

**Minutes of a Meeting of Wrington Parish Council
held in the John Locke Room on Wednesday 18 September 2019**

Present:	Cllr J Rawlins (Chair)	Cllr P Neve
	Cllr B Taylor (Vice-Chair)	Cllr S Treweek
	Cllr J Steinbach	Cllr H Ward
	Cllr L Samuel	Cllr D Yamanaka
	Cllr G Bigg	Cllr S Lovell
	Fiona Burke (Clerk)	

In attendance: District Cllr Steve Hogg and Revd David Gent.

1. To receive apologies for non-attendance and to approve the reasons where appropriate.
Apologies were received from Cllr Jervis (work commitment) and Leo Taylor, NSC.
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of Interests.
No declarations were received.
3. To confirm and sign as a true record the minutes of the meeting held 17 July 2019. The minutes were signed as a true record, with one error corrected and approved. Cllr Samuel had not been present at the July meeting so was removed from the present list.
4. To adjourn the meeting for Public Participation.
Reverend David Gent wished to address the Council to invite them to send a representative to a meeting on 28 September to discuss Remembrance Sunday. Cllr Rawlins offered to attend the meeting. Reverend Gent also wished to see how many Council Members would like to attend the Remembrance service on 10 November at All Saint's Church, Wrington. It was agreed to let him know nearer the time.
5.
 - a) Email from Melanie Greenwood submitting her resignation from the Parish Council. The Council wished to thank Melanie Greenwood for her time on the Council and for agreeing to provide ongoing help to the Council, especially in the form of press releases.
 - b) Email from Diana Deans informing the Council that Bristol airport are opening a new waiting zone for taxis and private cars. This was noted. The Council agreed that they very much hope this will help with the parking issues caused by cars and taxis waiting to pick up passengers from the airport.
 - c) Letter from residents in Redhill concerning airport parking problems. (circulated previously). Cllr Taylor confirmed that a meeting had been set up for 7 October with David Bailey, NSC, Cllr Hogg and residents of Redhill.
It was noted that the Parish Council officially support the proposed scheme.
 - d) Letter from Crispin Truman, CEO CPRE The Countryside Charity, with information on their new positive strategy. This was noted.
 - e) Email from Hilary burn, PCAA, regarding possible contribution from the Parish

Council to a legal advice fund in relation to Bristol airport (agenda item 9.). It was agreed to discuss this under agenda item 9.

6. To receive the Clerk's report. The report is available for inspection in the minute book.
 - The Clerk reported that the new streetlights in Chapel Hill had now been installed.
7. To receive the Finance Statement and report and to authorise payments recommended for approval. Copies of the report circulated separately.

JW UK Lighting Specialists – 2 x lanterns and pole brackets for Chapel Hill street lights	£2,109.60
Cllrs Rawlins – reimbursement following purchase of box files	£24.91
Aqua Washroom Solutions – sanitary bin for Broad Street public toilets, October to December	£19.50
Greenways Grounds Maintenance – dog bin emptying, 5 August to 30 August	£364.00
HMRC – fine following late filing of monthly return of PAYE Tax & NI for June	£100.00
1st Burrington & Wrington Scout & Guide Group – hall hire for the Youth Club, April to July	£210.00
Assistant Clerk - topping up of petty cash following purchases made:- reimbursement of train ticket for Cllr Neve's attendance at JSP hearing (£14.90), bin bags (£1.99), notebook (£4.99) and stamps (£23.04)	£44.92
Clerk – travel to Consultee Access workshop at Castlewood, Clevedon	£7.56
Assistant Clerk - travel to noticeboards during 2nd quarter 2019/20	£4.50
Parish Orderly – travel around the parish (16 July to 27 August) and to Weston-super-Mare on 11 June to pick up bedding plants from NSC	£37.35

Regular payments:- cleaning of Broad Street toilets (D Evans), Handyman (C Griffin), NEST Pension Scheme, HMRC (Tax & NI, 2nd quarter) and salaries for Clerk, Assistant Clerk & Parish Orderly.

Travis Perkins – hardware for installation of bin on Recreation Field (paid)	£40.17
YMCA – Youth Club provision, June (paid)	£440.00
PCAA – subscription (paid)	£50.00
Fountain Timber Products Ltd – 3 x benches for the Recreation Field (paid)	£446.22
Travis Perkins – hardware for installation of benches on the Recreation Field (paid)	£83.52
North Somerset Council - contribution towards a new gate on Half yard permission footpath (paid)	£108.00
ALCA – 'Being a good Councillor' course for Cllrs Neve, Samuel and Ward (paid)	£180.00
Cllrs Taylor – reimbursement following purchase of a new officer printer (paid)	£80.00
Judith Bishop – reimbursement following purchase of lever arch files (paid)	£16.95
YMCA – Youth Club provision, April & July (paid)	£880.00
North Somerset Council – election fees (paid)	£90.00
Travis Perkins – hardware for repairs at Broad Street public toilets (paid)	£8.72
Fountain Timber Products Ltd – new latch for Ladywell/Alburys footpath gate (paid)	£4.81
Drinkwater Tree Services Ltd – tree works at the Glebe Field and Church Walk play area (paid)	£1,080.00
Drinkwater Tree Services Ltd – tree works at the Recreation Field (paid)	£864.00
Aquablast Drain Services Ltd – plumbing repairs at Broad Street public toilets (paid)	£102.00

Cllr Bigg proposed approval of the above payments with Cllr Steinbach seconding the motion, all in favour.

8. To consider and agree the following proposed expenditure and recommendations:

- a) To agree to go ahead with the annual playground inspection from The Play Inspection Company at a cost of £170.
Resolved: To agree to this proposal.
- b) To agree to purchase a hedge trimmer to enable the Parish Orderly to carry out more hedge work at a maximum budgeted price of £350.
Resolved: To agree to purchase a hedge trimmer.
- c) To agree to install a new dog bin along Butts Batch and to replace two damaged bins (Lawrence Road and on the Recreation Field) at a cost of £242.32 each including installation.
Resolved: To agree to the proposal.
- d) To agree to purchase a new minute book at a cost of £85.00.
Resolved: To agree to the above purchase.
- e) To agree to renew the annual subscriptions for the Society for Local Council Clerks (SLCC) membership - £156.00, annual renewal of Avon Local Council Clerks membership (ALCC) - £40.00 and Omega Software (accountancy package) - £255.00
Resolved: To agree to renew the above annual subscriptions.
- f) To agree to purchase a new paper shredder for the Council office at a cost of approximately £100.00, to be sourced by Cllr Rawlins.
Resolved: To agree to the above purchase.

Cllr Taylor proposed approval of the above expenditure with Cllr Neve seconding the motion, all in favour.

- 9. To consider a request from the Parish Councils Airport Association to contribute towards their legal advice fund in relation to Bristol Airport expansion.
Resolved: A proposal was made to provide £5,000 of funding to the PCAA legal advice fund, if needed in the case of a judicial review.

Cllr Taylor proposed approval with Cllr Steinbach seconding the motion. All were in favour.

- 10. To receive and consider reports from:

- a. District Councillor Report, Cllr Hogg. The report was received and noted.
- b. NE Ward/Redhill, Cllr Lovell. No report received.
- c. MVMP Patient Participation Group (PPG), Cllr Bigg. Cllr Bigg reported that she hadn't been able to attend the last PPG meeting. The car/transport issues are due to be discussed at the October meeting.
- d. Wrington Sports & Social Club, Cllr Rawlins. Cllr Rawlins had previously circulated a document outlining how other Councils manage their Sports pavilions/clubs. Councillors discussed the current running of the Wrington Sports and Social Club and how best it would be to proceed in the future. As this is a long and complicated issue it was agreed to have further discussions at the next WSSC working group meeting and then propose a way forward from that.
- e. Bristol Airport update, Cllr Steinbach. The report was received and noted. Cllr Steinbach explained the various points to the Council and also reported that he had been invited to represent the Parish Council's Airport Association at the upcoming Aviation Communities Forum.

- 11. Consultations

No Consultations were considered.

12. To receive matters for information and items for possible consideration at the next meeting of the Council to be held Wednesday 16 October, 2019.
- Cllr Rawlins asked that the current spate of vandalism in the village be considered and asked if Cllr Treweek would be able to do this.
 - Cllr Neve reported that he had spoken to Richard Thorn about the Wrington website.
 - Cllr Bigg reported her concerns about the turning from the road opposite Wrington Road, going on to the A370. Despite it being illegal, many cars turn right on to the A370 from it instead of left, which is causing a danger to cars coming out of Wrington Road.
 - It was felt an update on Gatcombe farm is needed.

There being no other business the meeting was closed at 8.50pm.

Check carefully before sending out !!!!!