

**Minutes of a meeting of Wrington Parish Council  
held on Wednesday 18 May, 2022**

Present:	Cllr P Neve (Chair)	Cllr H Ward
	Cllr B Taylor (Vice-Chair)	Cllr J Steinbach
	Cllr D Yamanaka	Cllr G Bigg
	Fiona Burke (Clerk)	Cllr L Vaughn

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1. To elect a Chair.  
Cllr Neve opened the meeting and asked for nominations for the position of Chair. Cllr Taylor proposed Cllr Neve and Cllr Ward seconded the proposal. All were in agreement.  
**Resolved:** To elect Cllr Neve as Chair of the Council.  
Cllr Neve signed the declaration of acceptance of office.
  2. To elect a Vice-Chair.  
Cllr Neve proposed Cllr Taylor as Vice-Chair and Cllr Yamanaka seconded the proposal. All were in agreement.  
**Resolved:** To elect Cllr Taylor as Vice-Chair of the Council.  
Cllr Taylor signed the declaration of acceptance of office.
  3. To receive apologies for non-attendance and to approve the reasons where appropriate.  
Apologies were received and accepted from: Cllr Lovell (prior commitment), Cllr Wahab (work commitment), Cllr Coffey (work commitment) and Cllr Samuel (prior commitment).
  4. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of interests.  
No declarations were received.
  5. To elect a Chair for the Planning Committee. To also elect a Vice-Chair and to appoint members. To review the Terms of Reference for the Committee.  
The Chair invited nominations for Chair of Planning. Cllr Yamanka proposed Cllr Taylor and Cllr Steinbach seconded the motion. All were in agreement.  
The Chair invited nominations for Vice-Chair of Planning. Cllr Taylor proposed Cllr Yamanaka and Cllr Neve seconded the motion. All were in agreement.  
The terms of reference were accepted and agreed.  
All Councillors were appointed as members of the Planning Committee. If any Councillors wished to opt out then they would need to indicate this by the next meeting.
  6. To appoint members to the Finance Committee. To review the Terms of Reference for the Committee.  
Cllr Steinbach was nominated Chair of the Finance Committee, all in agreement.  
Members appointed: Cllr Taylor, Cllr Bigg and Cllr Neve.
  7. To appoint members to the Personnel/Employment Committee.  
Cllr Neve was nominated Chair of the Personnel/Employment Committee, all in

agreement. Members appointed: Cllr Ward, Cllr Yamanaka and Cllr Taylor.

8. To appoint Working Groups and to agree their membership.  
It was agreed to have three Working Groups:
  - a. Environment, Highways and Climate Change  
Cllr Bigg, Cllr Yamanaka, Cllr Neve and Cllr Vaughn
  - b. Aviation  
Cllr Steinbach, Cllr Vaughn, Cllr Taylor and Cllr Treweek.
  - c. Recreational facilities  
Cllr Ward, Cllr Yamanaka and two or more others to be decided at a subsequent meeting.
9. To appoint representatives to outside organisations:
  - a. Memorial Hall & Recreation Field Committee (for up to 8 of a total of 12 seats)  
Cllr Bigg, Cllr Yamanaka and Cllr Ward. Cllr Neve asked for Cllrs to consider opening up membership to a wider group of hall/rec users.
  - b. Bristol Airport Consultative Committee  
Cllr Steinbach, with Cllr Vaughn as deputy.
  - c. Parish Councils Airport Association (PCAA)  
Cllr Steinbach, with Cllr Vaughn as deputy.
  - d. Avon Local Councils Association (ALCA)  
Cllr Bigg
  - e. Campaign to Protect Rural England (CPRE)  
Cllr Bigg
  - f. Wrington Sports & Social Club (WSSC)  
Cllr Ward
  - g. MVMP Patient Participation Group (PPG)  
Cllr Bigg, with Cllr Ward as deputy.
  - h. Twinning Association  
Cllr Jervis
10. To review and approve the new Standing Orders.  
**Resolved:** To approve these but subject to further scrutiny, with any issues to be brought back to the next PC meeting.
11. To confirm and sign as a true record the minutes of the meeting held on 20 April 2022.  
The minutes were approved and signed as a true record.
12. To adjourn the meeting for Public Participation.  
*Then to reconvene the meeting*  
No members of the public were present
13. To note items of correspondence received and requiring possible action:
  - a. Letter received from Wrington WI thanking the Council for the grant received.  
Noted.
  - b. Email from a resident in Yatton concerning a possible repair cafe initiative.  
Noted.

14. To receive the Clerk's report. The Clerk gave a short verbal report.
- Ash tree by Old Surgery site – to wait for a report from NSC tree officer before potentially applying for Planning to fell the tree that has ash die back. The Clerk to acquire a quote for felling the tree.
  - Dog bin to be removed from the back of the Recreation Field and relocated at the top of the Dring. This will not be possible as there is nowhere to fix it. A post halfway along Ropers Lane would be a more suitable location. The Parish Orderly to check this.
15. To consider reports from:
- a. District Councillor Report, Cllr Hogg. No report had been received.
  - b. MVMP Patient Participation Group (PPG), Cllr Bigg. Cllr Bigg reported that she had attended a presentation on a new health system from 1<sup>st</sup> July.
  - c. Wrington Recreational Facilities Working Group, Cllr Ward. Cllr Ward relayed a request from WSSC for two new picnic tables outside the pavilion. The Clerk to check costs.
  - d. Bristol Airport update, Cllr Steinbach. Cllr Steinbach reported that the initial High Court judge has agreed that Bristol Airport Action Network's (BAAN) case can be considered in a 2-day hearing in the High Court, and it has been designated as a 'significant case' which means it needs to be considered by a more senior judge and reflecting that the claimant has raised arguable grounds which merit consideration at a full hearing. Cllr Steinbach requested permission from the Council to speak to Liam Fox, along with Hillary Burn, concerning an email received from the Department of the Secretary of State. The council agreed to this request.
  - e. Climate Change Working Group, Cllr Neve. No report had been received.
  - f. Neighbourhood Plan Steering Group update, Cllr Bigg. Cllr Bigg reported that she had met with Celia Dring, NSC. It was agreed that the best action at the moment was to follow the Local Plan with a view to moving forward with the Neighbourhood Plan once an appropriate point had been reached.
  - g. Twinning Association/French Connection, Cllr Jervis. No report had been received.
16. To receive the Finance Statement and report and to authorise payments recommended for approval. Copies of the report circulated separately.
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| K & E Property Maintenance – dog bin emptying, April  | £420.00 |
| Travis Perkins – spade and fork for the Village Orderly   | £51.41  |
| YMCA – Youth Club, April  | £220.00 |
| Information Commissioner's Office – renewal of Data Controller's register required by Data Protection Act   | £40.00  |
| Tincknells Country Store – fuel and strimmer line   | £66.68  |
| North Somerset Council - monthly inspection of play areas, May 2022 (to be paid once the invoice has been received)                               | £28.80  |
| Cllr P Neve – reimbursement following purchase of computer ethernet cables  | £48.97  |
| Clerk – reimbursement following purchase of nuts and bolts for repairs to basket swing  | £8.46   |
| Assistant Clerk – reimbursement following purchase of soft drinks for Annual Parish meeting   | £35.45  |
| Assistant Clerk – reimbursement following payment of NetNerd subscription (website hosting)   | £59.99  |
| Regular payments:- cleaning of Broad Street toilets (Debbie Heal), NEST Pension Scheme, and salaries for Clerk, Assistant Clerk & Parish Orderly. |         |
| ALCA/NALC – subscription (paid)   | £661.75 |

T Bird – handyman (paid)

£60.00

Cllr Steinbach proposed approval of the payments, Cllr Ward seconded the motion.

17. To consider and agree the following proposed expenditure and recommendations:

- a. To note the renewal of the Council's insurance with BHIB, currently in year two of a three-year undertaking, at a cost of 2,901.23. The cost has increased by £207.58 due to index linking to inflation.
- b. To note and approve Felton Village Hall's accounts to release their grant payment (sent with papers).

**Resolved:** To approve the above proposed expenditure.

18. To consider the future funding of the Young Bristol bus.

Cllrs agreed that they would like to be able to support this going forward. Continuing support had not been budgeted for, but it was agreed to use £3,000 from reserves for now, with a view to re-assessing the amount of financial support the Council can provide going forward.

**Resolved:** To grant £3,000 to the bus for the continuation of sessions from June/July.

19. To consider representation by this Council at the Butts Batch appeal.

Cllr Neve agreed to speak at the appeal if possible.

20. To note and approve the meeting calendar for 2022/23. These to be circulated shortly.

21. Consultations:

- Technical Consultation on Street Naming: [Technical consultation on street naming - GOV.UK \(www.gov.uk\)](https://www.gov.uk) Closing date 22 May, 2022. This was noted.
- NALC: May 2022 Local Elections survey [May 2022 Local Elections Survey \(surveymonkey.co.uk\)](https://surveymonkey.co.uk) Closing date 24<sup>th</sup> June, 2022. This was noted.

22. To receive matters for information and items for possible consideration at the next meeting of the Council.

- Cllr Neve asked if more could be done to actively recruit Councillors representing Redhill, the NE Ward.
- It was suggested that a future PC meeting could be held in Redhill Village hall.

There being no other business the meeting was closed at 8.44pm