

**Minutes of a meeting of Wrington Parish Council
held on Wednesday 13 December 2023**

- Present: Cllr D Yamanaka (Chair) Cllr B Taylor
Cllr G Bigg Cllr J Morgan
Cllr J Steinbach Cllr M Abdul-Wahab
Cllr S Treweek Cllr T Woolway
Cllr L Vaughn (from item 3) J Bishop (Assistant Clerk)
- In attendance: Rev David Gent, Stephen Porter (WSSC), Guy Winterbourne (WSSC), Trevor Jones, a member of the public and District Cllr Thomas Daw (from item 13).
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1. To receive apologies for non-attendance and to approve the reasons where appropriate.
No apologies had been received.
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of interests.
No declarations of interest were received.
3. To confirm and sign as a true record the minutes of the meeting held on 15 November 2023.
The minutes were signed as a true record after the spelling of Cllr Taylor's name had been corrected.

Cllr Vaughn arrived (he had no declarations of DPI)

4. To adjourn the meeting for Public Participation.
Stephen Porter and Guy Winterbourne addressed the Council. They explained the proposed changes to the lease that Stephen Porter had prepared. They proposed that any issues relating to the sale of food and operating hours could be resolved via an agreement outside of the lease. Finally, they hoped the new lease could be signed soon to enable grant funding applications to be submitted.

Stephen Porter and Guy Winterbourne left the meeting

Then to reconvene the meeting

5. Trevor Jones to address the Council in relation to his request to be co-opted to the Council.
Trevor Jones addressed the Council. He then left the room (as did Rev Gent and the member of the public). Cllrs considered his request.

6. To consider the co-option of Trevor Jones to the Council.
Resolved: To agree to co-opt Trevor Jones on to the Council. He re-entered the room (as did Rev Gent and the member of the public) and signed the Declaration of Acceptance of Office.
14. The War Memorial in All Saints Churchyard – to consider current documentation regarding ownership and how to proceed with repairs to the Memorial.
 As the Rev Gent was present Cllr Yamanaka offered to bring this item forward in the agenda. The meeting agreed. Rev Gent read out some research that confirmed “that the memorial, being part of the churchyard, belongs to the incumbent and is maintainable by the PCC (with potential support from the Parish Council)”.
 Councillors discussed that the PC had the power (but not a duty) to apply for grant funding for repairs.
Resolved: Cllr Morgan to meet with Rev Gent to look at what repairs might be required and to get quotes from stonemasons if necessary.
7. To note items of correspondence received and requiring possible action:
 The Assistant Clerk read out an email from Jeremy Birkett (Wrington Dickensian Fayre Committee) thanking the Parish Council for supplying the Christmas Tree on the Village Green and saying how nice the new Christmas Tree lights looked.
8. To consider reports from:
- a. Bristol Airport update/Aviation, Cllr Steinbach
 Cllr Steinbach gave a report on a recent Environmental Effects Working Party meeting which he felt had been extremely constructive. Councillors discussed the potential issues that could be caused by the possible increase in vertical take-off/landing rotary vehicles. Also, following on from recent traffic congestion when roadworks were taking place on both the A38 and A370, Cllr Steinbach thought it would be possible to work with the airport to make representations to NSC to ensure this did not happen in the future.
 - b. MVMP Patient Participation Group (PPG), Cllr Bigg
 Cllr Bigg reported she had been unable to attend the last meeting. MVMP had published the results of their survey in the recent newsletter. The Practice continue to use eConsult (but this might be reviewed in the future). She also commented that it was still possible to get an appointment by ringing the Practice. Councillors discussed various issues with eConsult.
- Rev Gent left the meeting*
- c. Wrington Recreational Facilities
 No meeting had taken place.
 - d. Environment, Highways and Neighbourhood Plan
 No meeting had taken place. However, Cllrs Bigg and Yamanaka would be attending a Town & Parish Council workshop on 14 December which would provide an update on the Local Plan.
 - e. Wrington Sports and Social Club (WSSC)
 See agenda item 15 below.
9. To receive the Finance report to authorise payments recommended for approval. Copies of the report circulated separately.

Memorial Hall – Investment income paid on behalf of the Parish Trust	£261.49
Redhill Village Hall - Investment income paid on behalf of the Parish Trust	£87.16
Panda Telecom Ltd – associated wiring and installation of Christmas Tree lights	£1,074.00
G B Sport & Leisure UK Ltd – annual inspection of play areas	£306.00
Greenslade Taylor Hunt – rent for the Glebe Field, 4 th quarter 2023/24	£100.00
Blachere Illumination UK Ltd – Christmas Tree lights	£2,367.14
Aqua Washroom Solutions Ltd – servicing of sanitary bins at Broad Street public toilets, 4 th quarter 2023/24	£20.10
Kabelec Electrical Services Ltd – installation of new defibrillator at the Scout Hall	£369.60
North Somerset Council - monthly inspection of play areas, December	£28.80
Clerk – reimbursement following purchase of ‘Wet & Forget’ outdoor cleaner	£31.99
Assistant Clerk – topping up of petty cash following purchases of stamps	£34.00
Assistant Clerk – reimbursement following purchase of copier paper	£18.99
Regular payments: cleaning of Broad Street toilets (Debbie Heal), Avon Pension Fund, HMRC (Tax & NI 3 rd quarter 2023/24) and salaries for Clerk, Assistant Clerk & Parish Orderly.	
Twining Association - grant (paid)	£222.69
Water2Business - water & sewage for Broad Street toilets, March to September 2023 (paid)	£395.17
Panda Telecom Ltd – streetlight repairs on School Road and Ropers Lane (paid)	£2,096.64
Vine Counselling – grant (paid)	£500.00

Cllr Steinbach proposed approval of the above payments. Cllr Treweek seconded the motion and all were in favour.

10. To appoint two more Councillors to the Finance Committee; to avoid future issues with quorum.
Resolved: Cllrs Morgan and Woolway were appointed.
11. To appoint one more signatory to the Council’s Unity Trust bank accounts.
Resolved: Cllrs Woolway was appointed. Cllr Treweek proposed approval of the above payments. Cllr Morgan seconded the motion and all were in favour.
12. To consider the following proposed expenditure and recommendations:
To agree to the recommendation to use DCK Beavers accountants, as previously, to undertake the year-end closedown for the year to 31 March 2024 and to prepare the Council’s accounts, this at an estimated cost of £800 plus mileage.
Resolved: Cllr Steinbach proposed approval, Cllr Taylor seconded the motion, and all were in favour.

District Cllr Thomas Daw joined the meeting

District Cllr Daw introduced himself and explained he was still in the process of ‘getting to grips’ with his new role. He gave a verbal report including explaining that the special needs school in Churchill had been approved. Also, he had been invited to meet NSC to discuss the planters on School Road. Cllr Yamanaka asked if he knew when NSC’s consultation about the planters and yellow lines would take place and he said would ask NSC about this. Cllr Steinbach asked if Cllr Daw would be sitting on the Airport Consultative Committee but Cllr Daw did not yet know. Cllr Abdul-Wahab reminded him

that she had been in touch with him about the issues relating to the water supply at Butts Batch/Kings Road. Cllr Daw confirmed he had contacted Bristol Water and would chase them for a reply. Cllr Yamanaka asked the Assistant Clerk to ensure that the District Councillor's report became a regular agenda item in the future. She also asked Cllr Daw if he would provide written reports in advance of meetings.

13. To consider the draft budget for 2024/25. The budget and the Precept request amount to be confirmed at the Council meeting to be held in January 2024.
Resolved: Cllr Steinbach proposed provisional approval of the draft budget (pending a discussion on how the CIL money from the Gatcombe Croft development would be spent and agreement on the level of Precept for 2024/25). Cllr Treweek seconded the motion and all were in favour.
14. The War Memorial in All Saints Churchyard – to consider current documentation regarding ownership and how to proceed with repairs to the Memorial.
See after item 6 above.
15. To consider whether further additions are required to the new lease of the Pavilion by WSSC.
Cllr Treweek reported on a recent meeting of WSSC. Councillors discussed various issues relating to the operation of the Rec Bar and the implementation of the new lease (drafted by Stephen Porter). It was agreed to hold another meeting of the Working Group (consisting of Cllr Yamanaka, Cllr Treweek, Cllr Steinbach, Marshall Clements, Guy Winterbourne and Stephen Porter. The meeting to discuss: operating hours, licensing and food.
16. Consultations:
 - North Somerset Council Local Plan, 2039 pre-submission version.
Deadline 22 January 2024.
Cllr Taylor explained how difficult it was to respond to this consultation. It was agreed he would draft a response which would be circulated via email for agreement by Councillors.
 - North Somerset Corporate Plan and Budget 2024-2028.
Public engagement session for Wrington to be held on 13th December in the mobile library, Memorial Hall car park, 2-3pm.
It was agreed no comment was necessary on this consultation.
17. To receive matters for information and items for possible consideration at the next meeting of the Council.
Possible repairs to the War Memorial and the issue of water supply at Butts Batch/Kings Road.

There being no further business the meeting was closed at 21.25pm.