch.
 - c. To agree to order four new bracket mounted street lights to replace lights that are no longer able to be repaired and at an estimated total cost of £1,320. These lights are:
C3 Chapel Hill, C1 Orchard Close, C1 Coxes Green and C1 Cowslip Green.
Resolved: To agree to order four new bracket lights for installation at the above locations.
 - d. To agree to proceed with four free taster youth work sessions to be provided by the YMCA, these to be held in the Scout Hall on Tuesday evenings (see Finance Group report for further details).
Resolved: To agree to proceed with the YMCA taster sessions, with the start date and other details to be confirmed.

Cllr Lovell proposed approval of the above payments with Cllr Taylor seconding the motion, all in favour.

9. To receive and consider reports from:
 - a. District Councillor, Cllr Yamanaka
The report was received and noted.
 - b. NE Ward/Redhill, Cllr Fowler. No report had been received.
 - c. MVMP Patient Participation Group (PPG), Cllr Bigg
Cllr Bigg reported that she had recently attended a public meeting at St Georges. She reported that the Practice services at Riverbank, Worle, will be transferred to St Georges and that Healthwatch are undertaking 'enter and view' visits and that MVMP had volunteered for this service. Cllr Bigg also reported that MVMP had agreed to provide data on patients per doctor.

- d. Wrington Sports & Social Club, Cllr Glynn. A report had been received and noted.
 - e. Twinning Association. No report had been received. It was noted that a new representative is now needed to replace David Simpson.
10. To note the highways issues report and any matters arising.
The report was noted.
11. To note and confirm a proposal made through the Planning Committee that a request should be made to NSC for the footpath along the frontage of Railway Wharf, Station Road, to be designated as a public right of way.
This was noted, with the Chair advising that a request for designation as a right of way had been submitted to NSC to expedite the process bearing in mind the related planning application.
12. To consider the approval of two additional bank signatories. If agreed, these to be advised to the bank following confirmation that the previously approved but now redundant signatories have been removed from the records.
Resolved: To add Cllr Bigg and Cllr Taylor as additional bank signatories, with all in agreement.
13. To note that a parish meeting will be held in the Memorial Hall on Wednesday 7 March 2018, commencing at 7.00pm.
This was noted with various suggestions being given for possible speakers.
14. To receive matters for information and items for possible consideration at the next meeting of the Council to be held Wednesday 21 March 2018.
- Cllr Lovell asked if more bark would be added to Church Walk play area. The Chair reported that this was in hand, with the ground under the multi-play item now cleared and bark to be ordered for delivery when the weather is better.

There being no other business the meeting was closed at 9.16pm.

Chairman