

**Minutes of a Meeting of Wroughton Parish Council  
held in the John Locke Room on Thursday 20 January 2022**

Note – this meeting was held during a time when there were very high levels of Covid in the Community so was kept as short as possible to prevent risk to Councillors

Present:	Cllr P Neve (Chair) Cllr B Taylor (Vice-chair) Cllr L Samuel F Burke (Clerk)	Cllr D Yamanaka Cllr H Ward Cllr M Wahab
----------	---	--

---

1. To receive apologies for non-attendance and to approve the reasons where appropriate. Apologies were received from Cllr Bigg (to avoid Covid risk), Cllr Jervis (to avoid Covid risk), Cllr Lovell (to avoid Covid risk), Cllr Steinbach (to avoid Covid risk), Cllr Treweek (to avoid Covid risk) and Cllr Vaughn (to avoid Covid risk).
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of interests.
3. To confirm and sign as a true record the minutes of the meeting held on 17 November 2021.  
The minutes were approved.
4. To adjourn the meeting for Public Participation.  
No members of the public were present.
5. To note items of correspondence received and requiring possible action:
  - a. Summary of the Highways delivery programme for projects that are due for delivery between now and April 2023. The clerk reported that there will be a site meeting on 31 January with Cllr Hogg regarding the Silver Street footway scheme.
6. To receive the Clerk's report. The report is available for inspection in the minute book. No report had been received.
7. To receive written reports from:
  - a. District Councillor Report, Cllr Hogg
  - b. MVMP Patient Participation Group (PPG), Cllr Bigg
  - c. Wroughton Recreational Facilities Working Group, Cllr Ward
  - d. Bristol Airport update, Cllr Steinbach
  - e. Climate Change Working Group, Cllr Neve
  - f. Neighbourhood Plan Steering Group update, Cllr Bigg
  - g. Twinning Association/French Connection, Cllr Jervis

No reports had been received.
8. To receive the Finance Statement to authorise payments recommended for approval. Approval for the following payments is sought:
 

Young Bristol – 'Youth Club on Wheels', 25 weeks youth provision	£5,000.00
Memorial Hall – grant, 4th quarter 2020/21	£3,000.00

YMCA – Youth Club provision, December	£330.00
North Somerset Council - monthly inspection of play areas, December & January	£57.60
K & E Property Maintenance – dog bin emptying, December	£420.00
CPRE – annual subscription	£36.00
CPRE – donation	£100.00
Memorial Hall – hall hire for 8 Parish Council meetings	£112.00
Parish Orderly – travel around the parish, 12 October to 27 December 2021	£13.95
Assistant Clerk - topping up of petty cash following purchases of stamps	£41.88
Assistant Clerk - travel to noticeboards during 3rd quarter 2021/22	£9.00
Assistant Clerk – reimbursement following purchase of 3 sets of batteries for Christmas tree lights (£48.18), toilet roll holders for Broad Street toilets (£12.99), office diary (£5.49) and 5 x archive storage boxes (£25.09)	£91.75
Regular payments:- cleaning of Broad Street toilets (Debbie Heal), NEST Pension Scheme, HMRC (NI & Tax 3rd quarter 2021/22) and salaries for Clerk, Assistant Clerk & Parish Orderly.	
T Bird – Handyman, relief Village Orderly in November (paid)	£300.00
G B Sport & Leisure – new ‘jockey’ for the zip wire (paid)	£334.80
Travis Perkins – paint for Broad Street Public toilets (paid)	£47.31
North Somerset Council - monthly inspection of play areas, November (paid)	£28.80
YMCA – Youth Club provision, November (paid)	£440.00
Aqua Washroom Solutions – servicing of sanitary bins at Broad Street public toilets, 3rd quarter 2021/22 (paid)	£20.10
K & E Property Maintenance – dog bin emptying, November (paid)	£336.00
Greenslade Taylor Hunt - rent for Glebe Field, 4 <sup>th</sup> quarter 2021/22 (paid)	£100.00
Middlecombe Nursery – compost for planters on School Road (paid)	£12.60
G B Sport & Leisure – annual playground inspections (paid)	£288.00
Travis Perkins – paint and new door locks for Broad Street Public toilets (£95.02), tape for general use (£4.87) and timber for repair of fence at Church Walk play area (£32.14) (paid)	£132.03
Fountain Timber Products Ltd – timber for repair of fence at Church Walk play area (paid)	£43.99
Memorial Hall – Investment income paid on behalf of the Parish Trust (paid)	£257.67
Redhill Village Hall - Investment income paid on behalf of the Parish Trust (paid)	£85.89
G B Sport & leisure – repairs to swings at Church Walk Play Area (paid)	£132.00
(This is a reissue of cheque number 3894 which has been lost in the post. Please see the November Bank reconciliation which shows that this has not been banked)	
Yeoman (South-West) Ltd – pat testing of Christmas Tree lights (paid)	£61.20
Kabelec Electrical Services – EICR testing and electrical repairs at the Pavilion (paid)	£550.20
S L Arrowsmith – plants for School Road Planters (paid)	£346.80
Village Orderly – reimbursement following purchase of spare key for shed (paid)	£5.00
T Bird – Handyman, relief Village Orderly in December (paid)	£222.10
Standen’s Plumbing Co Ltd – service of gas boiler at the Pavilion (£60.00) and service of gas stove and Landlord’s Gas Safety Inspection (£178.00) (paid)	£238.00

Cllr Steinbach proposed approval of the above payments with Cllr Taylor seconding the motion, all in favour.

9. To receive the Finance group notes. No notes were received.

10. To consider finance recommendations:

- a) To agree to proceed with essential electrical work in the pavilion, at an approximate cost of £785 plus VAT.

**Resolved:** to agree to this work. To ask for a contribution towards it from WSSC.

11. To consider a request from North Somerset Council asking this Council (as well as other local Parishes) to commit to providing funds of £20,805.60 over the next 5 years to pay for the running and management costs of Churchill Sports centre.  
**Resolved:** It was agreed that the Parish Council cannot at this time agree to this request as not enough information was provided and not enough time given to consider it. It was agreed that if a smaller amount had been requested with a much more detailed proposal, then the Council may have been able to consider it.
12. To confirm the proposed budget for the year 2022/23.  
**Resolved:** To accept and confirm the 2022/23 budget.
13. To agree to the amount of Precept request 2022/23 from this Council. The recommendation is to raise the precept to £119,481.  
**Resolved:** To agree to the above Precept request amount for 2022/23.
14. To consider a Re-wilding proposal and associated costs and implications for the Council.  
**Resolved:** To support the proposal as a community-led group with support from the Parish Council. To agree to provide £300 of funding as requested. Cllr Bigg and Cllr Yamanaka to join the rewilding group.
15. To decide on how to proceed with regards to the hedge height and trees alongside the tennis courts.  
**Resolved:** To agree to lower the hedge height to 12m and to remove the dying ash and elm trees. To pollard the remaining trees, apart from the trees at either end of the hedge that are not having an impact on the tennis courts. To keep an eye on the roots of any remaining trees with regards to damage to the courts and to reassess this in the future if necessary. To ask the tennis club to thicken and improve the hedge rather than planting trees elsewhere.
16. To ratify the Planning comments from the meetings held on 14 December and 11 January 2022.  
**Resolved:** To agree to ratify the Planning comments.
17. Consultations:  
Consultation on a draft of the Airspace Modernisation Strategy 2022-2040  
Draft Airspace Modernisation Strategy 2022-2040 - Civil Aviation Authority - Citizen Space (caa.co.uk). Closing date: 4 April, 2022. This was noted.
18. To receive matters for information and items for possible consideration at the next meeting of the Council.

There being no other business, the meeting was closed at 7.45pm

Chairman