

**Minutes of a meeting of Wrington Parish Council  
held on Wednesday 15 March 2023**

Present:	Cllr B Taylor (Acting Chair) Cllr G Bigg Cllr J Steinbach F Burke (Clerk)	Cllr M Abdul-Wahab Cllr L Vaughn Cllr D Yamanaka
----------	--	--

In attendance: District Cllr S Hogg and a resident.

---

1. To receive apologies for non-attendance and to approve the reasons where appropriate.  
Apologies were received and accepted from Cllr Coffey, Cllr Treweek, Cllr Morgan and Cllr Ward
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of interests.  
No declarations were received.
3. To confirm and sign as a true record the minutes of the meeting held on 15 February 2023.  
The minutes were approved and signed.
4. To adjourn the meeting for Public Participation.  
*Then to reconvene the meeting*  
No members of the public wished to address the Council.
5. To note items of correspondence received and requiring possible action:
  - a. Emails from residents of Broad Street with reference to the newly installed disabled parking bays. The emails and issues raised in them were noted.  
**Resolved:** To monitor the use of the disabled parking bays over the next 2-3 months and to reconsider the matter in the June meeting.
  - b. Email from a resident enquiring about the possibility of introducing marked out parking bays on Broad Street. The email was noted. A suggestion was made that once the disabled bays had been reconsidered in June, parking in Broad Street could be considered, in consultation with residents and involving District Cllr Hogg, with the aim to providing a broader more holistic approach to parking in Broad Street.
  - c. Email from Frank Simonds, Avon and Somerset Neighbourhood Watch Association, informing the Council about future projects. This was noted.
  - d. Letter from a Blagdon PC member asking for support in complaining to NSC about how Planning is currently being handled. This was noted. It was agreed that if individuals wished to show their support, then they could do so, but the Council would not be submitting a response.
6. To receive the Clerk's report. The report is available for inspection in the minute book.  
The report was received and noted.
7. To receive summary reports from:
  - a. District Councillor Report, Cllr Hogg. The report was received and noted.

- b. Bristol Airport update, Cllr Steinbach. Cllr Steinbach stated that he would like the Aviation Working group to meet very soon as there was a lot to discuss and consider that would be better suited to the Working group.
- c. Recreational Facilities Working Group, Cllr Ward. No report had been received.
- d. MVMP Patient Participation Group (PPG), Cllr Bigg. Cllr Bigg reported that she had been asked to write an article in the journal for PPG.
- e. Twinning Association/French Connection, Cllr Jervis. No report had been received.

8. To receive the Finance Statement to authorise payments recommended for approval.

Proludic Ltd – new play equipment for Recreation Field	£49,919.98
Standen’s Plumbing Company Ltd – installation of new flue at the Pavilion	£272.00
Memorial Hall – Investment income paid on behalf of the Parish Trust	£261.86
Redhill Village Hall - Investment income paid on behalf of the Parish Trust	£87.29
Aqua Systems Winscombe Ltd – installation of new water heater at the Pavilion	£564.52
K & E Property Maintenance – dog bin emptying, February	£369.60
Aqua Washroom Solutions Ltd – servicing of sanitary bins at Broad Street public toilets, 1st quarter 2023/24	£20.10
North Somerset Council – subscription to green waste scheme, 5 bins	£275.00
Travis Perkins – hardware for installation of cabling in the new office (£8.65) and WD40 (£6.70)	£15.35
Clerk – reimbursement following purchase of 2 new office chairs	£367.50
Assistant Clerk – reimbursement following purchase of extension lead (£24.98), phone cables (£10.99), cable protector (£19.96) all for the new office and Microsoft 365 subscription, December to March (£79.68)	£135.61
Regular payments:- cleaning of Broad Street toilets (Debbie Heal), NEST Pension Scheme, HMRC (Tax & NI 4 <sup>th</sup> quarter 2022/23) and salaries for Clerk, Assistant Clerk & Parish Orderly.	
Wrington Parish Council – deposit for opening of new Unity Trust Bank account (paid)	£500.00
YMCA – Youth Club provision, January (paid)	£330.00
Pro-Heating Services – final payment for new boiler for John Locke House (paid)	£2,305.38
Wrington Village Fair – grant for Coronation Big Lunch (paid)	£500.00

Cllr Steinbach proposed approval of the above payments. Cllr Bigg seconded the motion; all were in favour.

- 9. To approve finance recommendations:  
To purchase a microwave for the Council office, approximate cost of £80.  
**Resolved:** to approve this purchase.
- 10. To approve a request from Cllr Morgan to join the Memorial Hall and Recreation Field Committee as a Council representative.  
**Resolved:** to agree to this request.
- 11. To ratify expenditure from the S.106 Cox’s Green woodland monies, to be spent on removing trees with Ash die back from Wrington Quarry as part of the improvement scheme. To confirm the receipt of the grant of £4,000 from the airport for the step installation work.  
To also consider ownership implications, boundaries, and the Parish Council’s liabilities.

It was agreed to investigate the ownership of the adjoining land to the North of the part of the quarry owned by the Parish Council. Councillors felt that signage would need to go up indicating the end of the Council-owned part in the quarry and to indicate that proceeding any further is dangerous.

**Resolved:** To agree the proposed expenditure of £4500 to remove the previously identified trees with Ash die back disease. To agree to proceed with the step installation work, financed by the grant from the Bristol Airport Community Fund.

12. An update on the Steering/Working group meeting between Wrington Sports and Social club and the Parish Council and to consider any points arising from this, including a request for signage on the side of the pavilion and the installation of a new fan in the kitchen.

The notes from the meeting had been received.

**Signage:** The Council agreed to the sign in principle but would need to investigate the Planning requirements for the request for the sign to be illuminated. The Council also agreed that the sign should include 'Ltd/Limited' in the wording as WSSC is a Limited Company.

**Extractor fan:** This was agreed in principle, but further details are needed about the type of extractor fan, which will determine whose responsibility it is.

**Pizza and ice cream vans on the Recreation Field car park:** Requests for takeaway vans on the Recreation Field car park had been received.

Councillors discussed the matter and took a vote on this. The majority agreed that these should not be allowed for the time being.

13. To receive matters for information and items for possible consideration at the next meeting of the Council.  
No matters were received.

There being no other business the meeting was closed at 9pm.

Chair