

**Minutes of a Meeting of Wrington Parish Council  
held in the John Locke Room on Wednesday 17 October, 2018**

Present:	Cllr S Lovell (Chair) Cllr P Ledbury Cllr G Bigg	Cllr B Taylor Cllr D Yamanaka J Bishop (Assistant Clerk)
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1. To receive apologies for non-attendance and to approve the reasons where appropriate.  
Apologies were received from Cllr Lankester (prior commitment), Cllr Jervis (work commitment), Cllr Robertson (prior commitment), Cllr Rawlins (health reasons) and Leo Taylor, NSC Liaison Officer.
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of Interests.  
Cllr Yamanaka declared an interest relating to agenda item 10d (grant request from Vision North Somerset) as her husband benefits from their services.
3. To confirm and sign as a true record the minutes of the meeting held 19 September 2018.  
The minutes were signed as a true record.
4. To adjourn the meeting for Public Participation.  
No members of the public were present.
5. To note items of correspondence received and requiring possible action:
  - a) Email from Mike Jones, Electoral Services, NSC giving notice of a statutory review of polling districts and polling places 2018.  
This was noted.
  - b) Email from NSC concerning The Rough Sleeper Outreach Service (previously circulated)  
This was noted and it was agreed the email should be forwarded to the Rector of All Saints' Church as it was believed rough sleepers had used churchyards in neighbouring parishes.
  - c) Letter from Wrington Royal British Legion with regards to the Council's Poppy Wreath (agreed previously) for Remembrance Sunday.  
This and a report on their trip on the GP90 Pilgrimage in August 2018 were noted. Expenditure on a wreath to be laid at the War Memorial on Remembrance Sunday had been agreed at the January Council meeting. It was agreed to ask Cllr Lankester whether he was available to lay the wreath at the ceremony on behalf of the Council.
  - d) Email from the Executive Director of West of England Rural Network regarding broadband roll-out update.  
This was noted.
6. To receive the Clerk's report. The report is available for inspection in the minute book.  
The report was received and noted.
7. To receive the Finance Statement and report and to authorise payments recommended for approval. Copies of the report circulated separately.

Approval for the following payments is sought:

Standen's Plumbing Co Ltd – installation of new boiler at the Pavilion on the Recreation Field	£3,745.00
Memorial Hall – grant, 4th quarter 2017/18	£3,000.00
SSE Contracting Ltd – street lighting maintenance 2nd quarter 2018/19	£766.19
PKF Littlejohn LLP - Annual Return 2018	£480.00
Standen's Plumbing Co Ltd – radiator repairs at the Pavilion on the Recreation Field (to be paid after it has been checked that WSSC have not also been invoiced for this)	£384.63
The Play Inspection Company – play area annual inspections	£204.00
Travis Perkins – hardware for repairs:- play areas (£92.89), tap in the Memorial Hall (£4.36), and repairs to the fence around small garden next to the Memorial Hall (£99.68)	£196.93
E Kinsey – repairs to gate and pedestrian gate post at the Mike Bush Paddock	£155.00
Andromeda Fire & Security – repairs to office intruder alarm	£97.99
The Consortium – office paper	£48.30
Cllr J Rawlins – reimbursement following purchase of a carbon monoxide Detector for the boiler at the Pavilion on the Recreation Field	£30.00
Glasdon UK Ltd – fixing kit bin for Recreation Field (for entrance by the Tennis courts)	£32.65
Assistant Clerk - topping up of petty cash following purchases made:- stamps (£13.92), bin bags (£3.98), blu-tack (£1.25) and subscription for the Village Journal (£6.00)	£25.15
Assistant Clerk – travel to noticeboards during 2nd quarter 2018/19	£6.75
Parish Orderly – travel around the parish, from 26 July to 4 October 2018	£18.72
Regular payments:- cleaning of Broad Street toilets (Debbie Heal), Handyman (Charlie Griffin), NEST Pension Scheme and salaries for Clerk, Assistant Clerk & Parish Orderly.	
Association of Local Council Clerks – clerk's annual subscription (paid)	£30.00
Bradley Bird – electrical repairs to defibrillator at the Scout Hall (paid)	£140.00

Cllr Taylor proposed approval of the above payments with Cllr Yamanaka seconding the motion, all in favour.

The Assistant Clerk was reminded about contacting Somerset Council to find out which company manufactured the street lights in Wedmore as these might be suitable for use in the Conservation Area.

8. To consider appointing a Finance Working Group Chair.  
**Resolved:** To contact Cllr Robertson to see if she would consider taking on the role. If she declined an email should be circulated to all Councillors asking for a volunteer.
9. To receive notes from the Finance Working Group and to consider any issues arising. Copies of the meeting notes circulated separately  
The finance notes were received and noted. Any matters arising were covered under agenda item 10 below.
10. To consider and agree the following proposed expenditure and recommendations:
  - a. To confirm that Standen's will install a new gas stove in the John Locke House for £3,569 including VAT. Two other quotes had been received and considered.  
**Resolved:** To agree that Standen's will carry out the work as specified above.
  - b. To agree to the Council signing the Memorandum of Understanding for the two South Western ambulance service defibrillators located in the Parish at a cost of £2800 for four years. This to include new defibrillators, maintenance and replacement of parts and an annual training course.  
**Resolved:** To agree the Council sign the Memorandum of Understanding as specified above.

- c. To agree to replace the zip wire seat, casing and chain at a cost of £102.50  
**Resolved:** To agree the above purchase.
- d. To agree to grant Vision North Somerset £200 towards their inclusive Social Club Project for visually impaired people.  
**Resolved:** As Cllr Yamanaka had declared an interest, and the meeting was not quorate, therefore it was agreed to carry this forward to the next meeting.
- e. To agree to fund the purchase of a Christmas tree and installation of the tree and lights.  
**Resolved:** Expenditure was agreed in principle with details of the second quote for installing the lights to be circulated via email. It was agreed to ask Marshall Clements whether he would install the tree.

Cllr Taylor proposed approval of the above payments (with the exception of item d) with Cllr Ledbury seconding the motion, all in favour.

- 11. To receive and consider reports from:
  - a. District Councillor, Cllr Yamanaka  
The report was received and noted. Cllr Yamanaka offered to circulate more information on the new Airport Flyer bus routes.
  - b. NE Ward/Redhill, Cllr Lovell  
Cllr Lovell reported that no update had been received from Redhill residents on parking issues.
  - c. MVMP Patient Participation Group (PPG), Cllr Bigg  
Cllr Bigg updated the Council on recent developments at MVMP.
  - d. Wrington Sports & Social Club, Cllr Rawlins.  
The report previously circulated was received and noted. Quotes are required for repairs to the wall which separates the showers from the men's toilets and repairs to the 'cellar' door. Cllr Taylor suggested E Kinsey might look at the 'cellar' door and recommend whether it should be repaired or replaced. The Council should hold a spare key for the building.
  - e. Twinning Association, Cllr Jervis  
No report had been received.
- 12. To confirm the response to the email received from David Bailey with regards to extending the proposed 20mph limit in Wrington.  
Councillors discussed whether it was worthwhile going ahead with the more limited version of the scheme and whether there were any grounds to challenge NSC's decision.  
**Resolved:** To invite Cllr Ap Rees (executive member for planning, highways, transport, housing and economic development, NSC) to visit the village to see the issues first hand. Cllr Lovell to draft and circulate the invitation.
- . 13. To receive matters for information and items for possible consideration at the next meeting of the Council to be held Wednesday 21 November 2018.
  - Cllr Yamanaka requested an update on the installation of the movable speed warning signs.
  - The Assistant Clerk asked if the meeting scheduled for 19 December could be moved to 12 December. It was suggested an email should be circulated to check Councillors' availability.

There being no other business the meeting was closed at 8.42pm.  
Chairman