

**Minutes of a Meeting of Wrington Parish Council
held in the John Locke Room on Wednesday 19 June 2019**

Present:	Cllr J Rawlins (Chair)	Cllr L Samuel
	Cllr B Taylor (Vice-Chair)	Cllr J Steinbach
	Cllr M Greenwood	Cllr H Ward
	Cllr P Jervis	Cllr D Yamanaka
	Cllr P Neve	F Burke (Clerk)

In attendance: Two representatives from Deeley Freed re Gatcombe farm and Leo Taylor, Parish Liaison Officer, NSC.

1. To receive apologies for non-attendance and to approve the reasons where appropriate.
Apologies were received from Cllr Bigg (personal reasons), Cllr Treweek (work commitment) and District Cllr Hogg.
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of Interests.
No declarations were received.
3. To confirm and sign as a true record the minutes of the meeting held 15 May 2019.
The minutes were signed as a true record.
4. To adjourn the meeting for Public Participation.
The new owners of the Gatcombe Farm site addressed the Council about the site and informed the Council that they had moved the majority of unauthorised users off-site and had improved the highway entrance to the site by installing a pavement.
They would like to eventually turn it into residential use and wished to ask the Council what their views were on the best use of the site, ie what type of housing would best suit the village? Cllr Yamanaka said there that in her opinion there was a demand for shared ownership or discounted market sale properties.
The Council recommended that they consult with the most immediate householders about their current and future plans. The Council agreed they would like to meet with them again to discuss plans once things have moved on.
The representatives from Deeley Freed then thanked the Council and left the meeting

Then to reconvene the meeting

The meeting was reconvened.

5. Mr Simon Lovell to address the Council in relation to his request to be co-opted on to the Council.
Simon Lovell spoke briefly about the reasons he would like to re-join the Council as a representative on NE Ward.
6. To consider the co-option of Mr Simon Lovell to the Council.
Resolved: It was agreed to co-opt Simon Lovell to the Council.
He signed a declaration of office and was welcomed to the Council by the Chair.

7. To note items of correspondence received and requiring possible action:
- a) Email from Aaron Jones confirming the official addresses for the new residential properties at Whiting Way, Wrington (new development on Cox's Green). This was noted.
 - b) Email from John Rubridge concerning an application for Heritage Lottery funding for the 'Wrington Thru the Lens Project' and his request for Parish Council support (not financial). It was agreed to write a letter of support for the project.
 - c) Correspondence from residents of Cowslip Green and Aldwick asking if the Council could look into obtaining funding for a shelter(s) on the bus stops near Cowslip Green on the A38.
The Council agrees to the siting of a new bus stop in principle but will need to make enquiries to NSC about the viability of this first.
 - d) Letter of resignation from Cllr Robertson. This was noted. Councillors wished to formally thank Cllr Robertson for all of her hard work on the Council and particularly in relation to Bristol airport.
 - e) Letter from Steve Porter (previously circulated), Chair Wrington Redhill Football Club Limited, concerning an Application for a Grant for field equipment. It was agreed to discuss this later under item 15 d).
 - f) Email from Wrington School PTA requesting permission to hold their annual fireworks evening on the Recreation Field to support school funds (no fireworks will be let off on the Recreation Field but in an adjacent field). This was noted and all were in agreement.
 - g) Email from First flight, hot air balloon launch company, enquiring whether the Recreation Field could be used to launch hot air balloons. After some discussion it was agreed to look at the commercial use of the Recreation Field and to agree on some guidelines/principles of the use of the field by a commercial venture. Cllr Rawlins agreed to set up a working group on this, with two members of the Memorial Hall Committee also to be invited.
8. To receive the Clerk's report. The report is available for inspection in the minute book. This was received and noted.
- A request was made to trim the hedge around the 30mph speed sign.
9. To receive the Finance Statement and report and to authorise payments recommended for approval. Copies of the report circulated separately.

SSE Contracting Ltd – replacement lanterns C5, C6 and C7 Garstons	
Close	£1,795.86
D C K Accounting Solutions Ltd - Annual Accounts 2018/19 year-end close	
down and preparation of accounts	£919.08
Oak Accountancy Services Ltd – internal audit 2018/19	£432.00
Glasdon UK Ltd – new bin for Church Walk Play Area	£534.40
Greenslade Taylor Hunt - rent for Glebe Field, 2nd quarter 2019/20	£100.00
Prism – 2 printer toner cartridges	£174.60
Travis Perkins – gloves for Parish Orderly	£17.58
Greenways Grounds Maintenance – dog bin emptying 13 May to 7 June	£364.00
YMCA – Youth Club provision, May	£330.00
North Somerset Council - monthly inspection of play areas, June and July	£57.60
Aqua Washroom Solutions – sanitary bin for Broad Street public toilets,	

July to September	£19.50
Clerk - travel to noticeboards during 1st quarter 2019/20	£2.25
Assistant Clerk - travel to noticeboards during 1st quarter 2019/20	£6.75
Parish Orderly – travel around the parish, 27 March to 24 May	£23.85
Regular payments:- cleaning of Broad Street toilets (Debbie Heal), NEST Pension Scheme, HMRC (NI & Tax 1 st quarter) and salaries for Clerk, Assistant Clerk & Parish Orderly.	
The Consortium – office paper (paid)	£49.60
ALCA – annual subscription (paid)	£508.54
BHIB Ltd – insurance renewal 2019/20 (paid)	£2,666.20

Cllr Steinbach proposed approval of the above payments with Cllr Taylor seconding the motion, all in favour.

10. To receive notes from Finance Working Group and to consider any issues arising. Copies of the meeting notes circulated separately
11. To consider and agree the following proposed expenditure and recommendations:
 - a) To agree to use Centregreat for the installation of two brackets and lanterns in Chapel Hill at a cost of £692.24 plus VAT.
Resolved: To use Centregreat for the above installation.
 - b) To agree to take on the hosting costs (around £100 a year) for the Wrington village website when Richard Thorn gives it up.
Resolved: to agree to take on the hosting costs.
 - c) To agree to purchase two new hard drives for the office at an approximate budgeted cost of £120.
Resolved: To purchase two new hard drives.

Cllr Taylor proposed approval of the above expenditure with Cllr Steinbach seconding the motion, all in favour.

12. To acknowledge the Internal Audit Report for the year ending 31 March 2019. The report had been reviewed in the finance meeting on 10 June. This was noted.
13. To approve the Annual Governance Statement for the Annual Return in advance of submission to the External Auditor.
Resolved: To approve the Annual Governance Statement.
Cllr Jervis proposed approval with Cllr Ward seconding the motion, all in favour.
14. To approve the Accounting Statements for the year ended 31 March 2019.
Resolved: Cllr Taylor proposed approval and Cllr Steinbach seconded the motion, all agreed.
15. To receive and consider reports from:
 - a. District Councillor Report, Cllr Hogg. A report had been received previously and noted.
 - b. NE Ward/Redhill. Cllr Lovell would now be representing the NE Ward.
 - c. MVMP Patient Participation Group (PPG), Cllr Bigg. No report had been received.
 - d. Wrington Sports & Social Club, Cllr Rawlins. Cllr Rawlins reported that WSSC would like to renew their lease with the Parish Council. Cllrs agreed that they

would like to see a business plan for the future to make sure the club is viable. The Clerk will check when the bar lease is due for renewal.

Cllr Rawlins reported that the football club had had their offer of a grant withdrawn.

- e. Parish Councils Airport Association (PCAA) and/ or Bristol Airport Consultative Committee (BACC), Cllr Steinbach, Cllr Robertson. Cllr Steinbach gave an update on the consultations that have been sent off so far and reported that he was currently working on the CAP1786 consultation. He will attend the next BACC Committee meeting on 24 July.

16. To consider the Council's position on applying for and receiving grants from the Bristol Airport Community fund.

Councillors discussed this point, as it is opposed to further expansion of the airport, and it was agreed that the Council recognises that the current Community fund was set up as a Planning condition when it last expanded to compensate local communities for the existing airport size and so the Council would still wish to make applications to the fund.

17. To consider moving the office workspace from the John Locke room to the 'cyber' room (next door) to provide a more comfortable and efficient working environment for the Clerk and Assistant Clerk.

This was agreed. Cllr Rawlins to have a look through the Joyce Smith archive that is stored in the cyber room.

18. Consultations:

- **Examination of the West of England Joint Spatial Plan.** Details of hearing dates have been circulated.
The hearing date has been confirmed as on 11 July in the Guildhall, Bath. Cllr Neve has agreed to speak at the hearing.
- **Consultation on a decision-making process on planned and permanent redistribution of air traffic through changes in air traffic control operational procedure (PPR).** <https://consultations.caa.co.uk/policy-development/ppr-decision-making-process/>
Comments to be submitted before 7 July, 2019.
Cllr Steinbach is currently working on a response to this consultation.

19. To receive matters for information and items for possible consideration at the next meeting of the Council to be held Wednesday 17 July, 2019.

- Cllr Neve informed Councillors that he is still working on the Climate Emergency proposal and hopes it will be ready to go on the Council meeting agenda in a month or two.
- To consider the commercial use of the Recreation Field and the Council's policy on this at a subsequent meeting.
- To hold further discussions with the Gatcombe Farm owners.

There being no other business the meeting was closed at 9.30pm.