

**Minutes of a Meeting of Wroughton Parish Council
held in the John Locke Room on Wednesday 16 October 2019**

Present:	Cllr J Rawlins (Chair)	Cllr G Bigg
	Cllr B Taylor (Vice-Chair)	Cllr S Lovell
	Cllr J Steinbach	Cllr P Jervis
	Cllr L Samuel	Cllr D Yamanaka
	Fiona Burke (Clerk)	

In attendance: Leo Taylor, NSC, Sgt Mark Raby, David Thorneywork and Donna Robertson.

1. To receive apologies for non-attendance and to approve the reasons where appropriate.
Apologies were received from Cllr Neve (prior commitment), Helen Ward (prior commitment) and Cllr Steve Hogg.
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of Interests.
No declarations were received.
3. To confirm and sign as a true record the minutes of the meeting held 18 September 2019.
The minutes were approved and signed as a true record.
4. To adjourn the meeting for Public Participation.

Sgt Mark Raby addressed the Council about the recent anti-social issues in Wroughton. He explained that the police currently work on a threat-harm risk as they do not have the resources to do otherwise at the moment.

He also explained how important it is to report any crime to 101, no matter how small. If crimes go unreported no crime data or crime numbers are generated for that area so it is not considered as something that needs addressing.

The Chair thanked Sgt Raby for attending and asked if he would be able to attend again in 3-6 months' time.

Sgt Raby left the meeting.

David Thorneywork addressed the Council informing them about a meeting that is being organised on 20 November about issues around climate change. The meeting will be a preliminary meeting to gauge interest and to consider how the community can take positive action on this and soon. He asked if a Council member would be willing to attend the meeting. It was pointed out that the meeting is on the same night as the November Parish Council meeting. It was agreed to ask Cllr Neve to attend.

Donna Robertson addressed the Council with a proposal that a representative or representatives from the Council attend an Environmental Law Foundation event – Regional Airport expansion and how communities can respond- on 28th November in Essex Chambers, London.

It was agreed that the Aviation Working Group would consider this request and let

Donna know once they had.

The meeting was then reconvened.

5. Laurence Vaughn to address the Council in relation to his request to be co-opted to the Council.
Laurence Vaughn spoke briefly about why he would like to join the Council.
He then left the room.
6. To consider the co-option of Laurence Vaughn to the Council.
Resolved: It was unanimously agreed to co-opt Laurence Vaughn to the Council.
Laurence Vaughn returned to the room. Laurence Vaughn signed a declaration of office and was welcomed to the Council by the Chair.
7. To note items of correspondence received and requiring possible action:
 - a) Email from the Twinning Association/French Connection informing the Council of the possible dissolution of the Association due to low interest and attendance at events. Cllr Rawlins reported that the mayor of Villeneuve would be visiting Wrington very shortly. It was still unclear whether the Association would be dissolved or not.
It was agreed that Cllr Jervis should still continue to stand as the Council's representative on this and in the case of the Association being dissolved he could be a direct representative with Villeneuve so some communication between the two is maintained. This could be reassessed if this became onerous.
 - b) Email from Wrington WI requesting permission to plant a tree with a plaque in commemoration of their Centenary in 2020. This was agreed.
 - c) An update from the Healthy Weston team on the Healthy Weston programme, with a focus on the North Somerset crisis and recovery centre (previously circulated). This was noted.
 - d) Email from the Dickensian Christmas Fayre Committee informing the Council of the date of the Fayre (6 December) and with a request that the Christmas tree with lights on the village green be in place in time for the Fayre. This is under the finance recommendations to be approved.
8. To receive the Clerk's report. The report is available for inspection in the minute book.
The report was noted.
9. To receive the Finance Statement and Finance working group notes. To authorise payments recommended for approval. Copies of the reports circulated separately. The finance working group notes were received and noted.
Payments recommended for approval:

Memorial Hall – grant, 3rd quarter 2019/20	£3,000.00
Tincknell Country Store Ltd – hedge trimmer	£390.00
YMCA – Youth Club provision, September 2019	£330.00
ALCA – Playground Inspection Course for the Parish Orderly	£20.00
Water2Business – water bill for Broad Street toilets, April to September 2019	£111.70
Greenslade Taylor Hunt - rent for Glebe Field, 3rd quarter 2019/20	£100.00
Greenways Grounds Maintenance – dog bin emptying, September	

2019	£364.00
Travis Perkins – hardware for repairs at Broad Street public toilets	£49.98
Assistant Clerk – reimbursement following purchase of a new Minute Book	£79.28
PKF Littlejohn LLP - Annual Return 2019	£480.00
Parish Orderly – travel around the parish, 3 September to 4 October (including attendance at Playground Inspection course, Long Ashton)	£15.30

Regular payments:- cleaning of Broad Street toilets (D Evans), Handyman (C Griffin), NEST Pension Scheme and salaries for Clerk, Assistant Clerk & Parish Orderly.
 Rialtas Business Solutions Ltd - Omega software maintenance, annual fee (paid) £306.00
 Society of Local Council Clerks – clerk’s annual subscription (paid) £156.00
 Association of Local Council Clerks – clerk’s annual subscription (paid) £40.00

Cllr Taylor proposed approval of the above payments with Cllr Jervis seconding the motion, all in favour.

10. To consider and agree the following proposed expenditure and recommendations:

a) To purchase a 18-20ft Christmas tree for the village green and to install and remove Christmas lights from the tree at a total budgeted cost of £650.

Resolved: To agree to this expenditure.

b) To agree to purchase a new compliant VAS speed sign now that a refund for the non-compliant one has been offered by SWARCO. To also agree to purchase a lithium 10-week life battery and replacement battery for the sign should it be needed. The total cost to the Council for this would be £1156.00, to come out of ear-marked reserves for this project.

Resolved: to agree to this purchase.

c) To agree to install more bracket lights where old ones have had to be removed or are no longer repairable. The Clerk is currently compiling a list of locations to be circulated.

Resolved: to agree to first replace the bracket lights recently removed for health and safety reasons.

d) To agree to proceed with urgent tree work removing dead elm trees alongside the tennis courts at Wrington Recreation Field and to consider quotes received.

Resolved: Cllr Yamanaka to look into Planning conditions related to the trees along the tennis courts to see if we need to replace the trees as one of the conditions. To then agree to proceed with the work at a cost of £1250. It was decided to use the contractor who will apply to NSC for a half lane closure. The Clerk to write to nearby residents explaining the need for the trees to be removed.

11. To consider the starting time of future Finance Working Group meetings.

It was agreed to schedule the next Finance meeting for Monday 11 November at 19.30.

12. To consider whether the Council should adopt internet banking.

Resolved: This was approved in principle. Further proposals of how this will be carried out with regards to our financial regulations to be discussed at a subsequent finance meeting.

13. To consider management of Broad Street Telephone Box library.
Cllr Samuel agreed to check the box regularly.
14. To consider if the parish Council would wish to act as a contact/liaison point with the local Council in Villeneuve-lès-Béziers should the Twinning Association dissolve.
This had been discussed previously under agenda item 7a).
15. To consider ways in which the Council can help to tackle recent vandalism and low level crime in the Parish.
This had been discussed with the police under agenda item 4. For the time-being the public toilets will remain closed until the self-locking system is fully functional
16. To note the report from the Recreational Facilities working group and to consider the recommendations from that report.
The report was noted and all were in agreement with the three recommendations in the report.
17. To receive and consider reports from:
 - a. District Councillor Report, Cllr Hogg. The report was received and noted.
 - b. NE Ward/Redhill. No report had been received.
 - c. MVMP Patient Participation Group (PPG), Cllr Bigg. No PPG meeting had taken place since the last Council meeting.
 - d. Wrington Sports & Social Club, Cllr Rawlins. The report was received and noted.
 - e. Bristol Airport update, Cllr Steinbach. Cllr Steinbach gave an update on recent issues. He reported that the PCAA will soon be writing to the airport about the Cogloop and the fact that the allowance for this will finish on 31 October.
18. Consultations
 - Preventing Homelessness and Rough Sleeping Strategy 2019-2024
<http://consult.n-somerset.gov.uk/consult.ti/PHRSS2019/consultationHome>
Comments and feedback before 31st October, 2019. This was noted.
19. To receive matters for information and items for possible consideration at the next meeting of the Council to be held Wednesday 20 November, 2019.
No matters were received.

There being no other business the meeting was closed at 9.25pm.