

**Minutes of a Virtual Meeting of Wrington Parish Council  
held on 18 November 2020**

Present:	Cllr J Rawlins (Chair)	Cllr B Taylor
	Cllr J Steinbach	Cllr S Treweek
	Cllr D Yamanaka	Cllr H Ward
	Cllr G Bigg	Cllr S Lovell
	Cllr P Jervis	Cllr P Neve
	Fiona Burke (Clerk)	Cllr L Vaughn

In attendance: PCSO Berchall, PCSO Turner, a bowling club representative and District Cllr Hogg.

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1. To receive apologies for non-attendance and to approve the reasons where appropriate.  
No apologies were received.
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of Interests.  
No declarations of interest were received.
3. To confirm and sign as a true record the minutes of the virtual meeting held via zoom on 21 October, 2020.  
The minutes were received and signed as a true record.
4. To adjourn the meeting for Public Participation.  
A bowling club representative addressed the Council about a new Deed of Release and Licence for the bowling club, to be put in to place on 31 December 2020. The Chair thanked the representative and they left the meeting.  
PCSO Berchall and PCSO Turner addressed the Council and reported on recent crimes and incidents in the area, including some vandalism at the skate park and public toilets in Broad Street They reported that they include Wrington in their evening/night patrols and will continue to do so. They emphasised that they are open for suggestions of anything else that the Council might think would be useful. The Chair thanked PCSO Turner and PCSO Berchall and they left the meeting.  
*To reconvene the meeting*
5. James Coffey to address the Council in relation to his request to be co-opted to the Council.  
James addressed the Council and detailed why he would like to be considered for Co-option on to the Council.  
He then left the meeting.
6. To consider the co-option of James Coffey to the Council.  
Councillors discussed the co-option of James and a vote was taken. It was unanimously agreed to co-opt James on to the Council.  
James returned to the meeting and signed the Declaration of Acceptance of Office.
7. To note items of correspondence received and requiring possible action:

- a. Email from a resident suggesting residents can sponsor a light on the village Christmas tree to remember a loved one, with the money collected to go to a local cause. This had already been discussed via email and all were happy with this suggestion.
8. To receive the Clerk's report. The report is available on request. The report was received and noted. Cllr Taylor wished to thank the Clerk and Assistant Clerk for their hard work under difficult circumstances.
9. a. District Councillor Report, Cllr Hogg. The report was received and noted,
- b. MVMP Patient Participation Group (PPG), Cllr Bigg. Cllr Bigg had previously circulated the minutes of the most recent PPG meeting. She asked Councillors to feed back any negative or positive issues to her as the changes that have been made to the appointment system recently should improve the situation.
- c. Wrington Recreational Facilities Working Group, Cllr Rawlins  
Cllr Rawlins reported that the draft lease has been looked at with only one or two minor points to be amended/discussed. She is hopeful that the lease should go ahead and be ready for the 31 December deadline. Cllr Steinbach commented on a key point that the pavilion should be used broadly equally by men, women and children. Cllr Yamanka pointed out that this is often difficult in reality due to the state of the pitches and the lack of women's changing rooms and for other historical reasons. Cllr Jervis suggested that the obligation could be to equally promote activities. Cllr Neve queried how an ongoing dialogue could take place to check on and review how things are proceeding further down the line. Cllr Rawlins reminded Councillors that a Paris Councillor representative attends Wrington Sports and Social Club Committee meetings. It was agreed that a six monthly or annual report would be useful. It was also suggested that there should be two representatives from the Parish Council able to attend WSSC Committee meetings, not necessarily together but to cover any absence. Cllr Treweek and Cllr Ward both said they would be happy to attend the WSSC meetings if necessary.  
Cllr Bigg suggested the Parish Council should strengthen its relationship with WSSC and offer support on a more informal basis.  
Cllr Vaughn suggested a skittles match between the Council and WSSC in the future as a team-building exercise.
- d. Bristol Airport update, Cllr Steinbach  
Cllr Steinbach commented that as the issues concerning the appeal and the public transport interchange and drop off zone are very technical; he would prefer to refer these back to the Aviation working group to be discussed separately. This was agreed.  
Cllr Taylor commented that the suggested comments with regards to the public transport interchange to the airport have been seen by all Councillors and agreed. Cllr Taylor explained that the comment from the Council state that it does not believe that the airport should decouple the transport interchange to move it to what is currently the drop off zone. The original planning application stated it would be on top of the multi-storey car park mark 2, which has not yet been built and is unlikely to in the foreseeable future. The airport is trying to change the framework under permitted development rather than submitting another planning application or a material amendment application. The Council also feels that a further environmental impact assessment should take place.

Cllrs continued to discuss these points but it was still agreed that a separate meeting to go more in depth with this should take place.

- e. Neighbourhood Plan Steering Group update, Cllr Bigg  
Cllr Bigg reported that she had attended a Local Plan meeting recently and stressed the importance of a Neighbourhood plan conforming with the Local Plan and to run parallel with some of the work going on with the Local Plan. It has been agreed to use a shorter questionnaire than previously to get a more general feel of the Community's views.
- f. Twinning Association/French Connection, Cllr Jervis. Cllr Jervis reported that the group is active at the moment. The AGM had taken place recently and there are still plans for a large group to come over for the Wrington Fayre in 2022.

10. To receive the Finance Statement. To authorise payments recommended for approval.

G B Sport & Leisure – annual inspection of play areas	£288.00
YMCA – Youth Club provision, September & October	£660.00
M F Clark & Son - Grass and hedge cutting for 2020	£1,250.00
Standen's Plumbing Co Ltd – annual service and repairs to the boiler at the Pavilion	£288.54
K & E Property Maintenance – dog bin emptying, October	£420.00
North Somerset Council - monthly inspection of play areas, November (to be paid once the invoice has been received)	£28.80
Assistant Clerk - topping up of petty cash following purchases made:- stamps (£35.72) and office diary (£3.90)	£39.62
Regular payments:- cleaning of Broad Street toilets (Debbie Heal), NEST Pension Scheme and salaries for Clerk, Assistant Clerk & Parish Orderly.	
City Web Design – fee for redesign of Council's website, 1 <sup>st</sup> instalment (paid)	£300.00
Village Journal – annual subscription (paid)	£6.00
The Royal British Legion – donation for Remembrance wreath (paid)	£30.00
CPRE Avon & Bristol – donation (paid)	£250.00

Cllr Steinbach proposed approval with Cllr Samuel seconding the motion.

11. To receive the Finance Group notes. The notes were received and noted.
  - It was agreed to pay Felton village hall their annual grant of £400 as suitable accounts had been submitted and approved. Redhill village hall had received their annual grant previously.
12. To consider finance recommendations:
  - a. To agree that solicitor Callum Main of Warners of Tonbridge review the WSSC lease at the cost of £450 plus VAT.  
**Resolved:** To agree that Callum Main reviews the WSSC lease.
  - b. To acknowledge that the zip wire has had to be closed due to safety concerns and will either need to be replaced or repaired (precise costs for these two options not yet known) if this is a viable option following further investigations. The Clerk is currently looking into the warranty situation with the original supplier and will provide further information in due course.

13. To consider and approve Bristol Airport's Consultative Committee's proposed change to the constitution.  
**Resolved:** To approve the proposed change to the constitution.
14. Consultation: Standards Matter 2: Public Consultation and Public Sector Survey. Email from NALC previously circulated.  
<https://www.gov.uk/government/consultations/standards-matter-2-public-consultation-and-public-sector-survey>. Deadline for comments: 5 December 2020.
15. To receive matters for information and items for possible consideration at the next meeting of the Council.
  - Cllr Neve reported that he is working on a draft document for the climate crisis strategy action plan. He is hoping to get this out to Councillors soon.

There being no other business the meeting was closed at 21.10.

Chair