

**Minutes of a Virtual Meeting of Wrington Parish Council
held on Wednesday 15 September 2021**

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| Present: | Cllr P Neve (Chair) | Cllr J Steinbach |
| | Cllr B Taylor (Vice-Chair) | Cllr M Wahab (from item 7) |
| | Cllr P Jervis | Cllr H Ward |
| | Cllr S Lovell | Cllr D Yamanaka (from item 7d) |
| | Cllr L Samuel | Cllr L Vaughn |
| | F Burke (Clerk) | |

In attendance: one resident.

1. To receive apologies for non-attendance and to approve the reasons where appropriate. Apologies were received from Cllr Coffeey (childcare issues) and Cllr Bigg (medical reasons).
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of interests. No declarations of interest were received.
3. To confirm and sign as a true record the minutes of the meeting held on 7 July 2021. The minutes were signed and approved as a true record.
4. To adjourn the meeting for Public Participation. A resident addressed the Council in relation to the Neighbourhood Plan and her involvement with this at another Council previously. She wished to offer her assistance and knowledge to the Council with regards to this.

Then to reconvene the meeting

5. To note items of correspondence received and requiring possible action:
 - a. Letter from a resident asking for permission to have a keep clear road marking on Station Road (further details supplied separately). A discussion took place and it was decided to refer this to North Somerset Council and their policy on this as the driveway in question is within the conservation area.
 - b. Email from Jeremy Birkett with details regarding Wrington Fayre week to be held from 28th May to 5th June, 2022 and a requesting for funding from the Council with regards to the Memorial use costs.
Resolved: To agree to cover 100% of the Memorial Hall costs for Wrington Fayre week 2022.
 - c. Email and information from ALCA about how Parish Councils can take part in the Queen's Jubilee Beacons on 2nd June, 2022.
It was agreed that the Council feel this is a good idea in Principle; the logistics of where and how to be looked at in more detail at later date.
 - d. Email from Stephen Porter, WSSC, to confirm they will not be issuing a break clause notice by 31st October this year. This was noted.
6. To receive the Clerk's report. The report is available for inspection in the minute

book.

The report was received and noted. Actions resulting from this:

- It was agreed that a Rowan tree could replace the dead tree that has been removed from outside Broad Street toilets.
- It was agreed to offer only half plots to new allotment holders going forward to try and reduce the waiting list.

7. To consider reports from:

- a. District Councillor Report, Cllr Hogg. No report had been received.
- b. MVMP Patient Participation Group (PPG), Cllr Bigg. No report had been received.
- c. Wrington Recreational Facilities Working Group, Cllr Ward.
 - Cllr Ward reported on a recent WSSC meeting. She reported that WSSC had asked if the PC could support a Planning application **only in principle** in order for them to apply for Planning permission for work on the pavilion. Councillors agreed to this under the condition that WSSC must bring proposals to the PC for full approval before any kind of application can go forward or work carried out.
 - WSSC are trying to rehome paintings done by the school many years ago that have been stored at the Pavilion. It was agreed these should be offered to the Community to see if there is any interest in them before disposing of them.
- d. Bristol Airport update, Cllr Steinbach.
 - Cllr Steinbach provided an update on the appeal hearing and informed Councillors that a Judicial review was likely. It was agreed that a zoom meeting would be set up in the near future.
 - He also reported that he had held a constructive meeting with Councillor Steve Hogg and two senior officers of North Somerset Council in the course of which Councillor Hogg had supported in principle WPC's resolution of November 2020 to amend the constitution of the Bristol Airport Consultative Committee by removing the membership of a local authority officer. He thanked Councillor Hogg for his support.
- e. Climate Change Working Group, Cllr Neve. No report had been received.
- f. Neighbourhood Plan Steering Group update, Cllr Bigg. No report had been received.
- g. Twinning Association/French Connection, Cllr Jervis. Cllr Jervis reported that around 60 people from Villeneuve were planning on visiting for Wrington Fayre week.

8. To receive the Finance Statement to authorise payments recommended for approval.

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| K & E Property Maintenance – dog bin emptying, August | £336.00 |
| G B Sport & leisure – new pendulum seat & sleeve set for the Zip Wire | £82.80 |
| Travis Perkins – timber for repairs of the stile at the Quarry | £11.33 |
| Aqua Washroom Solutions – servicing of sanitary bins at Broad Street public toilets, 2nd quarter 2021/22 | £20.10 |
| Omega software support and maintenance, annual fee | £312.00 |
| Drinkwater Tree Services Ltd – tree works at the Mike Bush paddock and the Quarry | £960.00 |
| Memorial Hall – Hall hire for the Keep Wrington as Wrington meeting | £50.00 |
| Greenslade Taylor Hunt - rent for Glebe Field, 3rd quarter 2021/22 | £100.00 |
| Mills & Son – repairs to the soffit at the Pavilion | £395.00 |

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| Aquablast Drain Services Ltd – plumbing repairs at Broad Street public Toilets | £114.00 |
| North Somerset Council - monthly inspection of play areas, September (to be paid once the invoice has been received) | £28.80 |
| Assistant Clerk – reimbursement following purchase of hazard tape (£5.95) and treasury tags (£1.85) | £7.80 |
| Regular payments:- cleaning of Broad Street toilets (Debbie Heal), NEST Pension Scheme, HMRC (NI & Tax 2nd quarter 2021/22) and salaries for Clerk, Assistant Clerk & Parish Orderly. | |
| Memorial Hall – Investment income paid on behalf of the Parish Trust (paid) | £251.57 |
| Redhill Village Hall - Investment income paid on behalf of the Parish Trust (paid) | £83.85 |
| North Somerset Council - monthly inspection of play areas, July (paid) | £28.80 |
| T Bird – Handyman, relief Village Orderly in July (paid) | £216.00 |
| Proludic Ltd – new multi-play equipment for Church Walk play area (paid) | £37,024.81 |
| K & E Property Maintenance – dog bin emptying, July (paid) | £420.00 |
| Assistant Clerk – topping up petty cash following purchase of stamps (paid) | £31.68 |
| North Somerset Council - monthly inspection of play areas, August (paid) | £28.80 |
| YMCA – Youth Club provision, July (paid) | £330.00 |
| Travis Perkins – hardware for repairs at Broad Street public toilets (£46.14) and the Skatepark (£10.04) (paid) | £56.18 |
| SLCC – Committees and Working Groups training course (paid) | £18.00 |
| Overstones Ltd – repairs to Ladies door at Broad Street public toilets and offering advice on timer for door locks (paid) | £414.00 |
| Redhill Village Hall – grant 2021/22 (paid) | £2,500.00 |
| Parish Councils Airport Association – subscription (paid) | £75.00 |
| T Bird – Handyman, relief Village Orderly in August (paid) | £120.00 |

Cllr Steinbach proposed approval of the above payments with Cllr Taylor seconding the motion, all in favour.

9. To receive the Finance group notes. These were received and noted.
10. To consider finance recommendations:
 - a) To agree to pay Felton village hall its annual £400 grant; accounts received and approved.
 - b) To renew the Society for Local Council Clerks Annual subscription at a cost of £185.
 - c) To agree to the following work being carried out by the Orderly with some help from the relief orderly: To repair/replace slats on the benches in MB paddock and Church Walk: £60.00; Painting Broad St toilets: £256; Tennis court/car park edging repairs: £255.00; Repair of the wall in front of the JLH and replacement fence panel posts: £410, or less if any fence panels can be saved.

Resolved: The above recommendations were all approved. Cllr Steinbach proposed approval with Cllr Jervis seconding the motion, all in favour.

11. An update on the Local Plan and its impact on the Neighbourhood Plan.

Cllr Neve updated the Council on the Local Plan and its effect on rural Communities, including Wrington. The date when the quota of new houses in an area will be counted within the Local Plan begins from April 2023. Cllr Neve to clarify if current

applications for houses that haven't been built by then would be included in this. Councillors wished to ensure the Neighbourhood Plan moves forward. Cllr Bigg is currently the lead on this but has had to reduce her input for personal reasons. She expects to be more involved in the very near future. Other Councillors who are interested in putting themselves forward to help with the plan are, Cllr Wahab and Cllr Steinbach, along with the members of the Community who have already volunteered and potentially new ones. Cllr Taylor would be happy to lend support from time to time if needed also.

12. To ratify Planning comments submitted to North Somerset Council under delegated powers between 21 June and 22 August, 2021.

Resolved: To ratify all Planning comments submitted within the above dates.

13. Consultations:

- Consultation about local list of Planning Application Requirements

Local list of Planning Application Requirements - North Somerset Council
Consultations (inconsult.uk)

Closing date: 11 October, 2021.

Cllr Taylor had written a draft response to this consultation which he had circulated to Councillors. It was agreed to submit this.

14. To receive matters for information and items for possible consideration at the next meeting of the Council.

No matters were received.

There being no other business the meeting was closed at 8.35pm

Chairman