

**Minutes of a Meeting of Wroughton Parish Council
held in the John Locke Room on Wednesday 17 April, 2019**

Present:	Cllr J Rawlins Cllr B Taylor (Vice Chair) Cllr P Jervis Fiona Burke (Clerk)	Cllr D Yamanaka Cllr P Ledbury Cllr P Neve
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In attendance: Revd David Gent.

1. To receive apologies for non-attendance and to approve the reasons where appropriate.
Apologies were received and accepted from Cllr Greenwood, Cllr Lovell, Cllr Steinbach and Cllr Bigg
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of Interests.
No declarations of interest were received.
3. To confirm and sign as a true record the minutes of the meeting held 20 March 2019.
Cllr Yamanaka pointed out that under item 1 of the minutes 'To appoint/confirm a Chair for the meeting' should be changed to 'To elect a Chair for the meeting'. This was noted and then the minutes were confirmed as a true record.
4. To adjourn the meeting for Public Participation.
Revd David Gent wished to put forward a suggested street name for the new Cox's Green development. He suggested 'Whiting Way' to honour Richard Whiting who was the last abbot of Glastonbury and was born in Wroughton.
Councillors thanked Revd Gent for his suggestion and agreed it was a very valid one.
Then to reconvene the meeting
5. To note items of correspondence received and requiring possible action:
 - a) Email from George Lankester confirming his resignation from the Council.
This was noted. A letter of thanks had already gone out to Cllr Lankester.
 - b) Email from a resident of Downside Road regarding increased traffic along Downside Road.
This was noted. The Clerk to ask NSC if one of the variable speed signs could be positioned along Downside Road.
 - c) Email from the new owners of Gatcombe Farm Industrial Estate received concerning the entrance to the lane and a request to move the bin currently positioned at the bottom of the lane.
It was agreed that the Clerk would ask the residents living along Gatcombe Lane about their opinion on the litter bin. The Clerk to reply to the owners of Gatcombe farm to inform them that the bin belongs to NSC.
 - d) Email from a resident with concerns about pedestrian safety on Silver Street and in particular the corner opposite Church Walk.
This was noted and it was agreed to ask NSC to repaint the ghost pavement in the first instance with a view to addressing the matter further in a Highway meeting.
 - e) Email from a resident with concerns about the large beech tree in South

Meadows.

The Clerk informed the Council that the NSC tree officer has already said that they do not consider the tree to be a danger. It was agreed that Cllr Jervis would investigate the ownership of the land where the tree stands.

- f) Letter from a resident of Cowslip green requesting the Council to consider funding or applying for funding for a bus shelter at Cowslip Green.
It was agreed that the Clerk would contact Mr and Mrs House to ask them if they could provide more evidence as to how often the bus stop is used and by how many people.
- g) Notice of uncontested election; election of Parish Councillors for Wrington South West Ward. This was noted.

6. To receive the Clerk's report. The report is available for inspection in the minute book. This was noted.
7. To receive the Finance Statement and report and to authorise payments recommended for approval. Copies of the report circulated separately.

Memorial Hall – grant, 1 st quarter 2019/20	£3,000.00
Redhill Village Hall – grant 2019/20	
(to be paid on receipt of satisfactory annual accounts for 2018/19)	£2,500.00
Felton Village Hall – grant 2019/20	
(to be paid on receipt of satisfactory annual accounts for 2018/19)	£400.00
G B Sport & Leisure – play equipment repairs	£888.98
Cllr J Rawlins – reimbursement following purchase of printing of the annual newsletter	£53.60
E Kinsey – replacement for sill on the cellar door at the Pavilion	£65.00
Travis Perkins – fluorescent tube for Council office	£11.89
Clerk - travel to noticeboards during 4th quarter 2018/19	£2.25
Assistant Clerk - travel to noticeboards during 4th quarter 2018/19	£11.25
Parish Orderly – travel around the parish, 4 to 25 March 2019	£9.00
Regular payments:- cleaning of Broad Street toilets (Debbie Heal), Handyman (Charlie Griffin),	
NEST Pension Scheme, HMRC (NI & Tax 4th quarter, paid) and salaries for Clerk, Assistant Clerk & Parish Orderly.	
Fountain Timber Products Ltd – wood for new allotment fence (paid)	£227.81
SSE Contracting Ltd – street lighting maintenance 4th quarter 2018/19 (paid)	£766.19
Standen's Plumbing Co Ltd – plumbing repairs at the Pavilion (paid)	£218.16
1st Burrington & Wrington Scout & Guide Group – hall hire for the Youth Club (paid)	£180.00
Buglers Off Licence – refreshments for Annual Parish Council (paid)	£44.00
Easy Internet Name Solutions – renewal of website domain name (paid)	£96.00
Water2Business – water bill for Broad Street toilets, September to April 2019 (paid)	£131.63

Cllr Neve proposed approval of the above payments with Cllr Taylor seconding the motion, all in favour.

8. To receive notes from Finance Working Group and to consider any issues arising. Copies of the meeting notes circulated separately.
- Cllr Taylor reported that a local resident had agreed to take on planting the village green planter. The Clerk to make contact with them.
9. To consider and agree the following proposed expenditure and recommendations:
- a. To agree to place an order with J W lighting for two lanterns and plain brackets to be installed in Chapel Hill in the first instance at a cost of £1,698 plus installation.
Resolved: to agree to place the above order.
 - b. To agree to use Oak Accountancy for the Council's annual internal audit at a cost of £365.00.
Resolved: to agree to use Oak Accountancy for the Council's internal audit.
 - c. To agree to use Greenways Grounds maintenance to empty the dog bins in the Parish at a cost of £3,785.60 per annum. The previous contractor has stopped carrying out the work.
Resolved: to use Greenways Grounds maintenance to empty the Parish dog bins.
 - d. To agree to order necessary office stationery and equipment: two printer cartridges, paper and a new colour printer.
Resolved: To agree to the above stationery purchases.
 - e. To agree to renew the annual subscription to Avon Local Council's Association (ALCA) at a cost of £508.54.
Resolved: To renew the annual subscription for ALCA.
10. Update on the Wrington Sports & Social Club presentation to the council working group: to report on the presentation and the proposals. To discuss and determine the viability of the proposals and agree a response to WSSC. Cllr Rawlins had sent a report out previously. She explained that clear costings and precise plans for the proposed extension had still not been supplied. WSSC wanted reassurance that the lease for the pavilion will be renewed when it comes to an end in 2020. It was agreed Cllr Rawlins would write to WSSC querying when they are proposing to supply further details requested and to also reassure them that the Council would be willing in principle to grant them a new lease with conditions from 2020.
11. To consider a proposed new road layout and street lighting in Cox's Green and to also consider ideas for new street names in the new development. It was agreed to contact residents to inform them about the proposed new streetlight along Cox's Green (proposed by NSC). Councillors considered possible new street names for the new development at Cox's Green.
Resolved: to propose 'Whiting Way', after the last abbot at Glastonbury who was born in Wrington, and Lynham Fields after Mr Lynham who owned the farm and fields around the new development.
12. To receive and consider reports from:
- a. District Councillor Report, Cllr Yamanaka
The report was received and noted. Cllr Yamanaka had previously indicated that she would be stepping down after 24 years as District Councillor. The Council thanked Cllr Yamanaka for all of her hard work.
 - b. NE Ward/Redhill, Cllr Lovell. No report had been received.
 - c. MVMP Patient Participation Group (PPG), Cllr Bigg. No report had been

received.

- d. Wrington Sports & Social Club, Cllr Rawlins. Cllr Rawlins had previously circulated a report on a meeting that had taken place between the Council and WSSC.
- e. Parish Councils Airport Association and/ or Bristol Airport Consultative Committee, Cllr Steinbach, Cllr Robertson. No report had been received.

13. Consultations:

- **Joint Spatial Plan –Technical Evidence work.** Four additional documents submitted to the Inspectors. Deadline tbc.
Cllr Taylor reported that this is ongoing and the examination of the West of England Joint Spatial Plan should take place between July and October.

14. To receive matters for information and items for possible consideration at the next meeting of the Council to be held Wednesday 15 May, 2019.

- Cllr Neve asked if a ‘Climate emergency motion’ could be put on a subsequent meeting agenda.
- The Council thanked Cllr Ledbury for her contribution to the Council as this was her last meeting.

There being no other business the meeting was closed at 8.50pm.

Chair

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