

**Minutes of a meeting of Wroughton Parish Council  
held on Wednesday 28 September 2022**

Present:	Cllr P Neve (Chair)	Cllr M Abdul-Wahab
	Cllr G Bigg	Cllr J Steinbach
	Cllr B Taylor	Cllr S Lovell
	Cllr L Vaughn	Cllr S Treweek
	Cllr H Ward	Fiona Burke (Clerk)

In attendance: Representatives from WSSC – Guy Winterbourne and Rob Field

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1. To receive apologies for non-attendance and to approve the reasons where appropriate.  
Apologies were received and accepted from Cllr Jervis (work commitment), Leo Taylor, NSC and District Cllr Steve Hogg.
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of interests.  
No items were received.
3. To confirm and sign as a true record the minutes of the meeting held on 20 July 2022.  
The minutes were approved and signed as a true record.
4. To adjourn the meeting for Public Participation.  
Guy Winterbourne and Rob Field addressed the Council and gave an update on the recent changes at the Sports and Social Club and their future plans, following the change of the bar licence holder.  
A query was raised over whether Planning permission would be required if they sold food, especially as a takeaway. Cllr Neve asked them to provide a short document detailing exactly what they are planning.

*Then to reconvene the meeting*

*It was agreed to bring item 9c forward to be discussed.*

- 9 c. Bristol Airport update, Cllr Steinbach. Cllr Steinbach reported that the Aviation Working Group will be meeting soon. There was discussion about an advertised Community Outreach meeting, organised by the airport and to be held at the Pavilion on the Recreation Field, where slots needed be booked. Some Councillors felt that this was contradictory for a community meeting and that the airport should have informed the Parish Council that they were holding such a meeting. It was agreed to contact the airport's Public Relations and Community Manager.

*Guy Winterbourne and Rob Field left the meeting.*

5. Houshy Houshmand-Rahini to address the Council in relation to his request to being co-opted to the Council.

Mr Houshmand-Rahini addressed the Council, explaining why he wished to become a Councillor and represent the NW Ward. *He then left the meeting whilst a vote was taken.*

6. To consider the co-option of Houshy Houshmand-Rahini to the Council.

**Resolved:** To co-opt Mr Houshmand-Rahini to the Council.

*Mr Houshmand-Rahini re-joined the meeting and singed the declaration of acceptance of office.*

7. To note items of correspondence received and requiring possible action:
- Letter of thanks from the Wrington Fair Week Committee. This was noted.
  - A request from the Allotment Association to install a communal compost bin area on plot 21c.  
After considerable discussion it was agreed that Cllr Neve would talk further with representatives from the Allotment Association regarding management of a compost site and related matters.
  - Email from an allotment holder with a request to use plot 21c as a therapeutic horticultural place, as an alternative to certain mental health interventions for adults.  
It was agreed that this contravenes the tenancy agreement so permission could not be granted for this.
  - Email concerning calling on NSC to become a Low Noise Fireworks County.  
It was agreed that this would be a positive idea and something the Council would support.
8. To receive the Clerk's report. The report is available for inspection in the minute book. The report was received and noted.
- It was agreed to proceed with the purchase and installation of the new metal fence alongside Church Walk Play area.
9. To receive summary reports from:
- District Councillor Report, Cllr Hogg. No report had been received.
  - Environment, Highways and Climate Change, Cllr Neve. No report had been received.
  - Bristol Airport Update, Cllr Steinbach. This item had been discussed earlier in the meeting.
  - Recreational Facilities Working Group, Cllr Ward. The Clerk reported that, once received, quotes for the Improving Play areas grant that the Council has been awarded had been received and would be circulated first to the Recreation Facilities Group and then the Council prior to 31<sup>st</sup> October.
  - MVMP Patient Participation Group (PPG), Cllr Bigg. Cllr Bigg gave a brief update, reporting on the continuing difficulty of getting appointments, that there are currently no plans for the Congresbury surgery and that the practice group had set up their own email address.
  - Twinning Association/French Connection, Cllr Jervis. A report had been received and noted.
10. To receive the Finance Statement to authorise payments recommended for approval.

Water2Business – water and sewage, Broad Street public toilets	£93.40
North Somerset Council - monthly inspection of play areas, September 2022	£28.80

Kabelec Electrical Services Ltd – installation of 2 new defibrillators	£595.20
G B Sport & Leisure – removal and disposal of basket swing	£432.00
K & E Property Maintenance – dog bin emptying, August	£369.60
Rialtas Business Solutions Ltd – Omega accountancy software, annual software support and maintenance agreement	£324.00
Greenslade Taylor Hunt – rent for Glebe Field, 3 <sup>rd</sup> quarter 2022/23	£100.00
Regular payments:- cleaning of Broad Street toilets (Debbie Heal), NEST Pension Scheme, HMRC (Tax & NI 2 <sup>nd</sup> quarter 2022/23) and salaries for Clerk, Assistant Clerk & Parish Orderly.	
Yu Energy Retail Ltd – electricity for streetlights (payment required following Direct Debit failing to be paid) (paid)	£858.26
Cllr Taylor reimbursement following payment to Yu Energy Retail Ltd for electricity for streetlights (payment required following Direct Debit failing to be paid) (paid)	£1,437.06
North Somerset Council - monthly inspection of play areas, August 2022 (paid)	£28.80
YMCA – Youth Club, July (paid)	£330.00
K & E Property Maintenance – dog bin emptying, July (paid)	£336.00
Aquablast Drain Services Ltd – drainage repairs to BS Loos (paid)	£864.00
Village Orderly – reimbursement following purchase of duplicate keys for Broad StreetPublic toilets (£10.00) and travel around the parish, 2 April to 12 August (£30.37) (paid)	£40.37
Assistant Clerk – reimbursement following purchase of waste bins for Broad Street publicToilets (£15.90) and hardware for play equipment repairs (£24.72) (paid)	£40.62

Cllr Treweek proposed approval of these payments, Cllr Steinbach seconded the motion, all were in favour.

11. To consider Finance recommendations:
  - a. To agree to recommend proceeding with a quote of £4,383.61 from Weston rail to install new streetlights to replace ones that are not repairable.  
**Resolved:** To agree to this quote.
  - b. To agree to proceed with a quote of £1200 to remove the dying ash tree on the Old Surgery site (already approved by the NSC tree officer).  
**Resolved:** to agree to proceed with this quote.
  - c. To agree to proceed with a quote of £650 to carry out work on the trees behind the Memorial hall (already approved by the NSC tree officer).  
**Resolved:** To agree to proceed with this quote.
  - d. To agree to switching the Council's bank from Nat West to Unity Trust Bank.  
**Resolved:** To agree to change to Unity Trust Bank.
  - e. To agree to proceed with necessary Play equipment repairs -deliver and install new parts to see-saw and swings in Church Walk pay area, £594, including a new swing seat at an extra cost of £129.  
**Resolved:** To agree to carry out the repairs.
  - f. To agree to renew the annual subscription to the Society of Local Council Clerks (SLCC) at a cost of £215.  
**Resolved:** To agree to renew the SLCC annual subscription.
12. To note a report from the Rewilding group and to consider proposals going forward. The report was noted, and thanks given to Tony Harden for all his work on this.
13. To pass a resolution to sign up to the civility and respect pledge (sent out with papers).

**Resolved:** Wrington Parish Council sign up to and agree with the civility and respect pledge.

14. To discuss setting up a 'Warm Bank' in the Parish.

It was agreed that in principle the Council would like to support this.

**Resolved:** Cllr Ward, Cllr Abdul-Wahab and Cllr Bigg agreed to get together to discuss possibilities.

15. To receive and consider the Parking Restrictions Review, including the proposed disabled bays for Broad Street.

All were in agreement with the Parking restrictions scheme for Redhill.

It was agreed to get further clarification on the precise location of the disabled bay on the North side of Broad Street and to clarify the measurement.

16. Wrington Sports and Social Club and Pavilion

- a) Deed of Variation of lease.

**Resolved:** To accept the Deed of Variation as amended.

- b) Request for consent from the Parish Council to extend the Pavilion to afford additional changing facilities and a dedicated ambulant disabled toilet.

**Resolved:** The Council agreed it is happy with the plans in principle but will need to see finalised plans before any work is carried out.

17. Consultations:

- Bristol Airport's application for year-round slot coordination, deadline 5 October

<https://www.smartsurvey.co.uk/s/M4E42N/>

Cllr Steinbach has prepared a response for this, to be submitted.

- Rights of Way Improvement Plan 2022, deadline 7 October.

<https://n-somerset.inconsult.uk/RoWIP/consultationHome>

Tony Harden has checked this with the original submission that he had written and has made suggested amendments, to be submitted by the Clerk.

18. To receive matters for information and items for possible consideration at the next meeting of the Council.

- To consider a proposal to install double red lines along the A38

There being no other business the meeting was closed at 9.25pm.