

**Minutes of a Meeting of Wroughton Parish Council
held in the John Locke Room on Wednesday 21 March 2018**

Present: Cllr D Glynn (Chairman) Cllr B Taylor
Cllr P Ledbury Cllr D Yamanaka
Cllr G Bigg Cllr D Robertson
J Bishop (Assistant Clerk)

In attendance: Leo Taylor, NSC Liaison Officer (to item 11)

1. To receive apologies for non-attendance and to approve the reasons where appropriate.
Apologies were received from Cllr Lovell (work commitment) and Cllr Jervis (work commitment).
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of Interests.
No declarations of interest were received.
3. To confirm and sign as a true record the minutes of the meeting held 21 February 2018.
The minutes were agreed and signed as a true record.
4. To adjourn the meeting for Public Participation.
No members of the public were present.
5. To note items of correspondence received and requiring possible action:
 - a. Letter from John Gallop, Branch Secretary of the Royal British Legion, thanking the Council for its donation of £200 towards the 'Great Pilgrimage 90' event in August 2018.
This was noted.
 - b. Email from Vanessa Andrews, Marketing & Communications Manager, NSC, informing the Council of changes to the collection days for recycling and waste effective from 4 June 2018, with details to be confirmed.
This was noted.
Councillors felt the proposal to have crews dedicated to an area would help improve standards. Councillors were also impressed that waste had been collected during the recent snowy weather but, it was suggested, crews had recently dropped a lot of litter.
6. To receive the Clerk's report. The report is available for inspection in the minute book.
The Clerk's report was received and noted.
 - YMCA youth sessions - Councillors suggested that the YMCA should be contacted to establish when and how the sessions were to be promoted.
 - Mike Bush Paddock – tyre marks had been caused by a '4x4' driving onto the land. A replacement padlock has been purchased and the gate secured.

- Additional play bark for the Church Walk play area has been ordered and should arrive on 22 March.

7. To receive the Finance Statement and report and to authorise payments recommended for approval. Copies of the report circulated separately.

Approval for the following payments is sought:

Bin-It – dog bin emptying, 4 February to 3 March	£275.14
Aqua Washroom Solutions – sanitary bin for Broad Street public toilets, December 2017 to June 2018	£39.00
North Somerset Council - monthly inspection of play areas, March	£28.80
North Somerset Council - monthly inspection of play areas, April	£28.80
Fiona Burke – reimbursement for purchases made:- wine for Parish Meeting	£26.00
Travis Perkins – padlock for Mike Bush Paddock	£15.60
Assistant Clerk - topping up of petty cash following purchases made:- stamps (£2.08), Tippex (£2.15), magnets for noticeboards (£4.95) and refreshments for Parish Meeting (£16.35)	£25.53
CommuniCorp – annual subscription to Local Councils Update (2018/19) (paid)	£75.00
Royal British Legion – grant (paid)	£200.00
Regular payments:- cleaning of Broad Street toilets (Debbie Heal), Handyman (Charlie Griffin), NEST Pension Scheme and salaries for Clerk, Assistant Clerk & Parish Orderly.	

Cllr Taylor queried a payment of £250 made to Michael Bruno Sonato shown on the Payments & Receipts report. It was confirmed this was for the emergency removal of the fallen tree in the Broad Street public toilets garden area.

Resolved: To approve the payments as proposed. Cllr Bigg proposed approval and Cllr Yamanaka seconded the motion, all in favour.

8. To consider and agree the following recommended expenditure:
- a. To agree the Council accepts a quote of £75.00 from Ed Kinsey as a preferred contractor for supplying and installing a replacement bench seat at the Recreation Field.
 - b. To note that an order has been placed with Churchill Tree Care for the removal of a dead Goat willow tree from the Church Walk play area, as recommended by the NSC Tree Officer, along with pruning as previously approved. This at a cost of £175.00, including removal of all waste.
 - c. To note that an order has been placed with Churchill Tree Care for pollarding five Ash trees in the hedgerow alongside the tennis courts and to lift the tree canopy where appropriate. This at a total cost to the Council of £250.00, and with the Tennis Club contributing £200.00, to include removal of all waste material.
 - d. To agree the Council accepts a quote of £658 + VAT from Jeremy Blythe as preferred contractor for works to link the roof gutter on Cross Cottage, Silver Street, to the drainpipe on the neighbouring property to the north. On confirmation that an order has been placed for this work NSC will programme the new footway scheme.
 - e. To agree to purchase a picnic table for the Mike Bush Paddock, to replace the

previous broken table, at a maximum budget cost of £250.

- f. To renew the annual subscription to the National Association of Local Councils (NALC) and the Avon Local Councils' Association (ALCA) at a cost of £493.66.

Cllr Yamanaka reported that the entrance to Church Walk play area had become very muddy. Cllr Glynn suggested that consideration could be given to using bark, paving slabs or, probably the more suitable solution, matting to improve the surface.

Resolved: To agree to the recommended expenditure as specified in items a. to f. above. Cllr Taylor proposed approval of the above payments with Cllr Bigg seconding the motion, all in favour.

9. To receive and consider reports from:

- a. District Councillor, Cllr Yamanaka

The report was received and noted.

- Trip accidents on Broad Street related to the raised kerb bus stops – one incident appeared to have happened some time ago but the second incident was more recent. Both incidents resulted in injury hence Cllr Yamanaka has raised this in the Wrington Journal to establish the extent of the issue.
- Bristol Airport – it is possible improvements will be made to the A38/ Downside junction in the future. It is believed BA is considering the possibility of a free 'drop-off' point. BA has said they have contractors working on site that might be able to do 'odd jobs' in the surrounding area.
- Cllr Glynn will enquire about a meeting with Bristol Airport management (outside of the full Council meetings).

- b. NE Ward/Redhill, Cllr Fowler

No report had been received.

- c. MVMP Patient Participation Group (PPG), Cllr Bigg

- The MVMP newsletter is due out shortly.
- The planning application for the proposed new surgery on the west side of Smallway, Congresbury will be referred to NSC's P&R Committee.
- Cllr Bigg reminded Councillors she could bring up any issues at the PPG meetings. The question of patient confidentiality, when making appointments, was raised and Cllr Bigg offered to mention this at the next meeting.

- d. Wrington Sports & Social Club, Cllr Glynn

There had been no meeting this month but Cllr Glynn reminded Councillors that there are issues with the boiler which could mean it has to be replaced in the next few months. One quote has been received by WSSC and further quotes are being sought, with the Council's commitments in relation to WSSC's lease now being reviewed.

- e. Twinning Association, representative tbc.

No report had been received. Cllr Yamanaka proposed that David Simpson remain as representative, with this agreed.

(Post meeting note – after the meeting it came to light that Cllr Jervis had already been approached to take on this role.)

10. To note the highways issues report and any matters arising.
The report was noted and Cllr Glynn provided the following updates:-
- Cox's Green finger post sign - the Council will ask NSC to return the parts they have to Wrington for safe keeping until the sign is re-installed.
 - A lighting scheme for the Cox's Green development has been requested but NSC advise this is not available.
 - Two of the Council's streetlights will need to be relocated following the Cox's Green development.
 - Any meeting with Redcliffe Homes will probably not now happen until the Reserved Matters applications have been registered and everyone has had time to consider the issues.
11. To consider approval of Cllr Deborah Yamanaka as an additional bank signatory for the Parish Trust account. This to be advised to NatWest alongside confirmation that three previous but now redundant signatories should be removed from the records, these being John Rawlins, Lucie Howells and Paul Robinson.
Resolved: To add Cllr Yamanaka as an additional bank signatory and, at the same time, remove the redundant signatories of John Rawlins, Lucie Howells and Paul Robinson. Cllr Taylor proposed approval and Cllr Ledbury seconded the motion, all in favour.

Leo Taylor left the meeting.

12. Consultations:
- Education Provision in North Somerset – Draft Commissioning Strategy 2018 - 2021. Closes 27 April 2018.
Cllr Yamanaka offered to look at the consultation and recommend whether a comment was necessary.
13. To receive matters for information and items for possible consideration at the next meeting of the Council to be held Wednesday 18 April 2018.
- Cllr Bigg suggested that the new form to report local wildlife should now be promoted to residents.
 - Cllr Robertson raised concerns about local roads and the potential impacts as a result of recent and proposed development in the area.
 - Cllr Yamanaka asked if a report could be prepared and circulated on the background to the Parish Trust, the investment and how the interest payments were calculated. Cllr Glynn agreed to research the information, commenting that this would be discussed at the next Finance Meeting.
 - Cllr Ledbury requested the Clerk contact Wessex Water to establish the cause of a bad smell in the area.
 - Cllr Taylor thanked Cllr Glynn for his work on a letter that had recently been sent to NSC Highways re the local bus services.

There being no other business the meeting was closed at 8.55pm

Chairman