

**Minutes of a meeting of Wrington Parish Council  
held on Wednesday 15 January 2025**

Parish Cllrs present: Georgie Bigg, Joachim Steinbach, Barrie Taylor (Vice-Chair),  
Laurie Vaughn and Deborah Yamanaka (Chair)

Clerk: Fiona Burke

In attendance: Revd David Gent

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1. To receive apologies for non-attendance and to approve the reasons where appropriate.  
Apologies were received and accepted from Cllr Treweek, Cllr Abdul-Wahab and Cllr Woolway. District Cllr Daw also sent his apologies.
2. To receive declarations of Disclosable Pecuniary Interests (DPI) related to agenda items and to receive any amendments to the Register of interests.  
Cllr Yamanaka declared that she is a resident of School Road, in relation to item 12.
3. To confirm and sign as a true record the minutes of the meeting held on 11 December 2024.  
The minutes were signed and approved as a true record.
4. To adjourn the meeting for Public Participation.  
Revd Gent addressed the Council and wished to bring up his concerns about the drainage at the entrance to the church from the Triangle and the concern that pallbearers carrying a coffin could be faced with large puddles/flooded areas. Revd Gent believes the drainage isn't adequate to deal with heavy rainfall and he would appreciate if this Council could also make representations to get the problem fixed.  
  
He also wished to query what initiatives the Council has been undertaking with regards to the Climate Emergency and why there wasn't a specific amount in the budget for this. It was explained that green initiatives were covered through various Council activities rather than from one single pot.  
*Then to reconvene the meeting*
5. To note items of correspondence received and requiring possible action:
  - a. Letter received from North Somerset Council confirming that the two lime kilns in Prestow Wood have been adopted to the North Somerset Local Heritage List. This was noted.
6. To receive the Clerk's report. The report is available for inspection in the minute book. The report was received and noted. The Clerk reported that no further communication clarifying NSC's 'Delivering together' proposals on NSC no longer emptying more than one bin in Wrington and asking for contributions towards a Public Rights of Way Office had been received, but she will chase this further with NSC. A decision on which litter bins the PC wishes to retain will need to be made at some point in the near future, but there is a query on where the waste will go and how this will be managed if litter bins are to be retained and taken on by the PC.

## 7. To consider reports from the following groups:

- a. District Cllr report. No report was received.
- b. Bristol Airport update/Aviation, Cllr Steinbach  
Cllr Steinbach reported that the Chair of the Airport Consultative Committee (ACC) wishes to separate the Environmental Effects working group as a sub-committee.  
It was agreed that Cllr Bigg would add some further points to Cllr Steinbach's response to the applications relating to the discharge of four of the Planning conditions linked to expansion plans; this to then be emailed to Cllrs to be reviewed and submitted. Cllr Bigg also suggested that some of these points could be used in the PC's response to the Airport Master Plan consultation, to be submitted by Cllr Yamanaka
- c. MVMP Patient Participation Group (PPG), Cllr Bigg. Cllr Bigg reported that the next virtual meeting would take place on 22<sup>nd</sup> January and the in-person one on 12<sup>th</sup> February.
- d. Wrington Recreational Facilities. No meeting had taken place this month.
- e. Environment, Highways and Neighbourhood Plan. Cllr Bigg reported that grants will hopefully be available again from April, which would be the best time to apply as the money would need to be spent in a financial year. It would not be a good time to apply this month as there is limited time left to spend it before the end of March.  
Cllr Yamanaka proposed a resolution to add on an urgent item to the agenda: To consider submitting a planning application for work on trees on the Glebe Field. The resolution was accepted and passed.  
**Resolved:** To submit a tree works application on the Glebe Field trees bordering the property 39a The Glebe.
- f. Wrington Sports and Social Club (WSSC), Cllr Treweek. No report had been received.
- g. Allotments, Cllr Bigg. A meeting had taken place after the last PC meeting. Cllr Bigg briefly went through the notes. The Clerk reported that a quote had just been received for the car park resurfacing and another one will be sought.

## 8. To receive the Finance report to authorise payments recommended for approval. Copies of the report circulated separately. Approval for the following payments is sought:

Memorial Hall – grant, 4th quarter 2024/25	£3,000.00
Create Signs – signage for for Prestow Wood Nature Reserve, funded by Enover grant	£7,326.73
K & E Property Maintenance – dog bin emptying, December	£369.60
G B Sport & Leisure UK Ltd – repairs to zip wire	£417.84
Travis Perkins - screws for Prestow Wood Nature Reserve, funded by Enover grant	£15.62
Aquablast Drain Services Ltd – plumbing repairs at Broad Street public toilets	£150.00
Rialtas Business Solutions Ltd – accountancy software training course for Assistant Clerk	£84.00
North Somerset Council - monthly inspection of play areas, January	£28.80
Travis Perkins – hardware for installation of sign at the skate park	£22.66
Wrington Village Journal – subscription	£5.00
Clerk – reimbursement following purchase of additional storage for	

Microsoft 365 Basic (Hotmail) for October to December	£5.97
Assistant Clerk – reimbursement following purchase of an office diary (£4.99), laminating sheets (£9.84), Microsoft 365 subscription for October to December (£65.16) and binder dividers (£2.58)	£82.57

**Resolved:** Cllr Steinbach proposed approval of the above payments. Cllr Taylor seconded the motion, and all were in favour.

9. To receive the Finance Committee minutes and to consider the following proposed expenditure including any recommendations from working groups/Committees:
- The Finance Committee minutes from the meeting held on 8<sup>th</sup> January 2025 were approved.
- Recommendations:
- a) To recommend purchasing a replacement laptop. The current one is on Windows 10 which will no longer be supported from the Autumn and is also not functioning properly. Costs are being sought for this; this cost is already budgeted for.  
**Resolved:** To agree to this purchase.
  - b) To recommend using DCK Beavers for the Council's account preparation and annual closedown, at a cost of £825.  
**Resolved:** To use DCK Beavers for account preparation.
10. To confirm the proposed budget for the year 25/26.  
**Resolved:** The budget was confirmed.
11. To agree to the amount of Precept request 2025/26. The recommendation is to raise the precept to £139,800 to meet the Precept budget, which equates to a 5.4% increase for a band D property, an increase of £5.62 per annum from last year's amount (103.76 per year per band D properties).  
**Resolved:** To agree to the precept request of £139,800.
12. Consultations:  
School Road planters' consultation – awaiting confirmation from NSC that the deadline has been extended to the end of February.  
The Clerk confirmed that she had just received notice that the deadline had now been extended to 14<sup>th</sup> February.
13. To receive matters for information and items for possible consideration at the next meeting of the Council.
- Allotments – if a further quote for the car park has been received.

There being no other business, the meeting was closed at 8.45pm.

