

**Minutes of a meeting of Wrington Parish Council  
held on Wednesday 19 July 2023**

Present: Cllr D Yamanaka (Chair) Cllr J Steinbach  
Cllr B Taylor Cllr T Woolway  
Cllr G Bigg Cllr S Treweek (from item 5 b)  
J Bishop (Assistant Clerk)

In attendance: Four residents

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1. To receive apologies for non-attendance and to approve the reasons where appropriate.  
Apologies were received and accepted from Cllr Abdul-Wahab (work commitment) Cllr Vaughn (work commitment) and Cllr Morgan (medical issue). The reasons for non-attendance were approved. Apologies were also received from District Cllr Hogg.
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of interests.  
No declarations of interest were received.
3. To confirm and sign as a true record the minutes of the meeting held on 21 June 2023.  
The minutes were signed as a true record. It was noted the copy circulated with the meeting papers had the wrong date on it but the copy in the Minute Book had already been corrected. Also, the notes from the confidential agenda item (15) would not be available until the next Council meeting.
4. To adjourn the meeting for Public Participation.  
Two residents attended to observe the meeting with a view to becoming Councillors. They did not wish to address the Council.

A representative of the History Society explained their proposal to install an Interpretation Board on the Village Green (a copy of this report had previously been circulated).

A resident from Ashford Road addressed the Council on the increasing problems of parking outside 10, 11 and 12 Ashford Road. This involves cars waiting for airport pickups, '24/7' with lights and loud radios. The resident believed this had been made worse by the recent installation of red lines around the airport and they wanted the installation of bollards on the pavement outside these houses to be considered. Councillors encouraged the resident to talk to District Cllr Hogg who is talking to the Police about airport parking. The resident was also encouraged to attend the next Airport Consultative Committee meeting so the airport could be made fully aware of the situation.

*Then to reconvene the meeting*

As the representative of the History Society was present, Cllr Yamanaka offer to bring forward agenda item 13. The meeting agreed.

13. To consider a request from the History Society to install an Information board about Wrington on the Village Green, High Street.

**Resolved:** The Council agreed to the installation in principle on the proviso that the History Society make all necessary checks to ensure there are no services under the installation site. The PC would also like to approve the final design of the sign and the History Society should consult with immediate neighbours around the Village Green. Cllr Taylor proposed approval and Cllr Steinbach seconded the motion; all were in favour. The Assistant Clerk to contact the representative with dates of the Bristol Airport Community Fund meetings and the location of electricity supply for the Christmas tree. The Council also felt that any volunteers installing the board would not be covered by the Council's insurance.

5. To note items of correspondence received and requiring possible action:
- a. A request from a resident for yellow lines to be installed in the area around where High Street, Silver Street and School Road meet.  
The majority of Councillors were not in favour of yellow lines at this location. It was also felt any review of parking restrictions at this location would need to be undertaken as part of a wider review. The Clerk is to advise the resident to contact District Cllr Hogg and discuss the situation with him.

*Cllr Treweek joined the meeting*

- b. Letter regarding the ownership of the Millenium Stone, Havyatt Road.  
**Resolved:** To contact the writer of the letter that, unfortunately ownership of the stone is uncertain. However, the Council considers the stone a community asset and would like to have it moved to a suitable alternative location. The Clerk to contact the writer of the letter and Councillors are to explore alternative locations.
- c. Letter and plans for the proposed pavilion extension from Wrington Sports and Social Club (WSSC).  
**Resolved:** The Council approve the plans as submitted on the proviso that the door on the right on the front elevation of the extension is moved to the side of the extension (as requested by the Cricket Club to avoid the door opening behind a bowler's arm). This might require a 'Non-Material Amendment' application and WSSC should seek guidance from NSC on this. Also, the access to the toilets in the extension should only be available when the Pavilion building is open.

6. To consider reports from:
- a. District Councillor Report, Cllr Hogg  
A report was received during the meeting and read out by Cllr Yamanaka. Cllr Hogg explained that Orchard Close is to have footway and carriageway works completed in the first week of August. He also explained, regarding the issues with the planters and double yellow lines on School Road, that it was better if the resurfacing works were not delayed by a re-consultation on parking restrictions. He also outlined the process for his stepping down as District Councillor.
- b. Bristol Airport update/Aviation, Cllr Steinbach  
Cllr Steinbach gave a report. He said the last Airport Consultative Committee meeting had been helpful and interesting and would like to call a meeting of the Aviation Working Group shortly. He explained the Airspace Design Change consultation was still in its early stages and the public consultation would in the

first or second quarter of 2024. He also reported that the Airport Police are over worked and understaffed. However, he offered to contact them about the parking problems at Ashford Road as discussed under agenda item 4. Cllr Treweek offered to write a letter about policing and the Council will consider contacting Dr Liam Fox, MP.

- c. MVMP Patient Participation Group (PPG), Cllr Bigg  
Cllr Bigg reported that there had not been a recent meeting. The Practice are conducting a survey which patients are being encouraged to take part in. Finally, the sessions on 'Health Link', previously run by Healthwatch, are now being run by WERN at the practice.
- d. Wrington Recreational Facilities  
No meeting had taken place but the Clerk will be setting one up shortly.

*One resident left the meeting.*

- e. Environment, Highways and Neighbourhood Plan  
No meeting had taken place. Cllr Bigg had recently attended a NSC workshop on the Local Plan and believed the consultation on this would be in Autumn. This would mean the Council could begin working on the Neighbourhood Plan again soon.
- f. Wrington Sports and Social Club (WSSC)  
There had been a meeting but Cllr Treweek had not been able to attend. Cllr Woolway agreed to act a substitute representative in future. Cllr Treweek said all other issues were covered by agenda items.

- 7. To receive the Finance report to authorise payments recommended for approval. Copies of the report circulated separately.

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| Memorial Hall – grant, 2 <sup>nd</sup> quarter 2023/24  | £3,000.00 |
| North Somerset Council - monthly inspection of play areas, July 2023  | £28.80    |
| G B Sport & Leisure UK Ltd – repairs to the zip wire  | £544.02   |
| G B Sport & Leisure UK Ltd – repairs to seesaw at Church Walk play area   | £286.98   |
| Middlecombe Nursery – plants for School Road planters   | £44.16    |
| K & E Property Maintenance – dog bin emptying, June   | £462.00   |
| Young Bristol – Youth Club on Wheels (6 months provision funded by Cox's Green S106)  | £3,785.00 |
| Young Bristol – Youth Club on Wheels (PC contribution, see above)   | £500.00   |
| Assistant Clerk – reimbursement following purchase of laminating pouche (£12.32) and Microsoft 365 subscription, April to June (£59.76)       | £72.08    |
| Assistant Clerk – travel to noticeboards, 1 <sup>st</sup> quarter 2023/24   | £9.00     |
| Regular payments:- cleaning of Broad Street toilets (D Evans), NEST Pension Scheme, and salaries for Clerk, Assistant Clerk & Parish Orderly. |           |
| Green Mantle (Ecosophy) Ltd – installation of steps, Quarry Project (paid)  | £4,770.56 |
| Green Mantle (Ecosophy) Ltd – installation of handrail, Quarry Project (paid)   | £378.74   |
| Ben Watkins – fuel for strimmer etc for general clearing, Quarry Project (paid)   | £40.00    |

Cllr Treweek proposed approval of the above payments. Cllr Steinbach seconded the motion; all were in favour.

- 8. To consider the following proposed expenditure and recommendations:
  - a. To review the Parish Orderly's salary (separate email circulated).  
**Resolved:** To approve the pay rise as detailed in the email. Cllr Bigg proposed approval and Cllr Taylor seconded the motion; all were in favour. Cllr Taylor

offered a vote of thanks to the Parish Orderly for all their hard work.

- b. Trees in Church Walk play area and the Glebe Field – to recommend a tree survey is undertaken of these areas.

A quote for the tree survey had not been received. However, to commission a survey was agreed in principle, with the details to be finalised via email. It was also agreed that the survey should include the old 'Doctors Surgery' area.

- c. To consider a further contribution towards new flooring at the Pavilion.

**Resolved:** Due to budgetary constraints, the Council is not in a position to make a further contribution, above what has already been agreed. The Clerk to contact WSSC.

9. To consider a request from Rose Cottage to re-route the garden wall between Rose Cottage and the John Locke Hall (as per planning application 21/P/2784/FUH) and to consider the implications of this.

After discussing the details presented the Council agreed to the owner of Rose Cottage's request on the proviso that:

- The section of rebuilt wall should be moved closer to Rose Cottage than proposed and should meet Rose Cottage and the John Locke Hall where the two buildings join.
- The wall is not 'tied' into or built to connect with the John Locke Hall.
- The owner pays for a solicitor to draw up a document saying the Council cedes this piece of land to them.
- The owner is responsible for organising, and all costs associated with, the redrawing of the title deeds to both properties.
- The owner is responsible for the future maintenance of the wall.

The owner should also seek guidance from NSC as to whether a further planning application will be required.

10. Wrington Quarry ownership options and insurance.

Cllr Steinbach explained that he had grave concerns over the Quarry, particularly the Council's insurance and Councillors' personal liability in the event of an accident. He believed the best option would be to sell or 'gift' away the Quarry. Cllr Bigg proposed that the Council should retain ownership of the Quarry.

It was believed the Clerk had already circulated an email from the insurance company explaining the details of the insurance as it related to the site and also Councillors' personal liability (the Assistant Clerk to check this and recirculate). Councillors discussed the options for temporarily closing the site and whether this should be discussed at a separate meeting.

*Cllr Steinbach left the meeting, saying he was still prepared to deliver a report but it would have to be with the public excluded.*

Cllr Bigg's motion was carried with four Councillors in favour and one against.

Councillors discussed present signage and whether the area could, or should, be described as a Nature Reserve.

**Resolved:** The Council will keep ownership of the Quarry. A discussion on the wording for the signs was deferred and suggestions for signage wording that encompass both the present 'Nature Reserve' and 'warning' signs to be circulated. The Assistant Clerk to contact the head of the volunteer group to take down the

'Nature Reserve' signs at the two entrances (the 'warning' signs to remain in place) and also to ask for the installation of a 'dead hedge' to restrict access to the cliff face, as previously offered by the volunteers.

11. To consider the request from WSSC to use a bouncy castle that they will own on a regular basis at the Recreation Field, outside the pavilion.  
**Resolved:** WSSC can use a bouncy castle regularly on the Recreation Field on the basis outlined in the email from Rob Field (dated 12 July). The Clerk to contact WSSC.
12. To confirm that there are no conflicts of interest with the Council's external auditor, BDO LLP.  
Those Councillors present were not aware of any conflicts. The Assistant Clerk to contact Councillors who were not at the meeting before the Chair signs the form.
13. To consider a request from the History Society to install an Information board about Wrington on the Village Green, High Street.  
See agenda item 4 above.
14. Consultations:
  - Bristol Airport - Noise action plan 2024 – 2029 (see email circulated 5 July 2023).  
Deadline for comments 28 August  
Cllr Steinbach is reviewing this consultation.
15. To receive matters for information and items for possible consideration at the next meeting of the Council.  
Cllr Treweek would like to discuss the new signage on Amors and Cllr Woolway would like to raise various issues regarding WSSC.

*The three remaining members of the public left the meeting.*

There being no further business the meeting was closed at 21.43pm.