

**Minutes of a Meeting of Wroughton Parish Council
held in the John Locke Room on Wednesday 18 April 2018**

Present:	Cllr D Glynn (Chairman) Cllr D Robertson F Burke (Clerk)	Cllr B Taylor Cllr D Yamanaka Cllr S Lovell
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1. To receive apologies for non-attendance and to approve the reasons where appropriate.
Apologies were received from Cllr Lankester (health reasons) Cllr Bigg (CPRE meeting), Cllr Ledbury (prior commitment) and Leo Taylor, NSC.
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of Interests.
No declarations of interest were received.
3. To confirm and sign as a true record the minutes of the meeting held 21 March 2018.
Cllr Yamanaka requested that the sentence 'Another parish council has reported that' be taken out of minute 9a. This was agreed.
The minutes were agreed and signed as a true record.
4. To adjourn the meeting for Public Participation.
No members of the public were present.
5. Mr Paolo Tarquini to address the Council in relation to his request to be co-opted to the Council.
Mr Tarquini had sent his apologies after the agenda had been written as he was unable to attend the meeting as a result of a work commitment.
6. To consider the co-option of Paolo Tarquini to the Council.
Not applicable.
7. To note items of correspondence received and requiring possible action:
 - a. Letter from Kim Davey, NHS SW Ambulance Service, asking if the Council wishes to renew its defibrillator support arrangement.
Resolved: To agree to renew the NHS SW Ambulance Service support agreement subject to confirmation of the terms and conditions.
 - b. Email from UKACCs regarding the Government's response to the Call for Evidence exercise undertaken last year which sought views on the proposed objectives and policy priorities to be considered in the development of a new aviation strategy. This was noted.
The Chair explained that this had been highlighted due to the increase in focus on the airport's future plans and there would be more to follow on this.
 - c. Email from Vanessa Andrews, Corporate Services, NSC, with regard to preparation for marking the death of a senior national figure or local holder of

high office.

It was agreed to contact All Saint's Church, Wrington with regard to the request from NSC.

- d. Email from Simon & Elizabeth Linnitt complaining about missed recycling collections in Bullhouse Lane, Wrington. This was noted. Cllr Yamanaka advised that she had been in touch with the residents.
- e. Letter from Mr Jeff Guy requesting permission to erect a notice board at the entrance to the allotments. The notice board, which is intended for use by plot holders, will be made of wood and provided at no cost to the Council.
Resolved: To grant permission to erect a notice board at the allotments. The exact location to be decided.

8. To receive the Clerk's report. The report is available for inspection in the minute book.

The Clerk's report was received and noted.

- YMCA youth activity free taster sessions. The Clerk reported that the YMCA had asked if the Council would be able to pay for hire of the Scout Hall for the taster sessions as the funding they have available is primarily for paying the youth workers. It was agreed that the Clerk would confirm the cost per session but in principle it was agreed the Council would be happy to do so.

9. To receive the Finance Statement and report and to authorise payments recommended for approval. Copies of the report circulated separately.

Approval for the following payments is sought:

Memorial Hall – grant, 1 st quarter 2018/19	£3,000.00
Redhill Village Hall – grant 2018/19 (to be paid on receipt of satisfactory annual accounts for 2017/18)	£2,000.00
Felton Village Hall – grant 2018/19 (to be paid on receipt of satisfactory annual accounts for 2017/18)	£400.00
SSE Contracting Ltd – street lighting maintenance 4 th quarter 2017/18	£766.19
Churchill Tree Care – felling of a dead tree and pruning in the Church Walk play area plus pollarding five trees in the hedgerow alongside the tennis courts	£625.00
Chew Valley Trees – trees for 'old surgery' area	£355.46
Fountain Timber Products Ltd – play bark for Church Walk play area	£182.91
Travis Perkins – hardware for Handyman:- repairs to slide (£57.25), toilet roll holder for Broad Street toilets (£10.99), filler for wall by changing rooms in the Hall (£29.29) and gravel for Ladywell/Alburys footpath (£48.66)	£146.19
Greenslade Taylor Hunt - rent for Glebe Field, 1st quarter 2018/19	£100.00
Memorial Hall – hire of hall for Parish Meeting	£24.00
Assistant Clerk - travel to noticeboards during 4 th quarter 2017/18	£6.75
Regular payments:- cleaning of Broad Street toilets (Debbie Heal), Handyman (Charlie Griffin), NEST Pension Scheme, and HMRC 4 th quarter NI/ tax & salaries for Clerk, Assistant Clerk & Parish Orderly.	
North Somerset Council - Non Domestic Rates for Broad Street Toilets, 1 April 2018 to 31 March 2019 (paid)	£840.00
ALCA – annual subscription (paid)	£493.66

The Chair reported that the Clerk was in the process of applying for rate relief for the Broad Street toilets for 2018-19.

Resolved: To approve the payments as proposed. Cllr Taylor proposed approval and Cllr Yamanaka seconded the motion, all in favour.

10. To consider and agree the following recommended expenditure:

- a. To agree to the appointment of Oak Accountancy Services as Internal Auditor for the current year at a cost of £360 plus VAT.
- b. To agree that a payment of £1275 is made to the Trustees of Redhill Village Hall in advance of receipt of interest payments due.
It was agreed that a letter of explanation should be sent along with the payment. A Councillor queried whether the payment was interest or dividend. The Chair confirmed the payment was the result of accumulated interest, although this is still to be paid to the Council.
- c. To agree to renew the annual subscription to Parish Online at a cost of £92.00 plus VAT, this for mapping software and services.
- d. To agree to purchase a Somerlap 5ft hardwood bench to be installed at old surgery landscaped site at a budgeted cost of £350, incl. VAT.

Resolved: To agree to the recommended expenditure as specified above. Cllr Robertson proposed approval of the above payments with Cllr Lovell seconding the motion, all in favour.

11. To receive and consider reports from:

- a. District Councillor, Cllr Yamanaka
The report was received and noted.
It was proposed that, following on from the decision by NSC to stop using Glyphosate (Roundup) with immediate effect in all NSC play areas, then the Council should agree not to use it at the Recreation Field or in the Church Walk Play area. The Council will await further guidance on other areas where it shouldn't be used.
- b. NE Ward/Redhill, Cllr Fowler.
No report had been received.
A discussion took place concerning communication between Redhill and the Council and the issues that have risen around this recently, in particular with regards to which Redhill email address to use.
It was agreed that the Council would prefer to use an email with a named contact and not a group generic email. Cllr Lovell to relay this back to the Redhill Trustees.
- c. MVMP Patient Participation Group (PPG), Cllr Bigg
No report had been received.
- d. Wrington Sports & Social Club, Cllr Glynn
A report had been received and noted. It was noted that the organisers of 'Party in the Park' to be held 19 May might submit a request for funding, as with the previous similar event, but would need to make a formal approach to the Council.

- e. Twinning Association, representative tbc.
No report had been received.
12. To consider NSC's response to questions raised about the failure to comply fully with the terms of the S106 agreement made between Bristol Airport and NSC on local bus services.
This was discussed and it was agreed to press the airport about what they are going to do to meet the conditions set by the S106 agreement to subsidise a public transport link to Weston-super-mare.
13. To consider NSC's proposal for a 20mph zone within Wrington village and the related comments by Highways.
This was discussed at length; Councillors agreed that they are unhappy with the boundary limits of the proposed 20mph limit as they felt the speed limit should be extended further out on all of the proposed roads.
It was agreed Cllr Yamanaka would contact Cllr Elfan Ap Rees and NSC Highways about this. Cllr Yamanaka reported that she had attended a School Governor's meeting recently and had brought up the issue. A teacher had suggested asking the pupils to write about their views on the 20mph limit as a homework activity. Cllr Yamanaka agreed to follow this up and also to draft a petition for residents to sign and a house to house leaflet drop.
The Clerk would investigate ways of adding details of the petition to Facebook under Wrington Matters.
14. To note that selected trees have been planted on the now turfed old surgery car park, as required in relation to permission for development of the surgery site. Further planting of shrubs is intended as part of the landscaping scheme, with this all developer funded. This was noted.
15. To note that the regulations concerning data protection are changing with the General Data Protection Regulations (GDPR) replacing the Data Protection Act 1998, effective 25 May 2018. The Council will need to make appropriate arrangements to ensure compliance, including the preparation of relevant policy documents, with further information to follow.
This was noted.
The Clerk informed Councillors that she had put forward a proposal to the Finance group to attend a GDPR training course run by ALCA on 30 April but the group had not agreed to this. The Clerk expressed her unhappiness at this and felt that attending a course would be helpful. Cllr Robertson, Cllr Lovell and Cllr Yamanaka agreed that this would be a useful thing to do and a vote was taken to enable the Clerk to attend a relevant future GDPR training session. Cllr Taylor and Cllr Glynn abstained from voting.
16. Consultations:
- Education Provision in North Somerset, 'A Commissioning Strategy 2018 – 2021'.
Closing date 27 April 2018
http://consult.nsomerset.gov.uk/consult.ti/EducationProvision2018_2021/consultationHome
This was noted.
 - Bristol Water 'Water Resources Management Plan 2019', closing date 31 May 2018

<https://www.bristolwater.co.uk/about-us/environment/water-resources-plan-2019-update/>

This was noted.

17. To receive matters for information and items for possible consideration at the next meeting of the Council to be held Wednesday 16 May 2018.
No matters were received.

There being no other business the meeting was closed at 9.55pm

Chairman