

**Minutes of a Virtual Meeting of Wrington Parish Council
held on Wednesday 5 May, 2021**

Present:	Cllr P Neve (Chair)	Cllr H Ward
	Cllr B Taylor (Vice-Chair)	Cllr J Steinbach
	Cllr D Yamanaka	Cllr S Treweek
	Cllr J Coffey	Cllr L Vaughn
	Fiona Burke (Clerk)	Cllr G Bigg

In attendance: Maria Abdul-Wahab (until item 11 where she joined the Council under Co-option)

1. To elect a Chair. The Chairman to sign the declaration of acceptance of office. Cllr Neve opened the meeting and asked for nominations for the position of Chair. Cllr Neve indicated that he would be prepared to stand as Chair again. Cllr Bigg proposed Cllr Neve and Cllr Yamanaka seconded the proposal. All were in agreement.
Resolved: To elect Cllr Neve as Chair of the Council.
Cllr Neve signed the declaration of acceptance of office.
2. To elect a Vice-Chair.
Cllr Neve proposed Cllr Taylor as Vice-Chair and Cllr Yamanaka seconded the proposal. All were in agreement.
Resolved: To elect Cllr Taylor as Vice-Chair of the Council.
3. To receive apologies for non-attendance and to approve the reasons where appropriate.
Apologies were received from Cllr Hogg and Leo Taylor.
4. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of interests.
No declarations were received.
5. To agree that the Planning Committee can act on behalf of the Council, to confirm that all Councillors are members of the Committee and to consider the appointment of a Committee Chair. To also elect a Vice-Chair to the Planning Committee.
The Chair invited nominations for Chair of Planning. Cllr Neve proposed Cllr Taylor and Cllr Steinbach seconded the motion. All were in agreement.
Resolved: No councillor wished to opt out of membership of the Planning Committee.
To elect Cllr Taylor as Chair of the Planning Committee.
The Chair then invited nominations for Vice-Chair of Planning. Cllr Neve proposed Cllr Yamanka and Cllr Treweek seconded the proposal. All were in agreement.
Resolved: To elect Cllr Yamanka as Vice-Chair of the Planning Committee.
6. To appoint Working Groups and to agree their membership.
 - a. Finance
Chair: Cllr Steinbach. Members: Cllr Neve, Cllr Bigg, Cllr Lovell, Cllr Taylor and Cllr Coffey
 - b. Environment and Highways

Chair: Cllr Bigg. Members: Cllr Steinbach, Cllr Yamanaka, Cllr Vaughn, Cllr Coffey and Cllr Taylor when he is able.

c. Personnel/employment

Membership: Cllr Neve, Cllr Jervis, Cllr Lovell and Cllr Ward.

d. Recreational facilities

Membership from the Council: Cllr Ward, Cllr Yamanaka, Cllr Taylor, Cllr Coffey, Cllr Treweek. Proposed membership from outside the Council: Marshall Clements from the Memorial Hall and Recreation Field Committee and Becky Matthews who works at Wrington Primary School.

e. Climate Change

Chair: Cllr Neve, Cllr Yamanaka, Cllr Vaughn, Cllr Bigg, Cllr Treweek, Cllr Coffey and Cllr Taylor when he is able.

g. Aviation

Chair: Cllr Steinbach. Membership: Cllr Neve, Cllr Vaughn, Cllr Treweek and Cllr Taylor as and when he is able.

7. To appoint representatives to outside organisations:

a. Memorial Hall & Recreation Field Committee (for up to 8 of a total of 12 seats)

It was agreed that the Council representatives would be: Cllr Bigg, Cllr Ward, Cllr Yamanaka, Cllr Coffey and Cllr Treweek.

b. Bristol Airport Consultative Committee

It was agreed that Cllr Steinbach would be a member of this Committee with Cllr Vaughn deputising where necessary.

c. Parish Councils Airport Association (PCAA)

It was agreed that Cllr Steinbach and Cllr Vaughn would represent the Council on this Committee.

d. Avon Local Councils Association (ALCA). It was agreed that Cllr Bigg would represent the Council at ALCA meetings.

e. Campaign to Protect Rural England (CPRE). It was agreed that Cllr Bigg would represent the Council at CPRE meetings.

f. Wrington Sports & Social Club (WSSC). Membership from the Council: Cllr Ward, Cllr Yamanaka, Cllr Taylor, Cllr Coffey, Cllr Treweek. Proposed membership from outside the Council: Marshall Clements from the Memorial Hall and Recreation Field Committee and Becky Matthews who works at Wrington Primary School.

g. MVMP Patient Participation Group (PPG). It was agreed that Cllr Bigg would represent the Council at MVMP meetings, with Cllr Ward also able and willing to attend if necessary.

8. To confirm and sign as a true record the minutes of the meeting held on 17 March 2021.

The minutes were signed and confirmed as a true record.

9. To adjourn the meeting for Public Participation.

Then to reconvene the meeting

No members of the public were in attendance.

10. Maria Abdul-Wahab to address the Council in relation to her request to be co-opted to the Council.

Cllr Abdul-Wahab addressed the Council, giving her reasons for wishing to join the Council.

Cllr Abdul-Wahab was temporarily put into the virtual waiting room.

11. To consider the co-option of Maria Abdul-Wahab to the Council.
Cllrs considered the request and took a vote.
Resolved: To co-opt Maria Abdul-Wahab on to the Council.

The clerk let Maria Abdul-Wahab back into the meeting.

12. To note items of correspondence received and requiring possible action:
- a. Email from David Bailey concerning parking restrictions and asking for any areas of concern in the local Community.
It was agreed that the Redhill parking scheme already discussed and agreed with NSC was currently the only area that Councillors felt needed parking restrictions at this point. Cllr Taylor reported that Cllr Hogg was trying to get this already agreed scheme implemented. It was also reported that there were often cars parked at the bottom of School Road near the Scout hall which caused a nuisance/danger and also cars parked on the pavement on or very near the double yellow lines at the top of Station Road, just round the corner of Broad Street. The Clerk will mention these issues to the PCSO. Councillors queried when the School Road barriers, implemented for social distancing, would be coming down. The Clerk to ask NSC about this after 21 June, if they are still in place then.
 - b. Email from a resident regarding the lack of public transport in the Parish and querying possible ways to address this. The Clerk gave an update on current public transport temporary arrangements. The Clerk would circulate the email from Lee Murphy, NSC Senior transport manager. A timetable would also be put on the website and on the PC and Wrington Matters facebook pages.
Cllr Neve reported that the Community Climate change steering group had been looking at transport, including car-sharing, use of the minibus and the lack of public transport to and from Bristol and Weston. It was agreed to write back to the resident and to try and move things forward with this.
13. To receive the Clerk's report. The report is available for inspection in the minute book.
The report was received. Cllr Neve gave an update on the Alburys/Ladywell footpath, explaining that there are now three, two-way gates but that they are not fully disabled compliant at the moment. This is due to the land being agricultural and the farmer's concern at livestock escaping.
14. To consider reports from:
- a. District Councillor Report, Cllr Hogg. No report had been received.
 - b. MVMP Patient Participation Group (PPG), Cllr Bigg. Cllr Bigg reported that Mendip Vale had been part of a locality group but have split off from this and now have taken on two surgeries in Bristol and they are looking to have a 100,000 patient base which would enable them to employ consultants.
 - c. Wrington Recreational Facilities Working Group, Cllr Ward. Cllr Ward reported that WSSC had now put the picnic tables up and the list of repairs to the pavilion will need to be looked at soon.
 - d. Bristol Airport update, Cllr Steinbach. Cllr Steinbach reported on how the appeal is progressing. A letter had been received recently about a further environmental impact assessment in the light of the removal of the aviation exception from the Government's carbon budgets. This constitutes a material consideration in the

appeal and the appeal will either need to be deferred or the applicant will need to provide a cumulative environmental impact assessment. Cllr Steinbach also commented on some difficult issues involving conduct at the Airport Consultative Committee and it was agreed to hold an aviation working group meeting soon to discuss this.

- e. Climate Change Working Group, Cllr Neve. Cllr Neve reported that there is now a Community steering group on Climate change and they have been meeting to try and create projects concerning carbon reduction, such as growing projects at the school, the freecycle event, minibus/car-sharing and an energy switching process to promote more green tariffs. A Parish Council Climate Change Working Group meeting would be scheduled soon.
 - f. Neighbourhood Plan Steering Group update, Cllr Bigg. Cllr Bigg will get the changes to the group ready for approval at the next meeting.
 - g. Twinning Association/French Connection, Cllr Jervis. No report was received.
15. To receive the Finance Statement and report and to authorise payments recommended for approval. Copies of the report circulated separately. Approval for the following payments is sought:

Memorial Hall – grant, 1st quarter 2021/22	£3,000.00
Mills & Son – repairs to roof of Memorial Hall & John Locke House	£95.00
Secure-a-Field – 3 x pedestrian gates for Alburys/Ladywell footpath	£1,003.32
W J Keel Rural – gravel for improvements to Alburys/Ladywell footpath	£336.00
Fountain Timber Products Ltd – 2 x round picnic tables for the Recreation Field	£482.33
D C K Accounting Solutions Ltd - Annual Accounts 2020/21 year-end close down and preparation of accounts	£919.08
The Consortium – office paper	£53.29
North Somerset Council - monthly inspection of play areas, May (to be paid once the invoice has been received)	£28.80
T Bird – Handyman (assisting Parish Orderly with repairs at Mike Bush Paddock, Recreation Field and the Allotments)	£105.00
Assistant Clerk - topping up of petty cash following purchases made:- stamps (£43.25) and a light bulb (£2.40)	£45.65
Parish Orderly – travel around the parish, 18 February to 8 April 2021	£19.80
Regular payments:- cleaning of Broad Street toilets (Debbie Heal), NEST Pension Scheme and salaries for Clerk, Assistant Clerk & Parish Orderly.	
Assistant Clerk – reimbursement following purchase of printer inks (paid)	£67.90
Clerk – reimbursement following purchase of ‘Wet & Forget’ spray (£34.43) and stationery (£9.99) (paid)	£44.42
Warners Solicitors – legal work on WSSC lease renewal (paid)	£420.00
CommuniCorp – annual subscription to Local Councils Update (paid)	£75.00
Easy Internet Solutions Ltd – website domain name renewal, 2 years (paid)	£96.00
Travis Perkins – hardware for: repairs to picnic bench at Mike Bush Paddock (£48.97) and for improvements to Alburys/Ladywell footpath (£168.48) (paid)	£217.45

Cllr Steinbach proposed approval of the above payments with Cllr Taylor seconding the motion, all in favour.

16. To approve the Annual Governance Statement for the Annual Return in advance of

submission to the External Auditor.

Resolved: To approve the Annual Governance Statement.

17. To approve the Accounting Statements for the year ended 31 March 2021.

Resolved: To approve the Accounting Statements for the year ended 31 March 2021.

18. To approve and agree to the recommendation made by the Recreational Facilities group to the Council to approve the quote from Proludic for a replacement multi-play unit and toddler slide at a total cost of £30,854 excluding VAT.

Resolved: To approve this quote and to proceed with installation of a new multi-play unit and toddler slide in the Church Walk Play Area.

19. To consider and agree the following proposed expenditure and recommendations:

a. To agree to renew the insurance quote for the year (details to be provided at the meeting).

Resolved: To agree to renew the Council's insurance with BHIB at a cost of £2,693.65 and to enter into a three year undertaking for this. Other quotes had been sought and BHIB had been found to be the most competitive.

b. To make a decision where the Community support grant of £698.36 received from NSC should be allocated; the recommendation being that the majority should go to the minibus society and one or two other local groups that help alleviate social isolation.

Resolved: To agree to grant £200 to the lunch club and the remaining amount of £498.36 to the Wrington minibus society.

The finance group notes were also received and agreed, the following recommendations from the notes were approved:

Item 4: To note that the accumulated dividends from the Parish Trust investment has now been paid in to the Council's bank account. The amount is £9,094.20 and will be distributed between the Memorial Hall and Redhill village hall, as done previously.

Item 5: Request for a 'Little Cottages' sign on the row of cottages opposite Tincknell's Row, Station Road - It was agreed, and NSC had also confirmed, that the row of cottages concerned are not officially called 'Little Cottages' on any map and were in fact an extension of 'The Cottages'. It was recommended not to support this request as it would be an incorrect name.

Item 6: Extra picnic benches in the Mike Bush Paddock. To leave the benches as they are for the time being but to consider this at a later date.

20. To receive matters for information and items for possible consideration at the next meeting of the Council.

- A date for the next meeting will be set soon after 17th May. This would need to be a physical and not a virtual meeting due to a legislation banning virtual Council meetings after 7 May.
- Cllr Bigg thanked Cllr Neve for all of his work sorting out the Alburys – Ladywell footpath issues.
- To look at what is needed with regards to a possible extension to the pavilion on the Recreation Field and to consider other Community needs regarding this.

There being no other business the meeting was closed at 9.13pm.