

**Minutes of a meeting of Wrington Parish Council  
held on Wednesday 20 July, 2022**

Present:	Cllr P Neve (Chair) Cllr G Bigg Cllr B Taylor Cllr L Vaughn Fiona Burke (Clerk)	Cllr M Abdul-Wahab Cllr J Steinbach Cllr S Lovell Cllr S Treweek
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In attendance: District Cllr Hogg

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1. To receive apologies for non-attendance and to approve the reasons where appropriate.  
Apologies were received and accepted from Cllr Yamanaka (prior commitment), Cllr Coffey (work commitment), Cllr Jervis (prior commitment) and Cllr Ward (prior commitment).
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of interests.  
No items were received.
3. To confirm and sign as a true record the minutes of the meeting held on 15 June 2022.  
The minutes were approved and signed as a true record.
4. To adjourn the meeting for Public Participation.  
No members of the public were present.
5. To note items of correspondence received and requiring possible action:
  - a. Email from Lucy Samuel giving her resignation as a Councillor. This was noted.
6. To receive the Clerk's report. The report is available for inspection in the minute book.  
The report was received and noted.
7. To receive reports from:
  - a. District Councillor Report, Cllr Hogg. This was received and noted. He reported that the build-out for the 20mph scheme on Westhay Road is to be reviewed with regards to signage.
  - b. Environment, Highways and Climate Change, Cllr Neve. No meeting had taken place this month.
  - c. Bristol Airport update, Cllr Steinbach. Cllr Steinbach suggested an aviation working group meeting should take place soon to discuss various issues in more depth.
  - d. Recreational Facilities Working Group, Cllr Ward and to re-confirm membership. It was agreed to continue with the current membership and as agreed at the May Annual Parish Council meeting.
  - e. MVMP Patient Participation Group (PPG), Cllr Bigg. Cllr Bigg gave a verbal update. She reported that there had been issues with the minibus, she had received

reports that transport was only being provided for in a wheelchair and asked Cllrs to report this if they hear of it happening to any patients.

f. Twinning Association/French Connection, Cllr Jervis. No report was received.

8. To receive the Finance Statement to authorise payments recommended for approval.

Memorial Hall – grant, 2nd quarter 2022/23	£3,000.00
Wrington Memorial Hall – Parish Trust dividend	£257.86
Redhill Village Hall – Parish Trust dividend`	£85.95
YMCA – Youth Club, June	£440.00
K & E Property Maintenance – dog bin emptying, June	£420.00
Aqua Washroom Solutions Ltd – servicing of sanitary bins at Broad Street public toilets, 1st quarter 2022/23	£20.10
Travis Perkins – cement/sand for regrouting of paving slabs outside the Pavilion (£39.17) and sealant for repairs at Broad Street public toilets (£5.66)	£44.83
Tincknell Country Stores – line marking for the Rewilding project (the invoice is For £61.97 but we have a credit of £4.88 following an overpayment of a previous invoice)	£57.09
Cllr Bigg – reimbursement following reframing of a picture	£38.00
Fountain Timber Products Ltd – 1 x picnic bench for outside the Pavilion	£303.00
North Somerset Council - monthly inspection of play areas, July 2022	£28.80
Assistant Clerk – reimbursement following purchase of: PIR urinal sensor for Broad Street public toilets (£150.00), two books (£59.98) and office stamp (£21.25)	£231.23
Assistant Clerk – topping up of Petty Cash following purchase of disposal of tyres from Behind Memorial Hall (£9.60) and stamps (£29.36)	£38.96
Village Orderly – reimbursement following purchase of tennis court key (£4.00) and new cistern for urinals at Broad Street public toilets (£59.66)	£63.99
Regular payments:- cleaning of Broad Street toilets (Debbie Heal), NEST Pension Scheme and salaries for Clerk, Assistant Clerk & Parish Orderly.	
Riatltas Business Solutions Ltd – software support (moving accountancy software from one computer to another) (paid)	£25.00
YMCA – Youth Club, May (paid)	£440.00
Aquablast Drain Services Ltd – CCTV survey of drains at Broad Street public toilets (paid)	£366.00
Kabelec Electrical Services Ltd – electrical work at the Pavilion following an EICR survey (paid)	£1,338.00

9. To confirm Membership of the Finance Committee and the Memorial Hall and Recreation Field Committee.

The Clerk to send an email to Cllrs asking for one extra member to join the Finance Committee. Councillor Membership of the Memorial Hall Committee was confirmed as: Cllr Coffey, Cllr Bigg, Cllr Ward and Cllr Yamanaka.

10. To consider Finance recommendations:

a. To receive and note Redhill village hall accounts to pay the annual grant of £2500.

**Resolved:** To agree to pay the annual grant.

b. To confirm and agree Broad Street toilets expenses – costs for repairs to sewer pipe and blockages. Estimate is currently at £835.

**Resolved:** To agree to the above costs.

c. Quotes for removal of the old stable building on the North side of the allotments (quotes sent out separately).

**Resolved:** To agree to a quote from KP contractors.

Cllr Steinbach proposed approval of these recommendations, Cllr Treweek seconded the motion, all were in favour.

11. To consider responsibility for repairs to the War Memorial in the Church yard, following a request from the Royal British Legion regarding its current state. It was agreed to gather more information on what work is required initially. The Clerk reported that she had contacted the Church about the Memorial and was waiting a reply.
12. To ratify the following resolution:  
Wrington parish Council hereby appoints with immediate effect Councillor Vaughn to represent this council and Councillor Steinbach to represent the Parish Councils Airport Association on the Bristol Airport Consultative Committee.  
**Resolved:** To ratify the above appointment.
13. To provide an update on the Butts Batch and Westward Close Planning Inquiry. Cllr Wahab gave Cllrs a detailed verbal update on the Inquiry. The Council wished to thank Cllr Wahab for all her hard work on this. A decision is due by the end of the month.
14. Consultations:  
Travel plan Supplementary Planning Document  
[Travel Plan Supplementary Planning Document \(SPD\) - North Somerset Council Consultations \(inconsult.uk\)](#) Closing date 1 August, 2022. This was noted.
15. To consider a request from Wrington Sports & Social Club that a deed of variation to the existing lease of the Pavilion is drawn up to allow the new Licensees to keep foodstuffs on the premises.  
Representatives from WSSC had been due to speak under public participation on this but had not attended due to a mix up with the date.  
It was agreed to organise a meeting with WSSC soon to discuss this further.
16. To receive matters for information and items for possible consideration at the next meeting of the Council.
  - District Cllr Steve Hogg suggested organising a public meeting to explain the Planning Process, in the form of a public forum, and possibly in September or October.

There being no other business the meeting was closed at 9.05pm.