

**Minutes of a meeting of Wrington Parish Council  
held on Wednesday 20 November 2024**

Parish Cllrs present:      Georgie Bigg, Joachim Steinbach, Barrie Taylor (Vice-Chair),  
                                      Sarah Treweek and Deborah Yamanaka (Chair)

Clerk:                         Fiona Burke

In attendance:             Tracey Edwards-Brown (ageing well coordinator working with  
                                      Voluntary Action North Somerset) and one resident

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1. To receive apologies for non-attendance and to approve the reasons where appropriate.  
Apologies were received and accepted from Cllr Abdul-Wahab.
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of interests.  
No declarations of interest were received.
3. To confirm and sign as a true record the minutes of the meeting held on 16 October 2024.  
The minutes were signed and approved as a true record.
4. To adjourn the meeting for Public Participation.  
Tracey Edwards-Brown addressed the meeting and explained her role as an 'ageing well coordinator working with Voluntary Action North Somerset (VANS). Cllrs thanked her for attending and she left the meeting.  
*Then to reconvene the meeting*
5. To note items of correspondence received and requiring possible action:
  - a. Email from Mike Bell, NSC, Budget Development Engagement Exercise.  
Cllrs Yamanaka and Bigg would be attending the Teams meeting about this shortly and will report back.
  - b. Invitation from NSC to attend one of their Bus forums (25<sup>th</sup> or 27<sup>th</sup> November). to input on future plans and share experiences of bus travel in the area. Cllr Bigg will be attending this.
6. To receive the Clerk's report. The report is available for inspection in the minute book.  
The report was received and noted.
  - Part night cells for streetlights – the Clerk to clarify the scope of the quote received.
  - Village signs -the Clerk to look into options for replacing the lettering and to chase a quote for replacing the sign faces only, not the whole sign.
7. To consider reports from the following groups:
  - a. District Cllr report. No report had been received.
  - b. Bristol Airport update/Aviation, Cllr Steinbach.

Cllr Steinbach informed the Council that night flight monitoring is considered a matter for the NSC and is not necessarily being carried out effectively. He would be raising this at the upcoming Airport Consultative Committee (ACC). Cllr Steinbach also reported on a recent meeting he and Hilary Burn had had with the North Somerset MP Sadik Al-Hassan.

- c. MVMP Patient Participation Group (PPG), Cllr Bigg. Cllr Bigg reported that a representative from e-consult would be attending the next PPG meeting to answer questions.
  - d. Wrington Recreational Facilities. The Clerk reported that a meeting would be taking place on 21<sup>st</sup> November.
  - e. Environment, Highways and Neighbourhood Plan. Cllr Bigg reported that she has been talking to a local resident who is keen to help with fund-raising.
  - f. Wrington Sports and Social Club (WSSC). No report had been received but Cllr Treweek reported that WSSC had had their AGM. It was agreed the Clerk should contact Guy Winterbourne about the Constitution and if any changes had taken place.
  - g. Allotments. Notes from the last working group had been received and circulated.
8. To receive the Finance report to authorise payments recommended for approval. Copies of the report circulated separately.

C Clark– cutting grass at the Mike Bush Paddock and hedge cutting at the Mike Bush Paddock and allotments.	£1,300.00
North Somerset Council - monthly inspection of play areas, November	£28.80
Vivactive Ltd – hose pipe for tree watering at Prestow Wood Nature Reserve, Funded by Envovert grant	£241.62
Printastique – scavenger hunt markers for Prestow Wood Nature Reserve, Funded by Envovert grant	£95.00
Gem House & Garden – gate post for Recreation Field	£275.00
K & E Property Maintenance – dog bin emptying, June and October (the June invoice had been lost in the post)	£831.60
Pro-Heating – reconnection of Memorial Hall gas meter following its relocation, funded by Gatcombe Croft CIL	£429.89
Charles Derham – repairs to PIR sensor and toilet door bolt at the Pavilion	£164.84
Assistant Clerk – reimbursement following purchase of envelopes (£14.89), USB hub (£12.76), spring for secateurs (£5.49) and shredder lubricant sheets (£12.99)	£46.13
Regular payments:- cleaning of Broad Street toilets (Debbie Heal), Avon Pension Fund, and salaries for Clerk, Assistant Clerk & Parish Orderly.	
The Royal British Legion - donation towards Remembrance Wreath	£30.00
Assistant Clerk – ink cartridges for office printer	£15.77
Travis Perkins – tools for use by Parish Orderly	£19.68
Agrovista UK Ltd – tree ties and guards for Prestow Wood Nature Reserve, funded by Tree Council grant	£393.18
Dorset Fencing Supplies Ltd – chestnut stakes for Prestow Wood Nature Reserve, funded by Tree Council grant	£161.28
Chew Valley Trees Ltd – trees for Prestow Wood Nature Reserve, funded by Tree Council grant	£1,018.20
Fountain Treeworks Ltd – tree works at Prestow Wood Nature Reserve, funded by Envovert grant (£1,755.00) and Airport Community Fund grant (£1,850.00)	£4,326.00
Wringtononlineworld – construction of a website for Prestow Wood Nature Reserve, funded by Envovert grant	£500.00

Tony Harden – reimbursement following purchase of chemicals to treat a bench at Prestow Wood Nature Reserve, funded by Envovert grant	£17.74
Matthews Masonry – partial payment for restoration of lime kilns at Prestow Wood Nature Reserve, funded by Envovert grant	£8,000.00
Tony Harden – reimbursement following purchase of hardware for a scavenger hunt at Prestow Wood Nature Reserve, funded by Envovert grant	£21.83
Bill Millard - reimbursement following purchase of a bike stand for Prestow Wood Nature Reserve, funded by Envovert grant	£56.07
Tincknell Country Store – tree planting tools for Prestow Wood Nature Reserve, funded by Envovert grant	£155.01
Charlies Derham – safety fence for lime kiln at Prestow Wood Nature Reserve, funded by Envovert grant	£1,850.00

**Resolved:** Cllr Taylor proposed approval of the above payments. Cllr Bigg seconded the motion, and all were in favour.

9. To consider the following proposed expenditure including any recommendations from working groups:
- a) A grant request of £200 from the Council's S.137 budget, from The Brightwell Centre for neurological conditions, application form and more information sent out with the papers.  
**Resolved:** To grant £200.
  - b) To repair the street light C1 Butts Batch at a cost of £690. The cable is damaged between the lantern and the cutout. Costs include out of hours work and a temporary road closure.  
**Resolved:** To agree to the costs of carrying out the repair.
  - c) To use the remaining Community Infrastructure Levy from Gatcombe Farm (1,209) to fund new stage curtains and border in the Memorial Hall, at a quoted cost of £1,820. To agree to add the remaining funds from the Council's budgeted buildings and maintenance reserves.  
**Resolved:** To agree to the use of the CIL money and buildings and maintenance reserves to purchase Hall curtains.
  - d) To note the recommendation from the Allotment working group to create a communal compost bin area on the North Side of the allotments at a cost of approximately £100 and to purchase a combination chain lock for the allotment gate, at a cost of £90.  
**Resolved:** To agree to the costs as listed above.
10. To consider a request from Wrington Football Club for authority to apply for planning permission for a modular unit at the Recreation Field.  
**Resolved:** To agree that Wrington Football Club can apply for planning permission for a modular unit with treated wood or composite finish painted in cream and with a hipped roof, the roof tiles to match the existing pavilion.
11. To note the Local Government Services, Pay Agreement 2024, applicable from 1 April 2024 to 31 March 2025. [NALC publishes local government services pay agreement 2024/25.](#)  
This was noted.

12. To receive matters for information and items for possible consideration at the next meeting of the Council.
  - Cllr Treweek requested permission to contact the Police Inspector at Bristol airport to raise traffic pedestrian safety issues in the immediate vicinity of the main airport roundabout. The Council were happy for her to do so and report back at a subsequent meeting.

There being no further business the meeting was closed at 8.50pm.