

**Minutes of a Meeting of Wrington Parish Council
held in the John Locke Room on Wednesday 18 July 2018**

Present:	Cllr B Taylor (Chair)	Cllr P Ledbury
	Cllr G Bigg	Cllr S Lovell
	Cllr G Lankester	Cllr D Robertson
	Cllr P Jervis	Cllr D Yamanaka
	F Burke (Clerk)	Cllr Jill Rawlins

In attendance: A Parish Councillor from Yatton Parish Council sat in on the meeting to observe.

1. To receive apologies for non-attendance and to approve the reasons where appropriate.
Apologies were received from Cllr Glynn (prior commitment).
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of Interests.
No declarations of interest were received.
3. To confirm and sign as a true record the minutes of the meeting held 20 June 2018.
The minutes were signed as a true record.
4. To adjourn the meeting for Public Participation.
No members of the public wished to speak.
5. To note items of correspondence received and requiring possible action:
 - a) Letter from HeartSafe AED Locator advising the Council that their free monitoring service is due to cease on 31 July. It was agreed to discuss this under finance later in the meeting.
 - b) Email from a resident concerning a proposed way forward with regards to the problem of airport parking in Church Road, Redhill.
There was some concern that not all residents of Church Road had had a say about a solution to the problem of airport parking along their road.
It was agreed that Cllr Yamanaka would contact David Bailey, Highways NSC, for advice on this matter with regards to the request for double yellow lines.
 - c) Email from a resident complaining about the smell around Cowslip green as a result of muck spreading in the surrounding area. This has now been reported to NSC environmental health.
6. To receive the Clerk's report. The report is available for inspection in the minute book.
 - **The pavilion on the Recreation Field**
It was agreed that the Council should write to the Chair of WSSC about the current state of the Pavilion after complaints had been received by users about its cleanliness. The Clerk to send a letter informing them that an inspection would be carried out on Friday 3 August. Cllr Rawlins agreed to carry out the inspection.
 - **New bin on the Recreation Field play area entrance**
Details of the new larger bin for the Recreation Field had been previously

circulated to Councillors and agreed.

7. To receive the Finance Statement and report and to authorise payments recommended for approval. Copies of the report circulated separately.

Approval for the following payments is sought:

Memorial Hall – grant, 2 nd quarter 2018/19	£3,000.00
SSE Contracting Ltd – street lighting maintenance 1 st quarter 2018/19	£766.19
Jeremy Blythe – modifications to downpipes at Cross Cottage (to enable the Silver Street footway scheme)	£576.00
Bin-It – dog bin emptying, 4 June to 3 July	£275.14
Greenslade Taylor Hunt - rent for Glebe Field, 2 nd quarter 2018/19	£100.00
Prism – replacement imaging unit for printer and plastic folders	£67.10
Ruth Clarke – plants for tub outside The Plough	£65.45
North Somerset Council - monthly inspection of play areas, July	£28.80
North Somerset Council - monthly inspection of play areas, August (once the invoice has been received)	£28.80
Travis Perkins – hardware:- graffiti remover for use at the bus stop (£10.86), gloves for Parish Orderly (£2.89), paint for office corridor (£21.60), plumbing repairs (£12.94), compost for trees in Old Surgery site (£3.82) and compost bins on the Glebe Field (£101.39)	£153.50
Assistant Clerk - topping up of petty cash following purchases made:- stamps (£21.96) and batteries (£1.99)	£23.95
Regular payments:- cleaning of Broad Street toilets (Debbie Heal), Handyman (Charlie Griffin), NEST Pension Scheme, and salaries for Clerk, Assistant Clerk & Parish Orderly.	
BHIB Ltd – insurance renewal 2018/19 (paid)	£2,577.74
PCAA – annual subscription (paid)	£50.00
Mrs R Taplin – donation towards expenses for running ‘Party in The Field’ (paid)	£155.88

Resolved: To approve the payments as proposed. Cllr Bigg proposed approval and Cllr Yamanaka seconded the motion, all in favour.

8. To receive notes from the Finance Working Group and to consider any issues arising. Copies of the meeting notes circulated separately
- It was agreed to defer a decision on granting £200 towards small gates to replace broken stiles on footpath AX30/51 which runs from Water Catch to join the Bull House Lane Bridleway until the September meeting. Councillors agreed in principle but were waiting further details.
9. To consider and agree the following proposed expenditure and recommendations:
- a. To agree to purchase a replacement wheelbarrow at a maximum budgeted price of £100. To agree the Parish Orderly can claim mileage allowance for his work within the Parish and can purchase work boots.
Resolved: to agree to the above expenditure
 - b. To agree payment to Haven Power, suppliers of electricity to the streetlights in the Parish, of £1,833.38 in settlement of monies outstanding.
Resolved: to agree to pay £1,833.38 in settlement of monies outstanding.
 - c. To agree to replace C1 Orchard Close bracket light with BEI air lantern at a cost of £877.47 plus VAT.
Resolved: to agree to replace C1 Orchard Close bracket light.
 - d. To agree to pay £49 plus VAT to Heartsafe AED Locator to monitor the

defibrillator on the Scout hall for the next year from 31 July, 2018.

Resolved: to agree to pay AED Locator.

- e. To recommend the Council uses The Play Inspection Company for its annual play inspection, at a cost of £170 plus VAT.

Resolved: to agree to use The Play Inspection Company for the annual play inspection.

- f. To agree to ask Nigel Milkins to paint the external walls of the caretaker's house, windows, doors and fascia to the courtyard and also to prepare, fill and paint the fire station doors, cladding, fascia and barge boards at a cost of £2,000. Other estimates have been sought, as reported in the finance group notes.

Resolved: to accept Nigel Milkins' quote of £2,000.

Cllr Lankester proposed approval of the above payments with Cllr Ledbury seconding the motion, all in favour.

10. To receive and consider reports from:

- a. District Councillor, Cllr Yamanaka.

The report was received and noted.

- b. NE Ward/Redhill, Cllr Lovell

Cllr Lovell queried whether an email had been received requesting funding for new play equipment for Redhill. The Clerk to check this but did not recall seeing such an email. The point was emphasised that Redhill would need to apply properly in writing to the Council to make an application and in accordance with the grant policy. The Council would be willing to help Redhill apply to the airport for funding for this also.

- c. MVMP Patient Participation Group (PPG), Cllr Bigg

Cllr Bigg gave a verbal report. She queried if the Council had been consulted on the application for a new Pharmacy at the Pudding Pie Lane surgery. The Clerk and Cllr Yamanaka confirmed that they had not received any information on this. It was suggested that as the surgery lies in Churchill Parish then only they had been consulted on this, despite many patients residing in Wrington. It was agreed that the Clerk and Cllr Yamanaka would investigate this possibility further and report back to Cllr Bigg. The Council was opposed to the dispensing pharmacy at Pudding Pie Lane as it would affect the viability of Wrington Pharmacy.

Cllr Bigg reported on a leaflet that had been distributed to homes about an online pharmacy called 'Pharmacy2U'. The leaflet looks like it has come from the Doctor's surgery but it is a private company. There was concern about the effect an online pharmacy might have on local pharmacies and the fact the leaflet was quite deceiving.

- d. Wrington Sports & Social Club, Cllr Glynn

A short report from Cllr Glynn was noted.

- e. Twinning Association, Cllr Jervis

No report was received.

11. To grant permission to Wrington school PTA to use the Recreation Field for a fireworks event (fireworks to be set off in an adjacent field). The PTA and the firework company hold public liability insurance. This has already been agreed by the Memorial Hall and Recreation Field Committee.

Resolved: To grant permission to the PTA for the fireworks display.

12. Consultations:
Draft Noise Action Plan
<https://www.bristolairport.co.uk/about-us/environment/noise-management>
Consultation runs until 2 October, 2018
Cllr Robertson agreed to have a look at this consultation.

13. To receive matters for information and items for possible consideration at the next meeting of the Council to be held Wednesday 19 September 2018.
 - Cllr Lovell asked if there was an update on the proposal of a footpath around the Recreation field.
 - Parish newsletter – Cllr Rawlins and Cllr Bigg agreed to have a look at this with a view to draft a newsletter for autumn.

There being no other business the meeting was closed at 8.50pm

Chairman