

**Minutes of a meeting of Wrington Parish Council
held on Wednesday 15 June, 2022**

Present:	Cllr P Neve (Chair)	Cllr H Ward
	Cllr G Bigg	Cllr J Steinbach
	Cllr D Yamanaka	Cllr L Vaughn
	Fiona Burke (Clerk)	

In attendance: Two residents.

1. To receive apologies for non-attendance and to approve the reasons where appropriate.
Apologies were received and accepted from Cllr Taylor (illness), Cllr Coffey (prior commitment), Cllr Jervis (illness), Cllr Treweek (prior commitment), Cllr Wahab (work commitment) and District Cllr Hogg.
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of interests.
No items were received.
3. To confirm and sign as a true record the minutes of the meeting held on 18 May 2022.
The minutes were approved and signed as a true record.
4. To adjourn the meeting for Public Participation.
Two residents addressed the Council to ask for any possible help with the planned road closure on 2 July on the A38. The timing of the closure would severely impact a wedding to be held that day.
The Clerk to contact to NSC asking for assistance on this matter, as well as the District Cllr.
The residents left the meeting.

To reconvene the meeting.

5. To note items of correspondence received and requiring possible action:
 - a. Email from a resident requesting that the Council consider disabled parking bays in Broad Street.
Resolved: Subject to agreement from NSC, it was agreed to request two disabled bays in Broad Street, one on each side of the road in the following locations: one outside the post office where there are currently no markings and the other one across the road in the area around New Image and where there is a dropped kerb.
6. To review and adopt the Personnel Committee Terms of reference.
Resolved: To agree and adopt these Terms of Reference.
7. To confirm the updated Standing Orders.
Resolved: To confirm the updated Standing Orders.

8. To receive reports from:
 - a. District Councillor Report, Cllr Hogg. The report was received and noted.
 - Cllr Steinbach expressed concern at the state of repair of roads in Wrington and particularly High Street and School Road. The Clerk to contact the Area Officer about this.
 - b. Environment, Highways and Climate Change, Cllr Neve. Cllr Neve reported that he would like to hold a meeting to discuss ideas promoting lift sharing and the installation of a public electrical charging point in Wrington.
 - c. Bristol Airport update, Cllr Steinbach. Cllr Steinbach gave an update on the appeal and reported that no Hearing date had yet been given. NSC have decided not to take part in the proceedings, but they have submitted a statement of support. He also reported that the Airport Consultative Committee (ACC) had decided to recommend several amendments, including no longer having an NSC officer on the Committee. The ACC is currently looking for a new Chair as the current one will be stepping down in July. Cllr Steinbach asked Cllrs for ideas for any potential candidates and some suggestions were made.
 - d. Recreational Facilities Working Group. Cllr Ward reported on a recent WSSC meeting and a recent site visit at the Rec to discuss the Play improvement grant application. The Clerk was requested to enquire about the new shelters on the Recreation Field and why permission was not asked for these.
 - e. MVMP Patient Participation Group (PPG), Cllr Bigg. Cllr Bigg asked Cllrs to look at the MVMP website and feedback comments or views.
 - f. Twinning Association/French Connection, Cllr Jervis. Cllr Jervis was not in attendance.
9. To receive the Finance Statement to authorise payments recommended for approval.

DCK Accounting solutions – year end closure and preparation of accounts for 2021/22	£945.24
K & E Property Maintenance – dog bin emptying, May	£336.00
Wrington Memorial Hall – hall hire for Wrington Village Fair	£941.85
Assistant Clerk – reimbursement following purchase of soap dispenser for Broad Street public toilets	£25.20
Young Bristol – Youth Club provision	£3,000.00
Oak Accountancy Services Ltd – internal audit 2021/22	£462.00
Greenslade Taylor Hunt – rent for Glebe Field, 2 nd quarter 2022/23	£100.00
Aquablast Drain Services Ltd, plumbing repairs Broad Street public toilets	£138.00
Travis Perkins – tools for Village Orderly (£19.42) and hardware for repairs at Church Walk play area (£45.32)	£64.74
Parish Councils Airport Association – subscription	£75.00
North Somerset Council - monthly inspection of play areas, June 2022 (to be paid once the invoice has been received)	£28.80
Assistant Clerk - travel to noticeboards during 1 st quarter 2022/23	£11.25
Regular payments:- cleaning of Broad Street toilets (Debbie Heal), NEST Pension Scheme, HMRC (NI & Tax 1 st quarter 2022/23) and salaries for Clerk, Assistant Clerk & Parish Orderly.	
North Somerset Council – subscription to green waste scheme, 5 bins (paid)	£200.00
Felton Village Hall – grant 2022/23 (paid)	£400.00
BHIB Ltd – insurance renewal 2022/23 (paid)	£2,901.23

Cllr Steinbach proposed approval of the payments, Cllr Bigg seconded the motion, all in agreement.

10. To consider finance recommendations:

- a. To agree to renew the annual zoom subscription at £119.

Resolved: To agree to renew.

- b. To consider funding for two round picnic benches at the Recreation Field at a cost of £606.

Resolved: To agree to the PC paying for one of the benches.

- c. To consider options to replace the broken fence around the Church Walk Play area.

Option 1: to replace with black powder-coated metal, £2,650 estimated price.

Option 2: to replace just the broken part with a wooden fence: £1,270 estimated price. Option 3: to replace all of it with a wooden fence: £1,820 estimated price.

Resolved: To replace the fence with a metal one, subject to checking the estimate again.

Cllr Steinbach proposed approval of these recommendations, Cllr Bigg seconded the motion, all were in favour.

11. To consider the application to the improving play spaces fund from NSC (£20,000) to improve play equipment on the Rec and to consider a possible amount of partnership funding from the Parish Council Play equipment reserves budget 22/23 (£10,000).

The Clerk explained that a Recreation Facilities meeting had taken place on site to discuss improvements at the play area and in particular which items to replace and ideas of how to reconfigure and improve the site. She also explained that she was meeting a play equipment rep the following day and was organising to meet others soon in order to get a broad range of options and opinions for improvements, along with three quotes.

A community consultation, on the Council's social media sites and on noticeboards, asking for resident's opinions was underway.

Resolved: If the application is successful the Council will add £10,000 as match-funding from their budgeted play equipment reserve towards the new equipment, with a possible extra £3,000 from the general reserve if necessary. It was agreed also to apply for grant funding of £10,000 from the Bristol airport Community Fund and/or Awards for all.

12. To approve the Annual Governance Statement for the Annual Return in advance of submission to the External Auditor.

Resolved: To approve the Annual Governance Statement.

13. To approve the Accounting Statements for the year ended 31 March 2022.

Resolved: To approve the Accounting Statements for the year ended 31 March 2022.

14. To receive the internal auditor's report for 2021-22.

Resolved: The report was received and noted.

15. Consultations:

Better places, homes and jobs: consultation on a development programme for land owned by North Somerset Council:

[Better places, homes and jobs: consultation on a development programme for land owned by North Somerset Council - North Somerset Council Consultations \(inconsult.uk\)](https://inconsult.uk)

Deadline: 20 June 2022.

This was noted.

16. To receive matters for information and items for possible consideration at the next meeting of the Council.
 - Cllr Steinbach reported on a recent tour of Goblin Combe with the Avon Wildlife Trust to explain the proposals for felling certain trees and vegetation in the area to improve biodiversity.

There being no other business the meeting was closed at 8.55pm.