

**Minutes of a Meeting of Wroughton Parish Council
held in the John Locke Room on Wednesday 17 July 2019**

Present:	Cllr J Rawlins (Chair)	Cllr P Neve
	Cllr B Taylor (Vice-Chair)	Cllr J Steinbach
	Cllr M Greenwood	Cllr H Ward
	Cllr P Jervis	Cllr D Yamanaka
	F Burke (Clerk)	

In attendance: District Cllr Steve Hogg, Revd David Gent and Simon Healey.

1. To receive apologies for non-attendance and to approve the reasons where appropriate.
Apologies were received from Cllr Samuel (personal commitment) and Leo Taylor, NSC.
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of Interests.
No declarations were received.
3. To confirm and sign as a true record the minutes of the meeting held 15 May 2019.
The minutes were signed as a true record.
4. To adjourn the meeting for Public Participation.
No members of the public wished to speak. District Councillor Steve Hogg was invited to speak later on in the meeting under item 11a).
5.
 - a) Letter Elaine Bowman, Senior Access Officer, Public Rights of Way Team, NSC regarding an application requesting that Copthorne, Lane, Wroughton/Burrington be upgraded from a Bridleway to a Byway Open to All Traffic (pedestrians, horse riders, cyclists and mechanically propelled vehicles). Comments about this application to be received by 12 August, 2019. The Council discussed this application request, in particular in relation to the narrowness of the lane and the lack of bridleways in the area.
Resolved: To object to changing Copthorne Lane from a Bridleway to a Byway Open to all Traffic.
 - b) Email from Dr Mike Jenkins, Clinical Lead for Integrated Care, Bristol, North Somerset and South Gloucestershire CCG regarding North Somerset Crisis and Recovery Centre in Weston-Super-Mare. This was noted.
 - c) Letter from Steven Porter, Chair of Wroughton Redhill Football Club, regarding their grant application. This to be discussed under item 15 d).
6. To receive the Clerk's report. The report is available for inspection in the minute book.
 - Cowslip Green bus shelter – the Clerk to investigate prices of bus shelters.
 - Phil Neve to contact Richard Thorn about finding a successor for the Wroughton website (Parish Council has already agreed to take on maintenance costs).

7. To receive the Finance Statement and report and to authorise payments recommended for approval. Copies of the report circulated separately.

Memorial Hall – grant, 2nd quarter 2019/20	£3,000.00
Greenways Grounds Maintenance – dog bin emptying 10 June to 5 July	£364.00
AED Locator – Scout Hall defibrillator monitoring service	£58.80
Assistant Clerk - topping up of petty cash following purchases made:- stamps (£29.28), bin bags (£3.34) and notebook (£5.99)	£38.61
North Somerset Council - monthly inspection of play areas, August (to be paid once the invoice has been received)	£28.80
Greenways Grounds Maintenance – dog bin emptying 8 July to 2 August (to be paid once the invoice has been received)	£364.00
Regular payments:- cleaning of Broad Street toilets (D Evans), Handyman (C Griffin),	
NEST Pension Scheme and salaries for Clerk, Assistant Clerk & Parish Orderly.	
North Somerset Council – dog bin emptying for the 6-week period between previous and new contractors (paid)	£468.00

Cllr Neve proposed approval of the above payments with Cllr Taylor seconding the motion, all in favour.

8. To consider and agree the following proposed expenditure and recommendations:
- To consider contributing 50% of the cost (£438) towards 4 gates on footpaths in the Parish: AX30/2 south from Westhay Road linking with the two Rivers way – two stiles need replacing; footpath AX30/51 from Westhay Road between Stablegrove and West Hay Cottage, a kissing gate and a pedestrian gate is needed. Woodspring Ramblers to carry out the installation work at no charge.
Resolved: To agree to the above expenditure.
 - To note and agree - SWARCO have offered to take the Vehicle Activated speed sign that displays a driver's speed (that NSC will not let us use) back from us and will refund the Council up to 80% of the price, minus some delivery costs. The Council will need to pay for courier costs.
Resolved: to agree to return the sign to SWARCO and replace it with a compliant one.
 - To note overtime hours for the Clerk and Assistant Clerk for May and June. Clerk: 20 hours, Assistant Clerk: 12 hours. This was noted and approved.

Cllr Yamanaka proposed approval of the above expenditure with Cllr Bigg seconding the motion, all in favour.

9. Update on the Bristol Airport information briefing format and any related issues. Cllr Neve explained why the briefing event had been cancelled and reported that he is now working on fact sheets and videos about the airport expansion.
10. To agree a replacement deputy representative for Cllr Robertson on the Parish Council's Airport Association and Bristol Consultative Committee. It was agreed that Cllr Yamanaka would take on the role.
11. To receive and consider reports from:
- District Councillor Report, Cllr Hogg. A report had been received and noted. Cllr Hogg discussed various points in the report. He reported that he is still trying to get approval for the 20mph scheme in the areas the Parish Council considered

were most important for pedestrian safety.

- b. NE Ward/Redhill. Cllr Lovell reported that funds had started being raised towards the new play area by Redhill village hall.
- c. MVMP Patient Participation Group (PPG), Cllr Bigg
Cllr Bigg reported that she had attended the end of June meeting and she has been involved in writing a policy for the surgery car use which will need to go back to the PPG and will be distributed on websites etc. The PPG is now made up from patients from 5 surgeries. On a separate note, Cllr Bigg informed members that Healthwatch had won the formal contract from NSC.
- d. Wrington Sports & Social Club, Cllr Rawlins
Cllr Rawlins reported that she has been working on a document about the relationship between the Parish Council and the Memorial Hall which she hopes to have ready for September. She reported that the football club had asked if the Council would attend a site meeting with Planning, NSC and the football club to discuss the proposed extension to the pavilion. A vote was taken on this and it was agreed that the Council would attend a site meeting as an observer only, making it clear at the beginning of the meeting that they are there for observation purposes only.
- e. Parish Councils Airport Association and/ or Bristol Airport Consultative Committee, Cllr Steinbach.
Cllr Steinbach reported that a local knowledgeable resident had analysed and worked on the recent noise report. Cllr Taylor and Cllr Steinbach are currently preparing a user-friendly report with the key points and arguments concerning the airport expansion.
Cllr Steinbach reported that he would be meeting a Commissioner from the Independent Commission on Civil Aviation Noise (ICCAN) just prior to the next PCAA meeting.
Cllr Steinbach requested permission from the Council to share its responses from recent consultations. This was agreed.

12. Consultations. No Consultations were considered.

13. To receive matters for information and items for possible consideration at the next meeting of the Council to be held Wednesday 18 September, 2019.
- A meeting with the airport will be arranged for September
 - Cllr Hogg said he will enquire about the traffic lights on Havyatt Road to investigate when the work will be done along that stretch of road
 - To consider whether the Council would contribute funds to campaign groups against airport expansion.

There being no other business the meeting was closed at 9.20pm.